

Executive Committee of the Graduate Faculty
February 08, 2007
Bradley Hall Conference Room 247
3:00 – 4:30 p.m.

Attendees: Drs. Robert Bolla, Kevin Finson, Bernie Goitein, Lori Russell-Chapin, Ed Sattler, Prasad Shastry, Fisher Stolz, David Zietlow, Graduate Student Member Zuzana Gullova.

Absent: Drs. Jobie Skaggs, Sherri Morris, Rob Prescott, Robert Rowe

Guests: Leslie Betz, Kathy Beaty, Lynne Franks, Bonnie Price

I. Motion to approve minutes from January 25, 2007 meeting – 1st Dr. Kevin Finson, 2nd Dr. Ed Sattler. Minutes Approved.

II. Addition to Agenda

Language Draft –Age of Courses Eligible for Transfer

IV. Old Business

- a. In a previous meeting it was suggested that the Dismissal Policy be amended to allow only 6 hours of C in a graduate program. Discussion concerning the number of C's permitted in graduate courses began with a suggestion to grandfather the clause in the Graduate Catalog. The Amended policy would only apply to new graduate students. It was also suggested that a statement be put in the catalog that a student could only be reinstated ONCE. If the student does not meet the terms then they will be dismissed from the graduate program. It was also suggested that a straight forward statement be made in the catalog about reinstatement. It was decided that Leslie Betz will write up a policy to be sent to the departments for their approval.
- b. The need for language in the Graduate Catalog that D's don't count towards degree. A simple statement anything below a C in a graduate course does not count towards graduation.
- c. David Zietlow brought an In Progress Flow Chart which he created after meeting with his sub-committee and the Controller's office for discussion. He had two paths for students with IP's, the **Normal** and **Unexpected**. The "**Unexpected**" IP would have to be approved by the Dean of The Graduate School. The IP extension may be granted for up to one calendar year. After 1 calendar year extensions would have permanent "I" awarded. Discussion was brought up if a course could be added for an IP's for graduate level. These students would still have to complete a IP contract. David Zietlow will get a package together and formal copies will be sent to the colleges for their feedback. Dr. Bolla would like to get this done quickly!
- d. Application deadline verbiage is need in catalog stating that after a certain date it is not guaranteed that applications will be reviewed for that semester. For Full Consideration students must apply before determined date. MBA deadline will be different. A possible cutoff date might be two weeks before the semester begins. This will be discussed again at a future meeting.
- e. Kevin Finson brought a draft for Age of Courses Eligible for Transfer. After discussion it was agreed to omit the language in the second paragraph regarding perquisite courses. The language will be addressed again at a future meeting.

V. New Business

Approval of Course and Program Changes/Modifications/Addition/Deletion

- a. Leadership in Human Service Administration
- b. ELH 581 Topics in Human Service Administration (repeatable)
- c. ELH 583 Supervision and Employee Engagement in HAS

ELH 581 hours were changed from 1-6 hours to 1-3 hours and initialed by Lori Russell-Chapin. All were voted on and passed after discussion. 1st Kevin Finson, 2nd Ed Sattler.

Dr. Bolla brought us the discussion that he is working to get the Graduation Committee to recognize the graduate students differently during graduation. He is going to work with Nial Johnson to try and cut the cost of the cap and gown for the graduate students. He is also going to try and see if graduate students could be put first on the program instead of last. A suggestion will be presented to the Graduation Committee to have the reader read the degree and then the names of the students in that program. Dr. Bolla is also looking into other ways to make the graduation “special” to the graduate students.

V. Adjourn – 4:45 P.M.

Respectfully submitted Bonnie Price, Recording Secretary