

# **BRADLEY UNIVERSITY SENATE**

## **AGENDA**

FIRST REGULAR MEETING OF THE 2002-2003 SENATE

3:10 P.M. SEPTEMBER 19, 2002

STUDENT CENTER MARTY THEATER

- I. Call to order
- II. Announcements
- III. Approval of Minutes
  - A. Eighth regular meeting of the 2001-2002 Senate, May 8, 2002 ([pp. 4 – 8](#))
  - B. Special meeting of the 2002-2003 Senate, May 8, 2002 ([pp. 9 - 10](#))
- IV. Call for Items to be added to the Agenda
- V. Reports from Administrators
  - A. President Broski
  - B. Provost Liberty
- VI. Reports from Standing Committees
- VII. Reports from Ad Hoc Committees
- VIII. Unfinished Business
- IX. New Business
  - A. Ratifications of Appointments to Standing Committees
    - 1. Contractual Arrangements
    - 2. Admissions and Retention
    - 3. Affirmative Action
    - 4. Honorary Degrees
    - 5. Retirement Advisory
  - B. Appointments and College Elections to Standing Committees
- X. Other Business
- XI. Adjournment

## 2002-2003 University Senate Membership

### Faculty

#### FCBA

Joe Felder\*  
Bernie Goitein\*  
Donna Hill\*  
Kevin O'Brien\*  
William Wilcox\*  
Shyam Bhandari  
Lisa Gardner  
Allen Webster

#### CEHS

Chang-Ok Choi\*  
Peggy Flannigan\*  
Mary Jo Mays\*  
Jobie Skaggs\*  
Fran Armmer  
Molly Cluskey  
Roselyn Templeton  
Robert Wolffe

#### CEGT

Bob Fuessle\*  
Marty Morris\*  
Vinod Prasad\*  
Jeries Abou-Hanna\*  
In Soo Ahn  
Paul Mehta  
Robert Podlasek

#### LIBRARY

Elisa Rasmussen

#### SCCFA

Dennis Beck\*  
Howard Goldbaum\*  
Kerry Walters\*  
Olatunji Dare  
James Hansen  
B. J. Lawrence  
Gary Will

#### CLAS

Brad Andersh\*  
Martha Craig\*  
Charles Dannehl\*  
Sam Fan\*  
Kevin Kimberlin\*  
Mike McAsey\*  
Richard Stalling\*  
Marjorie Worthington\*  
Barbara Frase (Replacing Janet Gehring)  
Zev Gorin  
Mike Greene  
Tracy Harris  
John Haverhals  
Henry Helenek  
Shah Tarzi  
John Williams  
Vladimir Uskov (Replaicng Jiang-Bo Liu  
in Fall 2002)

\*First Year of the Two-Year Term

### EX-OFFICIO

President: David Broski  
Provost and Vice President for Academic Affairs: Stan Liberty  
Vice President for Business Affairs: Gary Anna  
Vice President for Advancement: William Engelbrecht  
Associate Provost for Student Affairs: Alan Galsky  
Associate Provost for Research and Dean of the Graduate School: Conley Stutz  
Associate Provost for Information Resources and Technologies: William Winn  
Associate Provost for Enrollment Management: Scott Friedhoff  
Registrar: Kathie Beaty  
Dean, Foster College of Business Administration: Robert Baer  
Dean, Slane College of Communications and Fine Arts: Jeffrey Huberman  
Dean, College of Education and Health Sciences: Joan Sattler  
Dean, College of Engineering and Technology: Richard Johnson  
Dean, College of Liberal Arts and Sciences: Claire Etaugh  
Director of the Library: Barbara Galik  
Immediate Past-President of University Senate: Larry Aspin  
Editor, Faculty Handbook: Sandra Perry  
Parliamentarian/Archivist: David Quigg

### STUDENTS

Sara Ray  
Graduate Student

Undergraduate  
Undergraduate

MEETING SCHEDULE AND DUE DATES FOR THE  
2002-2003 UNIVERSITY SENATE

The University Senate will meet at 3:10 P.M. on the following dates in the locations indicated below. If there is no important business to be brought forward, meetings may be canceled. There will be the traditional reception following the December and May meetings. Any changes to the initial schedule will be indicate RED on the Senate web page

