# Request for a Minor Change or Modification to Current Research

*Committee on the Use of Human Subjects in Research (CUHSR)*

## Bradley University

**Request Date:** **CUHSR Study Number**:

**Principal Investigator/ Student PI, Co-PI (s)**:

**PI/SPI (s) email address**: **PI/SPI Department & Division**:

**Project Title**:

**Date of CUHSR Approval**: **Type of initial review:  Exempt,  Expedited, Full**

**Date human subjects were first enrolled**: **Number of active subjects**:

**Number of subjects enrolled since study was initiated**: **Is your research federally funded? Yes No**

**A. Check the type of MINOR CHANGE(s) below that apply:**

Add or Delete Study Personnel other than the principle investigator (attach CITI certificates)

Estimated number of subjects (describe below)

Expand recruitment target without changing recruitment method or message (describe below)

Change in funding (not altering the procedure (describe below)

**Describe the change here. If adding study personnel include their names, email, role in study and CITI certificates if not currently on file.**

**B. Check the type of MODIFICTION(s) below that apply**:

Adding a vulnerable population (describe below and attach amended application)

Inclusion/Exclusion factors (describe below and attach amended application)

Recruitment Methods/Procedures – including adding incentives (describe below and attach amended application and amended recruitment materials)

Research Procedures (describe below and attach amended application)

Research Materials such as changes in survey or data collection instrument (describe below and attach amended application and amended survey/instrument)

Changes to the Consent/Assent form (describe below and attach amended application and new consent form)

Other – describe below (describe below and attach amended application)

**Is the modification being made in response to an untoward event or newly recognized risk to the subjects?**

**Yes  No If yes, please explain below**.

**Please briefly describe requested modifications to the project or risks to subjects since the initial proposal. If applicable, attach new consent/assent forms, new recruitment material or other pertinent materials in support of your requested change.**

**For Protocol Modifications, please attach an amended application, consent form and/or recruitment material using strike-through for deletions and yellow highlight for additions. After the title on the application signify MODIFICATION # 1 (or appropriate number if you have requested more than one modification).**

**Major modifications or substantive changes in research procedures, study design or scope will require a resubmission of a proposal for approval under a new protocol number. Protocols approved under full review will require full committee review to approve the modification if there is an alteration of the risk to subjects.**

**Signature of PI or SPI & Co-PI:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Send this form and the requested attachment via email to the support staff in the Office of Sponsored Programs and to the Chair of CUHSR**