

# **BRADLEY UNIVERSITY SENATE**

## **AGENDA**

FOURTH MEETING OF THE 2000-2001 SENATE

MARCH 15, 2001

3:10 P.M.

STUDENT CENTER BALL ROOM C

- I. Call to order
- II. Announcements
  
- III. Approval of Minutes
  - A. Third regular meeting of the 2000-2001 Session, December 6, 2000 (pp. 2-4)
  
- IV. Call for Items to be added to the Agenda
  
- V. Reports from Administrators
  - A. President Broski
  - B. Provost Liberty
  
- VI. Reports from Standing Committees
  - A. Curriculum and Regulations
    - 1. Subcommittee on General Education : Math and Human Values (pp. 5)
    - 2. Subcommittee on Curriculum (pp. 6-14)
      - Major Modification: Sociology (pp. 13)
      - Major Modification: Foods, Nutrition and Dietetics (pp. 15)
    - 3. Executive Committee of the Graduate Faculty: Executive MBA Program (pp. 17-24)
  
- VII. Reports from Ad Hoc Committees
  
- VIII. Old Business
  - A. Major Modification in BA/BS in Theater Arts (pp. 25)
  
- IX. New Business
  
- X. Other Business
  
- XI. Adjournment

**BRADLEY UNIVERSITY SENATE 2000-2001 SESSION  
MINUTES  
THIRD REGULAR MEETING, DECEMBER 6, 2000**

I. CALL TO ORDER

The meeting was called to order at 3:17 P.M. in Ballroom C of the Robert Michael Student Center.

II. ANNOUNCEMENTS

- A. The next meeting will be February 15, 2001.
- B. The status of the Dean's evaluation will be brought to the Senate sometime prior to October 2001. Suggestions for changes in content, the process, and other elements were sent to the Executive Committee. The Executive Committee needed more time to give full consideration of all suggestions.
- C. The Executive Committee reviewed the heading in the Faculty Handbook for Chapter IV. L. After reviewing the description of political activities there was consideration of placing the item in another area of the Handbook, for example, Contractual Arrangements. This was considered, because there is a portion of the statement dealing with leaves of absence. The statement will be considered further and brought back to the Senate on a later date.

III. APPROVAL OF THE MINUTES

Claire Etaugh moved approval of the minutes with the change of the word "do" in II.A. in two places being replaced by the word "due." Alan Galsky seconded the motion. The motion passed.

Larry Aspin stated for the record that a change was made in the May, 2000 minutes to change William Mathis to the correct name of Billy Mathis.

IV. CALL FOR ITEMS TO BE ADDED TO THE AGENDA

Under New Business item A was placed. This was approval of a replacement on the general education subcommittee.

V. REPORTS FROM ADMINISTRATORS

- A. President Broski reminded the senators that the Board of Trustees would hold their annual meeting on Friday, December 15. Ellie Foster will be stepping down as Chair and Caterpillar CEO Glen Barton will become the new Chair. President Broski stated that commencement is December 16<sup>th</sup>. Robert Fuller will give the Commencement address. Three hundred thirteen will be graduating of which 223 are undergraduate students. Dr. Broski also thanked all senators for their service to the University.
- B. Provost Liberty stated that Mr. Norman Imansha accepted the position of Associate Provost of Information Resources and Technology. He will begin on March 1, 2001. The Search Committee for the Dean of the Foster College of Business are conducting video interviews this week and next week.

Provost Liberty made a correction in the materials sent regarding applications for Caterpillar professorships, changing a deadline date from 2002 to 2001.

Two committees are going to be created. One is an ad hoc committee on the ethical uses of information technology resources. Larry Cornwell will Chair the committee. Jim Miller, Matt McGowan, and a fourth faculty member will serve. In addition Kathy Fuller, Mary Jo Dejoice, Nial Johnson, and a student will serve on the committee.

The second committee will be a committee to review the University's tenure and promotion process. The current Tenure, Promotion and Dismissal Committee of the Senate will be augmented with four additional faculty. This will give a balance of representation from all of the colleges.

VI. REPORTS FROM STANDING COMMITTEES

A. Contractual Arrangements

Robert Wolffe moved approval of changing the dates for issuing and accepting May Interim and summer contracts. Contracts will be issued on March 15, rather than January 15, and accepted or rejected by faculty before April 1, rather than before February 15. Claire Etaugh seconded the motion. The motion was approved.

B. Curriculum and Regulations

1. Subcommittee on Curriculum

- a. Jeffrey Huberman moved to accept the Major Addition of a Bachelor of Sciences in Music Business/ Bachelor of Arts in Music Business. Robert Baer seconded the motion. The motion passed.
- b. Joan Sattler moved to approve the Major Modification in Art History. Claire Etaugh seconded the motion. The motion passed.
- c. Claire Etaugh moved to approve the Major Modification of a change in elective for the BFA in Studio Art. Jeffrey Huberman seconded the motion. The motion passed.
- d. Joan Sattler moved to approve the Major Modification for the BA/BS major in Studio Arts. Kevin Kimberlin seconded the motion. The motion passed.
- e. Richard Johnson moved to approve the Major Modification in BA/BS in Theater Arts. Alan Galsky seconded the motion. Following discussion, Jeffrey Huberman moved to postpone the motion to the February 15<sup>th</sup> meeting. Sam Fan seconded the motion. The motion to postpone passed.
- f. Claire Etaugh moved to approve the Major Modification in International Studies. Richard Stallings seconded the motion. The motion passed.
- g. Claire Etaugh moved to approve the minor modification in the Russian and East European Studies minor. Joe Felder seconded the motion. The motion passed.

2. Executive Committee of the Graduate Faculty

Joan Sattler moved the approval of the Program Modification in the Leadership & Human Service Administration program. Claire Etaugh seconded the motion. The motion passed.

VII. OLD BUSINESS

There was no old business.

VIII. NEW BUSINESS

Stephen Heinemann moved to approve William Langley to sit on the General Education Committee to replace Kyle Dzapo for one semester. The motion was approved.

IX. OTHER BUSINESS

There was no other business.

X. ADJOURNMENT

Richard Johnson moved adjournment of the meeting. Fred Tayyari seconded the motion. The meeting was adjourned at 4:08 P.M.

Respectfully submitted,

Mary Jo Mays, Secretary  
Bradley University Senate

2000-2001 University Senate

# Attendance December 6, 2000

## Faculty (Please Initial)

Ahn, In Soo		Gillespie, Oscar		Prasad, Vinod	
Armmmer, Fran		Goitein, Bernard	BF	Roberts, Dawn (Dee Montgomery)	DAM
Aspin, Larry	LA	Goldbaum, Howard	T/O	Sattler, Ed	
Berry, Kevin		Greene, Mike		Skaggs, Jobie	JKS
Collins Nina	NC	Haverhals, John	JA	Stephens, Robert	
Craig, Martha	MC	Heinemann, Steve	SH	Sterling, Mary Jane	MJS
Cram, Elizabeth	CC	Helenek, Henry	HH	Tarzi, Shah (Chuck Bukowski)	ST
DeJoice, Mary Jo	MJD	Hill, Donna	DH	Tayyari, Fred	F.T.
Dille, Glen	GD	Jost, John	JJ	Templeton, Rosalyn	
		Kimberlin, Kevin	KK	Tiernan, Karni	
Fan, Sam	SM	Lawrence, B. J.	BJL	Trezza, Frank	FR
Felder, Joe	FJ	Leathers, Gay	GL	Webster, Allen	
Flannigan, Peggy	PF	Mays, Mary Jo	MJM	Williams, John	AW
Flint, Edward	EF	Mehta, Paul		Wolffe, Robert	WR
Fuessle, Bob		Nikolopoulos, Christos		Zietlow, David	DZ
Gardner, Lisa		Podlasek, Robert	RP	Zosky, Diane	

## Ex-Officio (Please Initial)

Anna, Gary	A	Huberman, Jeffrey	JH
Baer, Robert	RB	Johnson, Richard	RJ
Beaty, Kathie	KB	Liberty, Stan	SL
Broski, David	DB	Perry, Sandra	SP
Etaugh, Claire	CE	Sattler, Joan	JS
Field, Kurt	KF	Shorrock, John	JS
Friedhoff, Scott	FF	Stalling, Richard	RS
Galik, Barbara	GB	Yost, John	JO
Galsky, Alan	GA		

## Students (Please Initial)

Falter, Tarra	TF	Gleespan, Gary	
Lyons, Amber		Graduate Student	

February 15, 2001

To: University Senate

From: General Education Subcommittee

The Curriculum and Regulations Committee has approved the Subcommittee's recommendation to add the following courses to the respective categories effective upon Senate action.

