

The Graduate School Important Dates and Deadlines for Degree and Certificate Completion

Dates and deadlines for students who will be completing requirements in:	May 2008	August 2008	December 2008
APPLICATION FOR DEGREE OR CERTIFICATE COMPLETION			
To apply on line: Go to WEBSTER and under the “Other” tab you will find the Application for Graduation. Follow the instructions. Applicants for Certificate Completion cannot apply on line and should use the paper application.	February 15, 2008	June 13, 2008	September 5, 2008
To apply using the paper application: Go to the Graduate School home page (www.bradley.edu/grad) and the CURRENT STUDENTS section. The paper Application for Graduation is on the “Graduation and Commencement Information” page. Applications are also available in the Graduate School, 200 Bradley Hall. Complete the application and return it to the Graduate School.			
REQUEST TO PARTICIPATE IN COMMENCEMENT			
This form is only required for students completing degree requirements after their desired commencement participation date. Commencement participation for all other graduate students should be indicated on the Application for Graduation. Only students graduating with a diploma can participate in commencement. Students completing a certificate are not eligible to participate in commencement.	April 9, 2008 for students completing degree requirements in August but wish to walk in May.		October 15, 2008 for students completing degree requirements in January Interim but wish to walk in December.
COMPREHENSIVE ASSESSMENT RESULTS			
Required for graduation or certificate completion. Each Program sets the requirements for the Comprehensive Assessment. The Comprehensive Assessment Form must be completed by the Graduate Program Coordinator for each attempt. The form must be turned into the Graduate School whether a student passes or fails. All attempts are recorded on the Bradley transcript. Students can attempt to pass two times before requiring special consideration.	May 2, 2008	July 31, 2008	December 5, 2008
THESIS (WRITTEN)			
Students must turn in a minimum of 3 copies. Students should check the Graduate School web site (www.bradley.edu/grad) for detailed information about the thesis and carefully read the Thesis Guide. Please see the CURRENT STUDENT section and visit the “Thesis Information” page.	May 2, 2008	July 31, 2008	December 5, 2008
DEGREE COMPLETION DATE			
Diplomas and certificates will be mailed or can be picked up in the Graduate School approximately 6-8 weeks after this date.	May 17, 2008	August 18, 2008	December 20, 2008

Questions about graduation and certificate completion can be directed to Susan Tanner (x3487 or stanner@bradley.edu.)