September 19, 2002	S/C Marty Theater
October 17, 2002	S/C Marty Theater
November 21, 2002	S/C Ballroom C
December 11, 2002 (Study Day)	S/C Ballroom C
February 20, 2003	S/C Ballroom C
March 27, 2003	S/C Ballroom C
April 17, 2003	S/C Ballroom C
May 7, 2003 (Study Day)	S/C Ballroom C

The Executive Committee of the Senate will meet on the following dates in the Burgess Hall 100 Conference Room at 3:10p.m. Any business that must be considered by the Executive Committee must be submitted to the President of the University Senate prior to these dates:

September 3, 2002  
October 1, 2002  
November 5, 2002  
November 26, 2002  
February 4, 2003  
March 4, 2003  
April 1, 2003  
April 29, 2003

All items that are to be distributed as part of the Agenda must be in the hands of the President of the University Senate by noon on the following dates:

September 11, 2002  
October 9, 2002  
November 13, 2002  
December 3, 2002  
February 12, 2003  
March 12, 2003  
April 9, 2003  
April 30, 2003

# BRADLEY UNIVERSITY SENATE

## EIGHTH REGULAR MEETING OF THE 2001-2002 SENATE MAY 8, 2002

### I. Call to order

The meeting was called to order in the Student Center Ballroom C at 3:14 p.m.

### II. Announcements

There are two sign up sheets at the back of the room today. Immediately following this meeting there will be a special meeting of the 2002-2003 Senate.

Under other business we will have a report from Sara Ray of the Student Senate.

### III. Approval of Minutes

Larry Aspin made a call for additions or corrections to the minutes of the seventh regular meeting of the 2001-2002 Senate meeting. Hearing none, the minutes stand approved.

### IV. Call for Items to be added to the Agenda

One item, a report from Sara Ray of student senate was added to the agenda.

### V. Reports from Administrators

#### A. President Broski

President Broski expressed regret for all the turmoil we have encountered since naming the new head basketball coach. Steps are being taken which will hopefully result in an appropriate resolution. A conference was held last week on campus on new urbanism. Numerous community leaders were present and it is hoped that funding can be acquired to develop some models of what re-development could look like. President Broski has met with state and local leaders in Springfield, IL urging the retention of MAP (monetary award program) funding in the state budget, as this is important to Bradley University.

Joan Sattler questioned if there was anyway that Senate representatives could work to repair the relationship with Judge McDade. President Broski reserved comment until a later date, but appreciated the sentiment expressed.

#### B. Provost Liberty

The 3-year evaluation of the Provost is currently underway. The University community will be receiving an e-mail survey and will have a week to respond. The provost welcomes comments and encourages response. The Provost asked Bill Winn to comment on faculty computer program. The new computers are on campus and faculty scheduled to receive them should be getting a call soon to schedule a replacement time. Three program review processes have occurred this year. Follow-ups and reports will occur. Excellent comments on the process have come from a number of sources. The Provost congratulates all the participants. Finally, all professional staff and faculty should have received an invitation to the Peoria Regional BioCollaborative 2002 Discovery Forum on May 15<sup>th</sup>, 2002.

### VI. Reports from Standing Committees

#### A. Curriculum and Regulations.

##### 1. Subcommittee on Curriculum

**Military Science:** Alan Galsky moved to accept the proposed Military Science cross -enrollment agreement between Bradley University and Illinois State University as outline on page 7. Robert Baer seconded the motion. Stan Liberty gave a short explanation of the benefits of the proposal to Bradley University and students. It was explained that the program would not be handled administratively in a particular college. The classes would be in a catalog and in the class schedule. It was stated that grade appeals and student grievances would be typically handled through Illinois State and that perhaps at a later time some additional policy might possibly need to be studied. The motion passed.

**Business Computer Systems:** Sandra Perry moved to accept the proposed changes in the Business Computer Systems as outlined on page 8. Paul Mehta seconded the motion. The motion passed.