Mathematics Category:

MTH 119 Calculus with Review B

Human Values (HP) Category:

SOC 420 Critical Theory

DATE: February 26, 2001  
 TO: The University Senate  
 FROM: Doan Modianos  
 Chair, C&R Subcommittee on Curriculum

The C&R Subcommittee on Curriculum reviewed and approved the requests noted below. These were forwarded to the Curriculum and Regulations Committee for appropriate action. The following summary is provided for your action/information.

## **Slane College of Communication and Fine Arts**

**Justification for Art Department Course Modifications:** The faculty members of the Department of Art have specified the particulars of modification for each course for 200-400 level studio courses and for some first year (100 level) art courses. The department also wishes to take outdated studio course descriptions and bring them up-to-date with new course descriptions reflecting current practice in visual arts education and accreditation standards and guidelines.

### **ART 102, Drawing II, 3 s.h.**

Course description: No change  
 Semester hours: No change  
 Prerequisites: ART 101 or consent of Art Department Chair

### **ART 106, Three-Dimensional Design, 3 s.h.**

Course description: No change  
 Semester hours: No change  
 Prerequisites: Art 105 or consent of Art Department Chair

### **ART 200, Fundamentals of Color, 3 s.h.**

Course description: No change  
 Semester hours: No change  
 Prerequisites: Art 101, 102, 105, 106, 109, 110, 140, 142 or consent of Art Department Chair

### **ART 201, Introduction to Ceramics, 3 s.h.**

Course description: An introduction to the fabrication of ceramic objects and the mechanical functions of the ceramic studio including clay mixing, hand building, throwing, glazing and kiln firing with a focus on stoneware.  
 Semester hours: No change  
 Prerequisites: Art 101, 102, 105, 106, 109, 110, 140, 142 or consent of Art Department Chair

### **ART 202, High and Low Fire Ceramics, 3 s.h.**

Course description: Technical and design concepts for the forming, glazing, and firing of ceramics with a focus on the aesthetic development of high and low fire ceramics.  
 Semester hours: No change  
 Prerequisites: ART 201 or consent of Art Department Chair.

### **ART 204, Drawing Studio II, 3 s.h.**

Course description: Visual perception and analysis through drawing in a variety of techniques involving line, area, and ground. Figure, still life, and landscape drawing from direct observation and from imagination.  
 Semester hours: No change  
 Prerequisites: Art 101, 102, 105, 106, 109, 110, 140, 142 or consent of Art Department Chair

### **ART 205, Typographic Design, 3 s.h.**

Course description: The study of typographic communication and the principles of design composition through hand-rendered and digital forms.  
 Semester hours: No change  
 Prerequisites: Art 101, 102, 105, 106, 109, 110, 140, 142 or consent of Art Department Chair

**ART 206, Graphic Design Methods and Processes, 3 s.h.**

Course description: Exploration of the creative thought process, problem-solving, alternative solutions in visual communications including methodologies of design presentation.

Semester hours: No change

Prerequisites: ART 205 or consent of Art Department Chair

**ART 209, Beginning Painting I, 3 s.h.**

Course description: Basic painting techniques with traditional and non-traditional media, i.e., oil, acrylic, collage, and mixed media with emphasis on studio problems in composition, representation, design, color and concept.

Semester hours: No change

Prerequisites: Art 101, 102, 105, 106, 109, 110, 140, 142 or consent of Art Department Chair

**ART 210, Beginning Painting II, 3 s.h.**

Course description: Development of techniques in traditional and non-traditional painting media. Exploration and experimentation using painting problems in still life, the human figure, abstraction, landscape, and non-objective composition. Emphasis on critical analysis and aesthetic awareness.

Semester hours: No change

Prerequisites: ART 209 or consent of Art Department Chair

**ART 211, Relief Printmaking, 3 s.h.**

Course description: Relief printing from wood and linoleum blocks. Basic cutting and printing techniques, including black and white, color reduction and multi-block color editioning. Students provide paper, wood, linoleum, brayers, and cutting tools.

Semester hours: No change

Prerequisites: Art 101, 102, 105, 106, 109, 110, 140, 142 or consent of Art Department Chair

**ART 212, Intaglio Printmaking, 3 s.h.,**

Course description: Etching and engraving on zinc and copper plates for printings in the intaglio method. Introduction to methods including drypoint, line etch, aquatint, and softground techniques. Black and white printing with a multi-plate, color edition as final project. Students provide paper, metal plates, burnishers, scrapers, burins, and drawing needles.

Semester hours: No change

Prerequisites: ART 211 or consent of Art Department Chair

**ART 213, Beginning Sculpture I, 3 s.h.**

Course description: Introduction to sculpture including 3-d design principles, aesthetics, and basic techniques of additive and reductive manipulation of materials. Processes include carving and welding, cutting and joining and various materials – steel, stone, and/or wood.

Semester hours: No change

Prerequisites: Art 101, 102, 105, 106, 109, 110, 140, 142 or consent of Art Department Chair

**ART 214, Beginning Sculpture II, 3 s.h.**

Course description: Introduction to sculpture including 3-d design principles, aesthetics, and basic techniques of casting including pattern making, modeling in wax, clay, and transfer of the image to bronze and aluminum. Processes will involve cope and drag casting, transfer mold making and investment mold making, pouring molten non-ferrous metals, and finishing cast metal works through chasing and other surface cleanup, patination and sealing.

Semester hours: No change

Prerequisites: ART 213 or consent of Art Department Chair

**ART 222, Portfolio Design, 1 s.h.,**

Course description: No change

Semester hours: No change

Prerequisites: Art 101, 102, 105, 106, 109, 110, 140, 142 or consent of Art Department Chair

**ART 225, Basic Black & White Photography, 3 s.h.**

Course description: No change

Semester hours: No change

Prerequisites: Art 101, 102, 105, 106, 109, 110, 140, 142 or MM113 or consent of Art Department Chair

**ART 226, Basic Color Photography, 3 s.h.**

Course description: No change

Semester hours: No change

Prerequisites: ART 225 or consent of Art Department Chair

**ART 230, Life Drawing, 3 s.h.**

Course description: No change

Semester hours: No change

Prerequisites: Art 101, 102, 105, 106, 109, 110, 140, 142 or consent of Art Department Chair

**ART 243, Non-Western Art, 3 s.h.,**

Course description: No change

Semester hours: No change

Prerequisites: ART 140, 142 or consent of Art Department Chair

**ART 245, American Art, 3 s.h.**

Course description: No change

Semester hours: No change

Prerequisites: ART 140, 142 or consent of Art Department Chair

**ART 330, Ancient Greek and Roman Art, 3 s.h.**

Course description: A study of ancient art in the Aegean and Mediterranean regions with emphasis on the cultures of ancient Greece and Rome.

Semester hours: No change

Prerequisites: ART 140, 142 or consent of Art Department Chair

**ART 335, Medieval Art, 3 s.h.**

Course description: A study of Early Christian, Byzantine, Romanesque and Gothic Art.

Semester hours: No change

Prerequisites: ART 140, 142 or consent of Art Department Chair

**ART 340, Renaissance Art, 3 s.h.**

Course description: No change

Semester hours: 3 s.h.

Prerequisites: ART 140, 142 or consent of Art Department Chair

**ART 301, Ceramic Production, 3-6 s.h.**

Course description: The production and design of functional ceramics. Repeatable up to 6 semester hours.

Semester hours: 3 s.h.

Prerequisites: ART 222, 230, 202 or consent of Art Department Chair

**ART 302, Advanced Ceramics, 3-6 s.h.**

Course description: Kiln design, glaze formulation, and individual aesthetic development of techniques and concepts. May be repeated up to 6 hours.

Semester hours: 3 s.h.

Prerequisites: ART 301 or consent of Art Department Chair

**ART 303, Intermediate Drawing I, 3-6 s.h.**

Course description: In-depth exploration of drawing processes, concepts, media and supports with projects designed to increase visual awareness and personal experience with subject matter and drawing content. Repeatable up to 6 semester hours.

Semester hours: 3 s.h.

