

*Educational Administration Students Only*

**THE MERLE M. KAUFFMAN SCHOLARSHIP**

Bradley University - College of Education and Health Sciences

Graduate Studies

With the untimely death in August 1973, of a beloved colleague and friend, Dr. Merle M. Kauffman, it was decided by his family, friends, students, and colleagues to establish a memorial in his honor.

Dr. Kauffman's great concern for people, his professional zeal and sincerity, his expertise and background in teaching and educational administration, and his willingness to sacrifice time and energy for one and all certainly made him a man that people from all walks of life loved and respected. Therefore, this annual award was initiated in September of 1973 in his honor.

The scholarship recipient, thereafter known as a Merle Kauffman Scholar, will receive a monetary award to be applied toward tuition. In addition, the recipient's name will be inscribed on a permanent plaque which will be prominently displayed and to which a new name shall be added annually.

The recipient of the award will be honored at the Spring Honors Program of the College of Education and Health Sciences. The scholarship award letter will be presented during the ceremony.

Selection of the recipient will be based on the following criteria:

1. The filing of an application form which may be obtained in Room 203 of Westlake Hall or from your advisor.
2. A resume and a letter of general information and background must be submitted with the application which indicates the student's involvement in professional activities, civic and social contributions to the community, a brief statement of the applicant's professional philosophy, and his/her goals and aspirations.
3. Three (3) letters of recommendation. (Mail directly to Coordinator, EHS Graduate Studies by **January 15th**)
4. Applicant must:
  - a. Have an approved Program of Study.
  - b. Have completed at least 12 credit hours with a grade point average of 3.5 or higher.
  - c. Be anticipating enrollment during the following summer and/or fall terms.

*Note:* Doctoral, specialist degree students and full-time Graduate Assistants are not eligible. Full- or

part-time faculty members are not eligible. Part-time Graduate Assistants and part-time students are eligible. Students who already have financial aid including the Professional Educators Scholarship and Special Degree Completion Program are eligible. *Although, students who are receiving full tuition coverage from these or other programs are not eligible.*

The application, resume and letter of general information should be sent to the Coordinator, EHS Graduate Studies, College of Education and Health Sciences, Bradley University, Peoria, IL 61625. The letter should be written in a professional style and manner that best fits the applicant.

All applications for the Merle Kauffman Award must be received on or **before 5:00 p.m. on January 15<sup>th</sup>**. A committee composed of members of the Graduate Studies Council will then evaluate each application and select the recipient.

2008-09