**Finance:** Lisa Gardner moved to accept the Finance major modification as outlined on page 9. Allen Webster seconded the motion. The motion passed.

**Multimedia:** Joan Sattler moved to accept the major modification in Multimedia as outlined on pages 10-12. B.J. Lawrence seconded the motion. The motion passed.

**Communication:** B.J. Lawrence moved to accept the major and minor modification in Communication as outlined on pages 13-14. Olatunji Dare seconded the motion. The motion carried.

**Biology:** Sam Fan moved to accept the Biology major modification as outlined on page 15. Claire Etaugh seconded the motion. The motion passed.

**Actuarial Science-Mathematics:** John Haverhals moved to accept the major modification in Actuarial Science-Mathematics as outlined on page 16. Claire Etaugh seconded the motion. The motion carried.

**Mathematics:** Mary Jane Sterling moved to accept the major modification in Mathematics as shown on page 17. Claire Etaugh seconded the motion. The motion carried.

2. Executive Committee of the Graduate School

**Executive Master of Business Administration:** Conley Stutz moved to approve the program modification of the Executive Master of Business Administration as outlined on page 18. Robert Baer seconded the motion. The motion carried.

3. General Education

**Revision of the English Composition Category:** Sam Fan moved to accept the revision of the English Composition Category in General Education as outlined on pages 20-21. Claire Etaugh seconded the motion. The motion carried.

4. Academic Regulations and Degree Requirements

**Academic Calendar for 2005-06:** Alan Galsky moved to accept the academic calendar for 2005-2006 as presented on pages 23-24. Robert Podlasek seconded the motion. The motion carried.

**Science 101 for BS requirement:** Claire Etaugh moved to accept Science 101 as one of the courses meeting the requirements for the Bachelor of Science degree as presented on page 25. Lisa Gardner seconded the motion. The motion carried.

**Admission of non-degree-seeking undergraduate students (pp. 26):** Stan Liberty moved to accept the proposal of requiring non-degree seeking undergraduate students currently enrolled at other institutions to present evidence either by an official transcript or by a letter from the student's academic Dean at that institution verifying that the student is in good standing, as outlined in point one on page 26. Claire Etaugh seconded the motion. Stan Liberty stated that the intent is not admit to our student at large programs students who are on probation or suspension at another institution. Other types of situations such as high school students are handled in different places of the catalog. The motion carried.

C. Annual Reports from Standing Committees

Admissions and Retention Committee (pp.27) No questions asked.

Affirmative Action Committee (pp. 28) No questions asked

Contractual Arrangements (pp. 29) A question was posed concerning the status of the Intellectual Property Policy. It was stated that this along with the on-line policy, the conflict of interest and conflict of commitment policies were being revised and would be considered next year hopefully in the fall.

Curriculum and Regulations (pp. 30) No questions asked

Honorary Degrees (pp. 31) No questions asked

Strategic planning (pp. 31) No questions asked

Student Grievance (pp.32) No questions asked

Tenure Promotion & Dismissal (pp.32) No questions asked

University Resources (pp.33) No questions asked

Grievance Committee (given orally) No questions asked.

## VII. Unfinished Business

### A. Proposed Vision Statement (pp. 35).

Mary Jo Mays moved three changes, (1) change the heading to read Mission and Vision, (2) insert under the vision ("Bradley University is committed to excellence. Already one of the best private comprehensive universities in the Midwest, Bradley will be one of the finest institutions of its type in the nation."), and 3) in the third paragraph second line, cross through and, put a comma after staff add "and alumni." Sam Fan seconded the motion. Mike Mantis moved to amend the Heading to read Vision and Mission instead of Mission and Vision. John Haverhals seconded the motion. The motion carried. The original motion with the amendment was then presented. The motion carried. Sam Fan moved to insert a comma after the word graduate in the second line and to strike the A in "A residential campus" and replace it with Our to read "Our residential campus" in the fourth line under Mission and Vision. Joe Felder seconded the motion. The motion carried. The final version with the changes reads as follows.