Prerequisites: ART 204, 222, 230 or consent of Art Department Chair

**ART 304, Intermediate Drawing II, 3-6 s.h.**

Course description: Study of drawing processes, building and refining individual concepts with emphasis on contemporary approaches to pictorial design and composition. Repeatable up to 6 semester hours.

Semester hours: 3 s.h.

Prerequisites: ART 303 or consent of Art Department Chair

**ART 305, Editorial Design, 3 s.h.**

Course description: The creation, layout, and design of multi-page documents for magazines, newspapers, brochures, and catalogs with special emphasis on the integration of words and images.

Semester hours: 3 s.h.

Prerequisites: ART 222, 230, 206 or consent of Art Department Chair

**ART 306, Corporate Standards and Information Systems, 3 s.h.,**

Course description: The design and implementation of visual identity systems for products, corporations, and organizations.

Semester hours: 3 s.h.

Prerequisites: ART 305 or consent of Art Department Chair

**ART 309, Intermediate Painting I, 3-6 s.h.**

Course description: Exploration of subject matter useful toward personal development and artistic growth. Emphasis on the study of painting media, critical analysis, aesthetic awareness, and creative expression. Repeatable up to 6 semester hours.

Semester hours: 3 s.h.

Prerequisites: ART 222, 230, 210 or consent of Art Department Chair

**ART 310, Intermediate Painting II, 3-6 s.h.**

Course description: Independent work in painting emphasizing aesthetic research and concentrated studio production.

Emphasis on the study of painting media, creative expression, critical analysis, and aesthetic awareness. Repeatable up to 6 semester hours.

Semester hours: 3 s.h.

Prerequisites: ART 309 or consent of Art Department Chair

**ART 311, Basic Lithography, 3-6 s.h.**

Course description: Lithographic printmaking from limestone and ball-grained aluminum matrices. Basic drawing and printing techniques for color and black and white editions. Students provide paper, metal plates, lithographic crayons.

Repeatable up to 6 semester hours.

Semester hours: 3 s.h.

Prerequisites: ART 220, 230, ART 211 or 212, or consent of Art Department Chair

**ART 312, Intermediate Printmaking, 3-6 s.h.**

Course description: Exploration of technical and creative concepts in preparation for advanced printmaking coursework; emphasis on content-oriented imagery and discussion. Introduction to collagraphy, monotypes, photographic and digital techniques, and registration for printing with multiple techniques. Repeatable up to 6 semester hours.

Semester hours: 3 s.h.

Prerequisites: ART 222, 230. At least two courses from ART 211, 212, and 311, or consent of Art Department Chair.

**ART 313, Intermediate Sculpture I, 3-6 s.h.**

Course description: Intermediate sculpture with emphasis on refinement of the processes of casting, mold making, welding, cutting, joining, and the creation of sculpture in a variety of materials. Design principles, aesthetic considerations, and techniques of working are reviewed with application of principles and materials most appropriate for the development of individual student work. Repeatable up to 6 semester hours.

Semester hours: 3 s.h.

Prerequisites: ART 222, 230, 214, or consent of Art Department Chair

**ART 314, Intermediate Sculpture II, 3-6 s.h.**

Course description: Intermediate sculpture with emphasis on the refinement of sculptural concepts and the processes of casting, mold making, welding, cutting, joining, and the creation of sculpture in a variety of materials with continuing emphasis on the development of individual student work. Repeatable up to 6 semester hours.

Semester hours: 3 s.h.

Prerequisites: ART 313 or consent of Art Department Chair

**ART 316, Independent Study in Studio Arts, 1-3 s.h.**

Course description: No change

Semester hours: No change

Prerequisites: Junior standing; consent of instructor and Art Department Chair

**ART 325, Zone Systems for 35 mm Camera, 3-6 s.h.**

Course description: Zone system for roll film, emphasizing 35 mm forms. Extensive exploration of this exposure system, from pre-visualization through total system of fine printing techniques including archival processes. Specific exercises expand visual perception and concept ranges. Repeatable up to 6 semester hours.

Semester hours: 3 s.h.

Prerequisites: ART 222, 225, 230 or consent of Art Department Chair

**ART 326, Manipulated Image, 3-6 s.h.**

Course description: Manipulative photographic printing. Imagery developed by varying cameras, films, papers, and chemicals. Introduction to toners, hand-coloring, camera construction and modification. Repeatable up to 6 semester hours.

Semester hours: 3 s.h.

Prerequisites: ART 222, 225, 230 or consent of Art Department Chair

**ART 350, 17<sup>th</sup> and 18<sup>th</sup> Century Art, 3 s.h.**

Course description: No change

Semester hours: No change

Prerequisites: ART 140, 142 or consent of Art Department Chair

**ART 360, 19<sup>th</sup> Century Art, 3 s.h.**

Course description: No change

Semester hours: No change

Prerequisites: ART 140, 142 or consent of Art Department Chair

**ART 375, 20<sup>th</sup> Century Art, 3 s.h.**

Course description: A study of the major movements in 20<sup>th</sup> Century art.

Semester hours: No change

Prerequisites: ART 140, 142; junior or senior, or consent of Art Department Chair

**ART 380, Topics: Specified, 3 s.h.**

Course description: Topics of special interest which may vary each time course is offered. Topic stated in current schedule of classes. May be repeated under different topics. See current schedule of classes. Emphasis on individual research.

Semester hours: No change

Prerequisites: ART 140, 142, junior standing, or consent of Art Department Chair

**ART 390, History of Photography, 3 s.h.**

Course description: An overview of the history of photography from its invention in 1839 through the modern period of the 20<sup>th</sup> century. This course will explore the evolution of photography as an art form.

Semester hours: No change

Prerequisites: ART 140, 142, or consent of Art Department Chair

**ART 401, Ceramic Portfolio Design Studio, 3-6 s.h.**

Course description: Portfolio development, studio design and equipment as they relate to the individual artist. Repeatable up to 6 semester hours.

Semester hours: 3 s.h.

Prerequisites: ART 302, or consent of Art Department Chair

**ART 402, Ceramic Sculpture, 3-6 s.h.**

Course description: Design concepts and production techniques as they apply to ceramics sculpture. Repeatable up to 6 semester hours.

Semester hours: 3 s.h.

Prerequisites: ART 302, or consent of Art Department Chair

**ART 403, Advanced Drawing I, 3-6 s.h.**

Course description: Advanced projects in drawing with emphasis on refinement of concepts and materials leading to an independent body of work. Repeatable up to 6 semester hours.

Semester hours: 3 s.h.

Prerequisites: ART 304 or consent of Art Department Chair

**ART 404, Advanced Drawing II, 3-6 s.h.**

Course description: Emphasis on individual growth and development of a body of work reflecting clear understanding of drawing concepts, and mastery of skills and materials. Repeatable up to 6 semester hours.

Semester hours: 3 s.h.

Prerequisites: ART 304 or consent of Art Department Chair

**ART 405, Visual Promotion and Design, 3 s.h.**

Course description: Design of packaging, point of purchase, and promotional materials.

Semester hours: 3 s.h.

Prerequisites: ART 306 or consent of Art Department Chair

**ART 406, Graphic Design Portfolio, 3 s.h.**

Course description: Introduces portfolio as a comprehensive presentation vehicle including the review and editing of previous design work and creative design of packaging and organizational systems in bound and plate formats. Provides a comprehensive means of assessing a student's readiness to proceed into professional practice. The evaluation process is conducted by a specially selected professional review panel which may require the redesign and resubmission of the portfolio.

Semester hours: 3 s.h.

Prerequisites: ART 306 or consent of Art Department Chair

**ART 409, Advanced Painting I, 3-6 s.h.**

Course description: Thematic development of a body of work in painting with special emphasis on the refinement and exploration of personal concept and content. Repeatable up to 6 semester hours.

Semester hours: 3 s.h.

Prerequisites: ART 310 or consent of Art Department Chair

**ART 410, Advanced Painting II, 3-6 s.h.**

Course description: Special projects in painting which may include competitions, exhibitions, installations, commissions, and portfolio development. Repeatable up to 6 semester hours.

Semester hours: 3 s.h.

Prerequisites: ART 310 or consent of Art Department Chair

**ART 411, 412, Advanced Printmaking Studio, 3-6 s.h. each**

Course description: Advanced printmaking concepts and techniques in preparation for exhibitions, application to graduate programs, and other professional pursuits. Emphasis on ideas and finishing skills required for the production of a professional portfolio. Repeatable up to 6 semester hours.

Semester hours: 3 s.h.

Prerequisites: ART 311, 312 or consent of Art Department Chair

**ART 413, Advanced Sculpture I, 3-6 s.h.**

Course description: Thematic development of a body of work in sculpture with special emphasis on topics of portfolio and the refinement and exploration of materials and methods. Repeatable up to 6 semester hours.

Semester hours: 3 s.h.

Prerequisites: ART 314 or consent of Art Department Chair

**ART 414, Advanced Sculpture II, 3-6 s.h.**

Course description: Special projects in sculpture which may include works for competitions, specific sites, scale, materials and/or portfolio development. Repeatable up to 6 semester hours.

Semester hours: 3 s.h.

Prerequisites: ART 314 or consent of Art Department Chair

**ART 416, Independent Study in Studio Arts, 1-6 s.h.**

Course description: No change

Semester hours: No change

Prerequisites: Declared Art major, senior standing, consent of instructor and Art Department Chair

**ART 417, Independent Study in Art History, 3 s.h.**

Course description: Program of directed readings: analysis, synthesis, and interpretation of materials. Research paper required. May be repeated once in more than one area of art history for a total of 6 credit hours.

Semester hours: 3 s.h.

Prerequisites: Art history major, senior standing; consent of instructor and Art Department Chair

**ART 425, Non-Silver Photographic Processes, 3-6 s.h.**

Course description: Various non-silver processes that preceded silver prints: cyanotype, Van Dyke, gum bichromate, and palladium methods. Advanced aesthetic commitment expected. Repeatable up to 6 semester hours.

Semester hours: 3 s.h.

Prerequisites: ART 222, 225, 230, or consent of Art Department Chair

**Course Additions:****ART 320, The Artists' Book & Bookmaking, 3 s.h.**

Course description: An introduction to the altered book, book as structure and book as image. Includes bookbinding basics, pamphlet stitch, basic codex, stitches, stab bindings, fold books, combination books and unusual bindings. Emphasis will be placed on craft and conceptual considerations that form the foundation of the book as personal, expressive, unconventional, surprising, beautiful and thought provoking.

Semester hours: 3 s.h.

Prerequisites: Art 101, 102, 105, 106, 109, 110, 140, 142, 222, 230 or consent of Art Department Chair

**Rationale:**

This course will expand, enrich, and support curricular offerings in graphic design, printmaking, photography, and drawing. This course directly supports the proposed new course in papermaking in the Art Department. This course will provide our students multiple creative opportunities to make special forms for application and use in related concentrations such as graphic design (product and packaging design), printmaking (folio design), and drawing and photography (portfolio creation and experimental forms).

**ART 322, Papermaking Studio, 3 s.h.**

Course description: Production of hand-made papers. Includes instruction in beating and mixing pulp, use of mold and deckle for forming sheets, pressing and drying, and watermarks. Oriental and Western techniques for forming sheets from various fibers; also contemporary sculptural methods.

Semester hours: 3 s.h.

Prerequisites: Art 101, 102, 105, 106, 109, 110, 140, 142, 222, 230, or consent of Art Department Chair

**Rationale:**

This course will expand, enrich, and support curricular offerings in graphic design, printmaking, photography, and drawing. This course directly supports the proposed new course in bookmaking in the Art Department. The course will provide multiple creative opportunities to make special papers and forms for application in courses that use high volumes of paper, such as printmaking, graphic design, drawing, photography, and bookmaking.

**ART 480, Seminar in Art History, 3 s.h.**

Course description: Advanced study of a particular artist, period, movement or methodology. Topics stated in current schedule of classes. May be repeated under different topics up to 12 semester hours.

Semester hours: 3 s.h.

Prerequisites: ART 140, 142; Art History major or minor, or consent of instructor, and junior or senior standing.

**Rationale:**

National Association of Schools of Art and Design requirements state that art history majors should "concentrate in at least one area to the advanced seminar level." There are at present no seminar courses in art history. This course thus fills an obvious void in the art history curriculum.

**Course Deletion:****ART 317, Independent Study in Art History, 1-3 s.h.**

Course description: Independent study in art history. Repeatable for a total of 6 credit hours.

Semester hours: 1-3 s.h.

Prerequisites: Art major; junior standing; consent of instructor, advisor, and chair.

**Rationale:**

The Art Department currently has an independent study course on the books at the 400 level. The Department feels that the 400 level course should be kept, but the 300 level course is redundant. Thus the Department requests the deletion of the course.

## College of Liberal Arts and Sciences

### Major Modification:

#### Major in Sociology

Rationale: The department wishes to simplify the requirements of the major by eliminating student confusion about the sociology concentrations. Most of the students are in Liberal Arts Concentration (SOCL) and not in Applied Sociology Concentration (SOCA). The department wishes to eliminate both concentrations SOCL and SOCA and rename the Major simply SOC. Catalog copy is attached.

### Course Additions:

#### **HIS 314, Non-Western Civilization: Japan and World War II, 3 s.h.**

Rationale: This course has been a popular Non-Western Civilization course with large enrollments since its creation in 1996. This course would be an additional contribution to the list of Non-Western Civilization requirements.

#### **RLS 336, Buddhism and Asian Civilizations, 3 s.h.**

Rationale: Buddhism and Asian Civilizations is being proposed as a new course to the curriculum in order to expand course offerings in the Department of Philosophy and Religious Studies as well as general education offerings in Non-Western Civilizations. The proposed course will strengthen the Religious Studies Major and will enrich the Non-Western offerings for Education Majors.

### Course Modifications:

#### **SOC 310, Sociology of the Family, 3 s.h.**

Course Description: An examination of the American family, with two major areas of focus: the structural diversity of families in the U.S., and their unique interactional patterns and processes.

Semester Hours: No change.

Prerequisites: SOC 100 or instructor consent.

#### **SOC 311, Comparative Family Systems, 3 s.h.**

Course Description: Comparative study of non-Western family systems, with a focus on cross-cultural differences and the potential conflicts of migration. Varying focus on families of Asia, Africa, and the Middle East.

Semester hours: No change.

Prerequisites: No change.

#### **SOC 315, Gender and Society, 3 s.h.**

Course Description: An examination of gender as a system of stratification, as a social construction, and as a system of meaning which changes trans-historically and differs cross-culturally. Focus on structural and interactional aspects of gender inequality, as well as the relationship between gender and other social hierarchies, including class, race, ethnicity, religion, and sexuality.

Semester hours: No change.

Prerequisites: No change.

#### **SOC 322, Self, Mind and Society, 3 s.h.**

Course Description: Interdisciplinary exploration of the interplay between cultural values, social interaction, language, and moral reasoning that draws on classic and contemporary works within the fields of sociology, philosophy, anthropology, and psychology. Emphasis on the evolution of self-awareness and secondary emotions such as empathy and on their implications for the self-regulation of behavior. Focus on the interrelationship between these uniquely human capacities and their role in the creation and reproduction of culture. Discussion of current postmodern theories of self and identity within a global society.

Semester hours: No change.

Prerequisites: No change.

#### **SOC 331, Correctional Policies and Society, 3 s.h.**

Course Description: Analysis of theoretical and practical aspects of corrections including punishment and treatment as concepts and as variations in practice. Analysis and evaluation of specific alternatives including prison, probation, treatment centers, and other sentencing alternatives.

Semester hours: No change.

Prerequisites: No change.

**SOC 332, Juvenile Delinquency, 3 s.h.**

Course Description: Analysis of the nature of juvenile delinquency including the origin of the concept in historical and theoretical contexts as well as the development of the Juvenile Court Act. Also examines the “causes” of delinquency as well as evaluates the justice system’s approach to address and “solve” the delinquency problem.

Semester hours: No change

Prerequisites: No change

**SOC 333, Sociology of Violent Crimes and Offenders, 3 s.h.**

Course Description: Analysis of violence as manifested in criminal behavior. Examines violent crime in terms of its nature, its roots in the concept of violence itself, its sources in theoretical formulations, and its relationship to socially and culturally approved expressions of violence. Also analyses of the various reactions/responses to violence and violent crimes, including efforts at curtailing and/or preventing such violent expressions.

Semester hours: No change.

Prerequisites: No change.