#### B. Vision and Mission

Founded by Lydia Moss Bradley in 1897, Bradley University is a private, independent university offering undergraduate, graduate, and continuing education programs in the liberal and fine arts, the sciences, business administration, communications, education, engineering, and the health sciences. Our residential campus of 6,000 students blends large school opportunities with a small school personality where there is a commitment to excellent teaching and personal attention to students. Bradley's comprehensive programs offer an effective integration of liberal education, professional preparation, and personal and social development.

##### Our Vision

Bradley University is committed to excellence. Already one of the best private comprehensive universities in the Midwest, Bradley will be one of the finest institutions of its type in the nation.

##### Our Mission

Bradley University is committed to nurturing the multifaceted development of students to enable them to become leaders, innovators, and productive members of society. Our graduates are prepared for life and professions in a changing world and they are able to cross academic, geographic, and cultural boundaries. A Bradley education is characterized by small classes, active learning, mentoring by highly qualified faculty, challenging academic programs, opportunities for study abroad, and numerous co-curricular activities.

We recruit, develop, and support faculty who are passionate educators and outstanding scholars whose research and creative contributions benefit society. We expect and reward pedagogy and scholarship of exceptional quality and influence.

A distinctive feature of Bradley University is our cohesive sense of community that unites faculty, students, staff, and alumni. Our tradition of collective responsibility is founded on a commitment to the values of academic freedom, civility, diversity, and respect for the individual. Our exemplary system of shared governance both represents and sustains our sense of community and fundamental values.

We promote and facilitate collaboration among all members of the University community. Students learn teamwork and leadership through group projects and collaborate with faculty on research and creative production. Likewise, faculty collaborate with colleagues across departmental, college, and institutional boundaries to elevate the quality and impact of their work. The University's strategic partnerships with business, cultural, and governmental institutions provide benefits to the community and society and create additional learning opportunities for students.

### B. Affirmative Action Committee proposed description of function (pp. 39)

B.J. Lawrence moved to accept the proposed description of the function of the Affirmative Action Committee as stated on page 39. Claire Etaugh seconded the motion. The motion carried.

### C. Proposed Faculty Handbook Headings (pp. 35).

Sandra Perry moved to accept the proposed additional handbook headings as listed on page 35. Claire Etaugh seconded the motion. Joe Felder proposed to delete the word "section" from the headings. Sandra Perry had no objections to the amendment. Since this was a change in the constitution, a two-thirds vote was required. The motion with the friendly amendment carried.

## VIII. Reports from Ad Hoc Committees

There were no reports from Ad Hoc Committees.

**IX. New Business****A. Ratification of Appointments to General Education Subcommittee.**

Alan Galsky moved to accept the appointments of Mary Ann Manos, Alan Webster and Oscar Gillespie to the General Education Subcommittee. Joan Sattler seconded the motion. The motion carried.

**X. Other Business**

Report from Sara Ray of the Student Senate. Sara Ray introduced the following students to the Senate: Ted Berger, all school president; Ben Cudia, all school secretary; Steve Thompson, campus affairs chairperson; and Mike Mantis, Immediate past Head University Senator.

**XI. Adjournment**

The meeting was adjourned at 4:40 p.m.