**SOC 340, Urban Life and Cultures, 3 s.h.**

Course Description: Examination of past and present population trends within the United States including fertility, mortality, immigration, and urbanization. Application of classic and contemporary theoretical perspectives to current patterns of urban development, with an emphasis on the spatial structure of cities, the social and economic characteristics of urban populations, and the impact of structural environmental characteristics on perception and behavior. Discussion of current social issues associated with urban developments (e.g., poverty and discrimination) and their implications for urban policy and planning.

Semester hours: No change.

Prerequisites: No change.

**SOC 341, Medical Sociology, 3 s.h.**

Course Description: Application of a critical perspective to the institution of medicine within this society, emphasizing the systematic analysis and critique of assumptions about the inevitability of certain forms of disease, the effectiveness of conventional health care organizations and medical practices in promoting and restoring health, and the adequacy of our current health care system. Focus on three prominent themes within contemporary medical sociology: the social epidemiology of disease, the social construction of health and illness, and the medicalization of diagnostic and treatment processes.

Semester hours: No change.

Prerequisites: No change.

**SOC 343, Sociology of Mental Health, 3 s.h.**

Course Description: Overview of the ways in which a sociological perspective has been applied to issues pertaining to mental health and illness within this society. Examination of the etiology of various forms of mental disorder and research that both challenges existing diagnostic criteria and questions the adequacy of the medical model as a framework for the classification and treatment of mental illness. Specific emphasis on labeling theory; on the impact of status characteristics (gender, class and race) and social relationships on levels of stress and social functioning; and on legal and ethical issues associated with current health care trends, including the de-institutionalization of mental patients and the movement towards community-based care.

Semester hours: No change.

Prerequisites: No change.

/lp

DATE: March 7, 2001  
 TO: The University Senate  
 FROM: Doan Modianos  
 Chair, C&R Subcommittee on Curriculum

The C&R Subcommittee on Curriculum reviewed and approved the requests noted below. These were forwarded to the Curriculum and Regulations Committee for appropriate action. The following summary is provided for your action/information.

### **College of Education and Health Sciences:**

**Major Modification:**

**Foods, Nutrition and Dietetics**

Rationale: The FCS department proposed the deletion of two courses as required supporting courses in the major, BUS 100 and ATG 157. BMA 352 is more appropriate in terms of content than BUS 100, and also does not pose a problem for transfer students. The material needed in ATG 157 is covered in FCS 408. Thus the Department wishes to remove these courses from the requirements for the major. The Department also has addressed some ambiguities in enumerating major requirements in the catalog.

**Course Additions:**

**FCS 301, Nutrition Today, 3 s.h.**

Rationale: Current nutrition courses in the FCS department are designed to fulfill requirements in specific curricula, namely FCS 203 (ETE), FCS 303 (FCSD, nursing, health science), FCS 403 and 404 (dietetics). This course is designed to offer non-science majors the chance to explore the scientific principles in biochemistry and physiology underlying healthy eating practices. The course will not be open to students who have taken FCS 203 or FCS 303.

**HS 425, Independent Study, 1-3 s.h.**

Rationale: There is a need to provide the health science majors an opportunity to concentrate on a specific topic within health sciences. The goal is to provide greater depth in a specific area of study that the general curriculum does not cover in detail.

**Course Deletion:**

**PT 340, Medical Science I, 3 s.h.**

Rationale: This course was a course in the junior year of the Bachelor of Science in Physical Therapy degree program. The course deletion was missed when courses for the degree were sent through the Curriculum and Regulations Committee. The course was last taught in the Fall semester, 1999.

### **College of Engineering and Technology**

**Course Deletions:**

**CE 450, Geoenvironmental Engineering, 4 s.h.**

Rationale: As part of the proposed changes to the graduate program, the current CE 450 has been upgraded to CE 550.

**CE 460, Physiochemical Processes Design, 4 s.h.**

Rationale: As part of the proposed changes to the graduate program, the current CE 460 has been upgraded to CE 542.

**CE 470, Biological Process Design, 3 s.h.**

Rationale: As part of the proposed changes to the graduate program, the current CE 470 has been upgraded to CE 543.

### **College of Liberal Arts and Sciences:**

**Course Additions:** (Note: the course additions in Chemistry are part of a series of proposed changes in the major in biochemistry. The proposed major change will be forthcoming for future consideration by C&R.)

**CHM 360, Biological Chemistry, 3 s.h.**

Rationale: Addition of this course meets a newly-imposed requirement by the American Chemical Society (ACS) stipulating that students earning ACS-accredited chemistry degrees must have completed a course in biochemistry.

**CHM 362, Biochemistry I: Macromolecular Structure and Function, 3 s.h.**

Rationale: Addition of this course expands the department's core biochemistry curriculum from a one-semester to a two-semester sequence, which is necessary to provide majors with an adequate background for professional careers or graduate study in biochemical science. Also, a portion of Cell and Molecular biology (CHM 365/BIO 365) is currently being used to introduce the principles of biochemistry; establishment of a true Biochemistry I course will eliminate this burden and allow 365 to be a true Cell and Molecular Biology course.

**CHM 363, Biochemistry I Laboratory, 1 s.h.**

Rationale: This is the laboratory course that accompanies Biochemistry I (CHM 362).

**SW 310, Child Welfare I, 3 s.h.****SW 320, Child Welfare II, 3 s.h.**

Rationale: The Social Work Program proposed the addition of a two course sequence in Child Welfare. These courses are needed to appropriately prepare students for employment in this field of practice. The addition of the courses on this distinct area of practice will enable our graduates to be prepared to successfully complete the state licensure exam. The state child welfare agency, Illinois Department of Children and Family Services has requested that undergraduate programs of social work include specific content on child welfare in the curriculum.

**Date:** 3/7/2001  
**To:** University Senate  
**From:** Larry Aspin, President  
**RE:** Proposed graduate program

The Foster College of Business Administration has proposed the addition of a new Executive MBA to begin fall of 2001. The proposal has been passed by the University Senate's Committee on Curriculum and Regulations and by the Executive Committee of the Graduate Faculty. Supporting materials include the rationale reproduced herein, a report of a demand analysis (a copy of which is available in my office), and completed Course Change Request forms for each course in the program.

**SUPPORTING DOCUMENTATION FOR THE ADDITION OF AN  
EXECUTIVE MBA IN ORGANIZATIONAL LEADERSHIP**

*What keeps You Awake at Night?*

**FOSTER COLLEGE OF BUSINESS ADMINISTRATION  
BRADLEY UNIVERSITY**

## FOSTER COLLEGE OF BUSINESS ADMINISTRATION

### EXECUTIVE MBA IN ORGANIZATIONAL LEADERSHIP

#### III GRADUATE PROGRAM ADDITION SUPPORTING DATA

**III. 1. (a) *Rationale for adding program; curriculum objectives and goals it is designed to meet or develop; way in which program will contribute to mission of department and college.***

*Rationale:*

An Executive MBA program provides an opportunity for experienced professionals to obtain a master's degree in Business Administration on a timetable that is conducive to work schedules. An Executive MBA includes a cohort class structure that offers a lock-step, planned curriculum in an executive setting. Thus, members of each class begin the program at the same point, move through the curriculum together, and complete the degree requirements for graduation as a group. A unique aspect of the Executive MBA is the collective professional experience of its participants, which greatly enriches the educational environment. Executive MBA students possess a number of years of significant, post-baccalaureate career experience. Participants continue to work full time while enrolled in the program.

Obtaining an Executive MBA degree is an investment in learning as well as an investment in one's career. Nationwide, demand for executive education is increasing. *Business Week* reports that 76% of the companies they polled said that they were sending more executives to business school programs than they did five years ago. According to *Training Magazine*, overall spending on U.S. corporate education for managers reached \$16.5 billion in 1999, up 17% from the previous year.

Despite the growing need for education among experienced managers, there are currently no EMBA programs within a 90 mile radius of the Bradley campus. The closest EMBA programs are at the University Of Illinois (90 miles) and Washington University in St. Louis (160 miles). Analyses conducted by the FCBA over a two year period indicate that there is community interest in a Bradley EMBA. Some residents already traveling to more distant programs

would prefer to remain in Peoria while others unable to commit to the distant commute would be interested in attending Bradley.

Despite the fact there are currently no EMBA programs serving the Peoria market, the Foster College of Business Administration faces increasing competition in Peoria from other universities. There are indications that other universities are exploring the possibility of expanding their EMBA programs to Peoria. The market is large enough to support only one EMBA and the first one to market with a quality program will be the sole survivor.

An EMBA will enhance the reputation of the FCBA and Bradley University within the region as well as nationally. Contact with high level managers and executives will advance our reputation beyond what can be accomplished by serving undergraduate students.

An EMBA will enhance our existing undergraduate and graduate programs. Learning from the executives themselves, faculty can share their expertise with undergraduate and MBA students and enrich all of the courses they teach. The FCBA's experience with executive programs confirms the positive "spill-over" that occurs to our other programs. In addition, executive audiences stimulate faculty research.

Finally, an EMBA program will facilitate faculty recruitment and retention thus further enhancing our existing programs. Talented faculty in business are not attracted to a university that only offers undergraduate teaching opportunities. Our undergraduate thrust will be appealing to many potential faculty but must be complemented with either very strong support for research or the ability to work with high-level executives.

#### Objectives:

- Serve a more experienced group of managers.
- Integrate curriculum to the benefit of EMBA and MBA.
- Enhance existing MBA and BA programs.
- Become the first EMBA program in the market.
- Enhance reputation of FCBA and Bradley University
- Facilitate faculty recruitment and retention.

*Contribution to Mission:*

The Executive EMBA supports the mission of the FCBA. The FCBA mission statement indicates that:

a) Our undergraduate education is “complemented by master’s programs.” Graduate education serves the needs of the local and regional market and enriches undergraduate education.

b) We “prepare students for productive and satisfying careers in business professions and for positions of leadership”. Thus, the leadership focus of the EMBA strongly supports our mission.

c) “We are committed to strong relationships with the business community through such activities as executive and professional development programs. An EMBA program would strongly support this mission component.

**III.1. (b) *Suggested Program Outline and Timetable***

The EMBA consists of 21 courses comprising 35 academic credit hours. These courses are organized by business issues rather than by traditional business functional areas. The program will be approximately 15 months long and meet every other weekend (Friday and Saturday) for the program duration. The program will begin November 2001. A written comprehensive exam must be taken by each student.

See the attached for a program outline.

**III.1. (c) *Requirement Of Additional Resources***

Four additional full-time tenure track faculty are required to conduct the program. All new faculty will be funded by revenue generated by the new program. A statement is attached verifying commitment by the administration.

**III.1. (d) *New Resources From Supporting Services***

No additional resources are needed from supporting services.

**111.2 *Contact with Other Departments***

Two meetings were conducted with faculty from the FCBA and the Department of Educational Leadership and Human Development (ELHD). ELHD faculty have expertise in areas that are compatible

with the proposed EMBA. Further discussions will occur regarding the potential for collaboration.

Nevertheless, the proposed EMBA is a master's in business administration serving experienced business managers and executives and thus will have no negative impact on existing Bradley programs. The program serves students not currently served by existing programs.

### **III.3      *Enrollment and Entrance Requirements***

Based on extensive demand analyses that were conducted, estimated enrollment is 20-25 participants.

Entrance requirements include an undergraduate degree, at least seven years managerial experience, a personal interview, organizational sponsorship, professional recommendations, and a demonstrated ability to accomplish graduate-level business coursework. Evaluation of students for admission is a very individualized process. A prospective student's background, work experience, career goals, desire to succeed are considered in making an admission decision

### **III.4      *Attach all course addition, modification, or deletion forms with the rationale.***

All course addition forms are attached.

## EMBA PROGRAM OVERVIEW

The proposed EMBA is an innovative program that is unlike almost all other programs currently offered. Special features of our program include:

- **A Focus on Leadership:** Leadership is a key focus in contemporary organizations and, by all indications, will continue to be a dominant theme. Many have argued that organizations are facing a “crises of leadership” and studies indicate that effective leadership is a critical component of organizational success. Few existing EMBA programs focus on leadership.
- **Issues Based Program:** Unlike traditional MBA and EMBA programs, the proposed program is not organized by functional areas. Thus, as one would expect to find in traditional programs, there are no prescribed courses in economics, finance, marketing and management. Instead, the program is organized around the theme of “What keeps You Awake at Night”. Course content centers upon issues that were identified to be the most pressing problems faced by managers and executives of this level.
- **Complete Integration:** For every course, each discipline that has something to say about the problem is brought to bear in addressing the problem. Thus, economics, finance, marketing and management are integrated throughout each course rather than taught as separate courses. Over the course of the program, participants are exposed to comparable amounts and levels of economics, finance, marketing and management that would be found in traditional programs.
- **Personal Development . Coaching:** Through the course of the program, the leadership skills of the individual participants will be developed. Participants leadership skills will be assessed, a personal development plan developed, and faculty will work one-on-one with participants to develop their leadership skills.
- **Leadership Development Center:** The Leadership Development Center (LDC) is one of five business centers that are part of the FCBA. EDO is the mid-west affiliate of the Center for Creative Leadership (GEL) in North Carolina, the premier leadership development program in the nation. EDO staff will participate in the EMBA, utilizing OLE leadership assessment instruments and expertise.

## EMBA SUGGESTED PROGRAM OUTLINE

All students must successfully complete the following courses:

Course Number	Course Title	Credit Hours
BUS 621	The Leadership Challenge	3.0
BUS 623	Scanning the Environment	0.5
BUS 625	External Economic Environment	1.0
BUS 627	Managing Technology	2.0
BUS 629	Cost Management	1.5
BUS 631	Competition and Pricing	1.0
BUS 633	Creating and Managing Customer Satisfaction	3.0
BUS 635	Communication Workshop	1.5
BUS 637	Attracting and Developing Talent	2.0
BUS 639	Building Employee Commitment	2.0
BUS 641	Dealing With Problem People	1.0
BUS 643	Team Building	1.0
BUS 645	Acquiring Capital and Making Investment Decisions	3.0
BUS 647	Global Environment and Issues	3.0
BUS 649	Developing Strategy	2.0
BUS 651	Performance Measurement and Control Systems	2.0
BUS 653	Strategic Positioning and Maximizing Performance	2.0
BUS 655	Leading Successful Change	1.5
BUS 658	Special Topics	2.0
	Comprehensive Exam	
<b>TOTAL</b>		<b>35.0</b>

## *Initial Description of the Change*

### **BA/BS Theatre Arts**

Currently, there is no limit on the number of credit hours a theatre student may take within the department. Without such a restriction, some theatre students are exceeding 62 hours within the major. This puts the program in noncompliance with national accreditation standards. The proposed modification will limit the number of hours a student may take within the major.

## *Additional Information*

### **DEPARTMENT OF THEATRE ARTS PROGRAM MODIFICATION PROPOSAL**

#### **IV. MAJOR/GRADUATE PROGRAM, MINOR, OR CONCENTRATION MODIFICATION SUPPORTING DATA**

1. A). To comply with national accreditation standards of NAST (National Association of Schools of Theatre) the following modification is proposed.
2. B). **Proposed Amendment to the catalog**  
(Add new text) **Theatre students are required to complete at least 62 credit hours outside of the major. The 62 hours include the general education requirements, courses used to complete the foreign language requirement, other university graduation requirements, a second major or a minor outside the department, and elective courses outside the department.**
3. NA.
4. There are no changes in admissions or graduation requirements for the program. Theatre students will be required to take more hours outside of the major. The only foreseeable impact on the department might be a lessening of the demand for elective courses within the major which would not be detrimental to the program.
5. NA.

# University Senate

## Inter-Office Memo

To: Members of the University Senate  
From: Larry Aspin, President  
Date: 3/9/2001  
Re: Agenda Addendum

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Please find attached (1) additional information for the items listed on the agenda you received Thursday, and (2) additional agenda items.

1. Page 1 is a memo on resource commitment for the Executive Masters of Business Administration
2. Page 2 is the catalog copy for the proposed change in the Sociology major
3. Pages 3 through 5 contain additional changes in graduate programs including a major modification in Civil Engineering.
4. Pages 6 through 9 contain changes in the grievance procedure proposed by the University Senate's Faculty Grievance Committee. ***This item is for informational purposes only and will not be voted on until the April meeting of the University Senate.***

**James Lumpkin**

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**From:** Stan Liberty  
**Sent:** Thursday, March 23, 2000 2:51 PM  
**To:** James Lumpkin  
**Subject:** Your request

Dear James:

I am writing in response to your request for a statement of assurance regarding faculty staffing associated with the proposed EMBA program. As you know from our recent discussion, which included Interim President Anna, the administration recognizes that the proposed EMBA program cannot be offered without additional faculty resources. In addition, you know that I am pleased with the in-load/faculty replacement model that has been proposed.

Consequently, if the EMBA program receives university approval and if a viable first cohort of students for the program can be developed, I will authorize appointment of four new entry-level faculty members as proposed. I will also authorize searches to be conducted for these positions in the upcoming fiscal year in anticipation of establishment of a viable first class. Additionally I should mention that no tenure-track faculty member's continued employment at Bradley will be jeopardized should a viable student cohort fail to materialize for a second, or subsequent offering of the program.

## Modification of Sociology Major

### IV. Major Program Modification Supporting Data

1. The Department of Sociology has decided to simplify the requirements of the major by eliminating student confusion about our sociology concentrations. Most of the students are in SOCL (Liberal Arts Concentration) and not in SOCA (Applied Sociology Concentration). We want to eliminate both concentrations SOCL and SOCA and rename the Major simply SOC.

Catalog should read as follows:

#### **Major in Sociology**

A major in sociology consists of a minimum of 30 semester hours in sociology including the following required core courses:

SOC 100 The Sociological Perspective

SOC 240 Research Methods

SOC 320 Social Theory

At least 15 of the 30 required hours must be at the 300 level or above. Only one internship course may apply towards the 30-hour requirement. A grade point average of 2.01 in all courses taken in the department is needed for graduation. Students may earn either a B.A. or B.S. degree in sociology.

Sociology majors are urged to consult with a department advisor each semester concerning class schedules.

Passed at the C&R meeting on February 13, 2001

**Course addition**

EE 535 Engineering Applications of Neural Networks 3 s.h.

**Program Modification – Civil Engineering**

The Department of Civil Engineering and Construction has performed a comprehensive review of its graduate program. Recognizing the need to provide graduate students with a high quality, creative Master's degree program and also provide qualified undergraduates with flexibility in technical elective selection, this review has resulted in the development of four modules: Construction Management, Structural, Environmental and Computer. These modules have been created by adding some courses, deleting others, and modifying existing courses. A majority of modifications are simply a change in the course number to reflect the establishment of a logical numbering scheme consistent with the department modules (e.g., construction management courses are numbered from 521 to 540). There are no modifications of admission or graduation requirements.

**Course additions**

CE 522 Advanced CADD	3 s.h.
CE 524 Multimedia Applications in Civil Engineering	3 s.h.
CE 536 TQM Principles in Construction	3 s.h.
CE 537 Simulation in Construction	3 s.h.
CE 560 Advanced Structural Analysis	3 s.h.
CE 565 Advanced Reinforced Concrete	3 s.h.
CE 542 Physiochemical Processes Design	3 s.h.
CE 543 Biological Processes Design	3 s.h.
CE 550 Geoenvironmental Engineering	3 s.h.

**Course modifications**

From: CE 615 Advanced Foundation Engineering	3 s.h.
To: CE 515 Advanced Foundation Engineering	3 s.h.
From: CE 580 Advanced Cost Estimating for Construction Projects	3 s.h.
To: CE 526 Advanced Cost Estimating for Construction Projects	3 s.h.
From: CE 582 Construction Project Management	3 s.h.
To: CE 528 Advanced Scheduling	3 s.h.
From: CE 584 Construction Contract Administration	3 s.h.
To: CE 529 Construction Contract Administration	3 s.h.
From: CE 557 Analysis of Environmental Systems	3 s.h.
To: CE 541 Transport Phenomena in Environmental Systems	3 s.h.
From: CE 504 Advanced Hydraulics	3 s.h.
To: CE 544 Advanced Hydraulics	3 s.h.
From: CE 518 Subsurface Flow in Porous Media	3 s.h.
To: CE 546 Groundwater Hydrology & Hydraulics	3 s.h.
From: CE 555 Solid and Hazardous Waste Management	3 s.h.
To: CE 555 Environmental Regulations and Policy	3 s.h.
From: CE 562 Advanced Structural Design I	3 s.h.
To: CE 562 Advanced Steel Design	3 s.h.
From: CE 530 Prestressed Concrete	3 s.h.
To: CE 567 Prestressed Concrete	3 s.h.
From: CE 511 Advanced Mechanics of Materials	3 s.h.

To: CE 573 Advanced Mechanics of Materials	3 s.h.	
From: CE 545 Structural Dynamics		3 s.h.
To: CE 575 Structural Dynamics	3 s.h.	
From: CE 559 Management Models in Environmental Engineering		3 s.h.
To: CE 655 Environmental Management Modeling	3 s.h.	
From: CE 630 Theory of Elasticity		3 s.h.
To: CE 670 Theory of Elasticity	3 s.h.	
From: CE 691 Topics in Civil Engineering		3 s.h.
To: CE 691 Advanced Topics in Civil Engineering I	3 s.h.	
From: CE 692 Topics in Civil Engineering		3 s.h.
To: CE 692 Advanced Topics in Civil Engineering II	3 s.h.	

Course deletions

CE 558 Industrial Waste Treatment Process Design		3 s.h.
CE 674 Construction of Temporary Facilities		3 s.h.

A question was raised regarding 500-level courses. What procedure should we adhere to in the approval of 500-level courses since juniors and seniors can both take 500-level courses, shouldn't those courses also be approved by the Subcommittee on Curriculum and Regulations. The committee agreed that 500-level courses should be approved by both subcommittees.

**Passed at C&R meeting on March 6, 2001**

- Course additions  
ETE 513/MM 513 Educational Software Design 3 s.h.\
- Course modification  
From:  
PHY 541 Physics for Nurse Anesthetists 2 s.h.  
To:  
PHY 541 Physics Basics 2 s.h.

~~Text to be Deleted~~  
Text to be Added

## E. DUE PROCESS

### Forward:

These regulations are designed to enable Bradley University to protect academic freedom and tenure and the requirements of due process. The principles implicit in these regulations are for the benefit of all who are involved with or are affected by the policies and programs of the institution. A college of university is a marketplace of ideas and extending knowledge is impossible if it requires conformity with any orthodoxy of content and method. In the words of the United States Supreme court, "Teachers and students must always remain free to inquire to study and to evaluate, to gain new maturity and understanding; otherwise our civilization will stagnate and die."

### 1. Faculty Grievance Committee Operating Procedures

- a. The Faculty Grievance Committee considers matters other than those dealing with tenure, promotion, and dismissal. The Committee hears grievances from full-time and part-time faculty. *The role of the Committee is to function as a neutral party seeking an objective resolution of grievances brought before it.*
- b. General Procedures.
  - 1) The faculty member will be consulted on the composition of the Committee. If a conflict of interests exists, or if a member of the Committee is unable to serve, the alternate will serve.
  - 2) A log of activities and committee sessions, briefly stating date and nature of the meetings, witnesses interviewed, oral or written requests for witnesses to appear, etc., shall be kept.
  - 3) A faculty member seeking consideration by this Committee shall normally file for such consideration within one year of the event leading to the grievance.
  - 4) *In the event that a grievance procedure is not completed prior to the close of an academic year, the members of the Committee hearing the original grievance whose terms have expired shall continue to serve with the Committee, provided they remain full-time faculty members, until the entire grievance process has been completed. These continuing members may not participate in the resolution of new grievances after their terms have expired.*
- c. Pre-appeal Procedures.
 

~~In the initial process, the petitioner of grievance should pursue all normal channels for resolving the grievance before appealing to the Faculty Grievance Committee. Suggested preliminary procedures for the petitioner are:~~

~~-~~

  - ~~1) To prepare a written statement of grievance for purposes of discussion. This would provide a basis for consideration in the informal hearing process.~~
  - ~~2) To seek advice from other faculty members who may be able to assist in clarifying issues, including opposing viewpoints.~~
  - ~~3) To discuss with appropriate administrators starting with the chairperson; proceeding, if necessary, to the Dean; and then proceeding, if necessary, to the Provost and Vice President for Academic Affairs.~~

*Prior to appealing to the Faculty Grievance Committee the Petitioner should:*

  - 1) *Prepare a concise, written statement describing the grievance and the remedy sought.*
  - 2) *Discuss the issue with the Faculty Ombudsman in accordance with Section E.2*
  - 3) *Pursue other channels for resolving the grievance. Except where the nature of the grievance would preclude it, the petitioner should discuss the grievance with his or her chairperson, dean, and with the Provost and Vice President for Academic Affairs.*
- d. Conciliation Procedures.
  - 1) Because the interests of everyone concerned may be best served if the grievance is resolved through informal methods, the Committee, the petitioner and the appropriate administrators affected in the case should take all responsible steps to achieve its resolution without a formal hearing.
  - 2) During this stage of appeal, these procedures shall apply:
    - a) The petitioner of grievance shall present a statement of the grievance which shall state (a) the basis of the grievance and (b) the factual allegations supporting the grievance.

b) The Committee has several options available in seeking to resolve the grievance. These options are:

- 1) Informal meetings of the Grievance Committee Chairperson or a delegated Committee member with the petitioner and with appropriate administrators;
- 2) Recommendation by the Committee of another faculty person to participate in informal meetings between the petitioner and appropriate administrators;
- 3) An informal meeting of the Grievance Committee with the petitioner and appropriate administrators;
- 4) Any method deemed likely to resolve the grievance without the need to conduct further hearings.

e. Informal Hearing.

If efforts to reach a settlement of the grievance fail, the Committee shall conduct an informal hearing to decide whether a formal hearing should be conducted. The process for determining this need shall be:

1) Review of Grievance

- a) As an impartial hearing body, the Grievance Committee shall review the case and the efforts made to reach settlement.
- b) The Committee shall receive any amended grievance statement to the petitioner's statement under "[Pre-appeal Procedures](#)."
- c) The Committee shall receive any statements which appropriate administrators wish to submit.
- d) The Committee may request written or oral statements from persons concerned with the grievance.
- e) The Committee may schedule interviews with persons concerned with the grievance.
- f) The Committee may meet with the petitioner and appropriate administrators.
- g) The Committee may make other informal efforts to resolve the grievance.

2) Decision Regarding Necessity of Formal Hearing

After its review the Committee shall decide either (a) that there should be a formal hearing, or (b) that there is an insufficient basis to hold a formal hearing. ~~The Committee's decision to hold or not hold a formal hearing should be based on determining whether there should be a sufficient basis for a Committee recommendation to the President for relief of the petitioner's grievance assuming the petitioner's factual allegations were correct. The Committee's decision to hold a formal hearing should be based on its determination that the petitioner's factual allegations if found to be correct would constitute a sufficient basis for a recommendation for relief of the grievance.~~ The Committee's decision at this stage shall not be based on a finding of the truth or falsity of the petitioner's factual allegations.

3) Report of Decision

The Committee decision on whether there should be a formal hearing shall be reported to the petitioner, *the defendant*, and the appropriate administrators.

f. Procedures for Formal Hearing.

If the Committee decides a formal hearing is necessary, the procedures outlined below shall apply:

- 1) During the proceedings the petitioner will be permitted to have an advisor and/or counsel at petitioner's expense. This advisor and/or counsel shall be advisory only and shall not be permitted to speak on the petitioner's behalf. The Committee shall have access to the University attorney on procedural matters.
- 2) A verbatim record of the hearing or hearings will be taken and a copy will be made available to the faculty member without cost at the faculty member's request. Choice of recording method will be decided by the Committee.
- 3) The Faculty Grievance Committee will grant adjournments to enable either party to investigate evidence as to which a valid claim of surprise is made.
- 4) The petitioner will be afforded an opportunity to obtain necessary witnesses and documentary or other evidence. The Administration *and other parties to the grievance* will cooperate with the Committee in securing witnesses and making available documentary and other evidence.

5) ~~The petitioner and the Administration~~ *All parties to the grievance* will have the right to confront and cross-examine all witnesses. Where the witnesses cannot appear, but the Committee determines that the interests of justice require admission of their statements, the Committee will identify the witnesses, disclose their statements, and if possible, provide for interrogatories.

6) The Committee will not be bound by strict rules of legal evidence, and may admit any evidence which is of probative value in determining the issues involved. Every possible effort will be made to obtain the most reliable evidence available.

7) The findings of fact and the decision will be based solely on the hearing record.

8) Except for such simple announcements as may be required, covering the time of the hearing and similar matters, public statements and publicity about the case either by the petitioner or by the administrative officers will be avoided so far as possible. The President, the appropriate Vice President, the petitioner, ~~and the petitioner's dean or supervisor,~~ *and the defendant* will be notified of the Committee's decision in writing, and a copy of the record of the hearing will go to the appropriate Vice President.

9) The Committee shall report its recommendation on the grievance to the President of the University. If the President rejects the Committee's recommendation, the reasons for doing so should be reported in writing to the Committee and the petitioner. The President should also be willing to meet with the Committee to explain the reasons for overriding the recommendation of the Committee.

10) When discrimination on grounds of race, color, age, religion, sex or national origin is alleged, the faculty member may consult with the Equal Employment Opportunity/Affirmative Action Office.

11) Every reasonable effort will be made to conclude the Committee's proceedings and to make a recommendation to the President within 45 days after the matter has been formally submitted to the Committee. This time period shall not include University holidays and times when the faculty are not under contract, such as during the summer.

g. Appeal to the Board of Trustees.

If the President or the petitioner deems it necessary, the grievance may be further appealed to the Board of Trustees.

## 2. Faculty Ombudsman

- a. ~~The Faculty Ombudsman shall function in cases of non-renewal (See Termination of Employment), tenure, promotion and dismissal only if the faculty member requests such action in writing within 30 days of notification of non-renewal, denial of tenure or promotion, or dismissal.~~ *The Faculty Ombudsman shall mediate in any faculty grievances if requested to do so by the aggrieved faculty member(s). In cases of non-reappointment of probationary faculty members and in disputes regarding tenure, promotion, and dismissal the request for mediation must be received in writing within 30 days of notification of an adverse decision and prior to petitioning the Tenure Promotion and Dismissal Committee. Requests to the Ombudsman to mediate in other grievances should be made prior to petitioning the Faculty Grievance Committee. The Ombudsman may request a written statement from the parties to the grievance, administrators, chairpersons, and faculty committees. The statements should express the reasons for the grievance and the decisions reached. The Ombudsman may request written statements from the faculty member and the administration stating the reasons for the appeal and the administrative decision respectively. Such requests from the Ombudsman must be honored. Once the Ombudsman has been enlisted as mediator, the Ombudsman shall be present at all meetings between parties to the grievance. If the Ombudsman is unsuccessful in achieving ~~can not help the parties achieve~~ a satisfactory agreement between the parties, or if the faculty member(s) chooses to terminate the mediation of the Ombudsman, the faculty member(s) may petition, ~~the Ombudsman will prepare a report for~~ the Tenure, Promotion and Dismissal Committee or the Faculty Grievance Committee. In either situation the Ombudsman shall prepare a report for the appropriate committee indicating ~~stating~~ that attempts at mediation have failed and stating the issue(s) between the parties. The faculty member will receive a copy of the report and will ~~receipt the copy~~ *acknowledge receipt of the copy to the Ombudsman.**

### *b. Qualifications and Selection*

- 1). The Faculty Ombudsman must be a full-time faculty member holding tenure with at least ten years experience at Bradley. The Ombudsman shall be granted a three-hour teaching load reduction in each

semester of the regular academic year and compensation for duties during the summer. Necessary budgetary expenses shall be arranged through the Office of the Provost and Vice President for Academic Affairs.

- 2). Candidates shall be nominated by the President of the University and the Executive ~~C~~ommittee of the *University* Senate. The Executive Committee shall solicit, for its consideration, names of potential nominees from the faculty. The Faculty Ombudsman shall be elected by the tenured faculty. The choice, "None of the above" shall be included on the ballot. To be elected, the candidate shall receive a majority of the votes cast. The Faculty Ombudsman shall have a two-year term. The Faculty Ombudsman may not ~~simultaneously~~ serve on the Faculty Grievance *Committee*, ~~or~~ Tenure, Promotion and Dismissal *Committee*, or Student Grievance Committees. This prohibition of joint service extends one year after the term as Faculty Ombudsman expires.

*3). When the Ombudsman has a conflict of interest regarding a particular case, the Ombudsman shall ask the Executive Committee of the University Senate to appoint a faculty member to act as the Ombudsman's representative for that case. The representative must be a full-time faculty member holding tenure with at least ten years experience at Bradley. The person chosen must be acceptable to the faculty member(s) whose case is under consideration and to the Provost and Vice President for Academic Affairs.*

~~b. The Faculty Ombudsman may be consulted by faculty members on other grievance procedures. The Faculty Ombudsman will mediate only in the areas identified in paragraph a. above.~~