Respectfully Submitted

Donna J. Hill, Secretary  
Bradley University Senate

## Eighth Regular Meeting of the 2001-2002 Senate Attendance May 8, 2002

### Faculty (Please Initial)

Martin Morris (Replacing Abou-Hanna, Jeries Spring 2002)		Fuessle, Bob		Leathers, Gay	JBL
Ahn, In Soo		Gardner, Lisa	LH	Liu, Jiang-bo	JBL
Armmer, Fran		Gehring, Janet	JG	Mays, Mary Jo	MJM
Aspin, Larry	LA	Goitein, Bernie	BG	Mehta, Paul	PM
Berry, Kevin	KB	Goldbaum, Howard	HC	Podlasek, Robert	RJP
Bhandari, Shyam	SB	Gorin, Zev	ZG	Prasad, Vinod	
Cheng, Hong	H.C.	Greene, Mike		Sattler, Ed	
Choi, Chang-Ok (Replacing Nina Collins, Spring 2002)	OC	Hansen, James	JA	Skaggs, Jobie	
Cluskey, Molly	MC	Harris, Tracy	JA	Stalling, Richard	SA
Craig, Martha	MC	Haverhals, John		Sterling, Mary Jane	MJB
Dare, Olatunji	OD	Helenek, Henry		Tarzi, Shah	
DeJoyce, Mary Jo	MJDS	Hill, Donna	HD	Templeton, Rosalyn	RAT
Fan, Sam	SP	Jost, John	JJ	Webster, Allen	
Felder, Joe	JF	Kimberlin, Kevin	KK	Williams, John	
Flannigan, Peggy	PF	Langley, William	WL	Wolffe, Robert	
Flint, Edward	EF	Lawrence, B. J.	BJL	Zietlow, David	DZ

### Ex-Officio (Please Initial)

Anna, Gary	A		Galsky, Alan	AG
Baer, Robert	RB		Huberman, Jeffrey	JH
Beaty, Kathie	KB		Johnson, Richard	RJ
Broski, David	DB		Liberty, Stan	SL
Engelbrecht, William			McAsey, Michael	MA
Etaugh, Claire	CE		Perry, Sandra	SP
Field, Kurt			Sattler, Joan	JS
Friedhoff, Scott			Stutz, Conley	CS
Galik, Barbara			Winn, William	WW

### Students (Please Initial)

Mike Mantis	MM		Eric Bochtler	
Sara Ray	SR		Farai Kasambira	

**BRADLEY UNIVERSITY SENATE 2002-2003**  
**MINUTES**  
**SPECIAL MEETING**  
**MAY 8, 2002**

**I. Call to order**

The meeting was called to order at 4:45 p.m. in Ballroom C of the Robert Michael Student Center

**II. Announcements**

The following three announcements were made:

1. First Regular Meeting 9/19/02 3:10PM Marty Theatre
2. Welcome back to those re-elected
3. Welcome and introduction of new Senators: Andersh, Brad (LAS), Beck, Dennis (SCCFA), Dannehl, Charles (LAS), O'Brien, Kevin (FCBA), Rasmussen, Elisa (Library), Will, Gary (SCCFA), Wilcox, William (FCBA), Walters, Kerry (SCCFA), and Worthington, Marjorie (LAS).

**III. Call for Items to be added to the Agenda**

No items were added to the agenda.

**IV. Ratification of Members to Committee on Elections**

Alan Galsky moved ratification of Sam Fan as Chair and Charles Dannehl and Shyam Bhandari as members of the committee on elections. Mary Jo Mays seconded the motion. The motion passed.

**V. Election of Officers**

B.J. Lawrence nominated Mary Jo Mays for President. No further nominations were made. Mary Jo Mays was elected President.

John Haverhals nominated Michael McAsey for vice-president. No further nominations were made. Michael McAsey was elected vice-president.

Sandra Perry nominated Donna Hill for Secretary. No further nominations were made. Donna Hill was elected secretary.

Molly Cluskey nominated Fran Armmer for member at large. Olatunji Dare nominated Howard Goldbaum for member at large. No further nominations were made. Fran Armmer and Howard Goldbaum were elected as members-at-large.

**VI. Other Business**

No other business was considered.

**VII. Adjournment**

The meeting was adjourned at 4:55 p.m.

Respectfully Submitted,

Donna Hill, Secretary  
Bradley University Senate

## Special Meeting of the 2002-2003 University Senate Attendance May 8, 2002

### Faculty (Please Initial)

Abou-Hanna, Jeries		Gehring, Janet	JG	Morris, Marty	
Ahn, In Soo		Goitein, Bernie	BG	O'Brien, Kevin	K.O.
Anderssh, Brad	BA	Goldbaum, Howard	HG	Podlasek, Robert	RJP
Armmer, Fran		Gorin, Zev	Z.G.	Prasad, Vinod	
Beck, Dennis	DB	Greene, Mike	M.G.	Rasmussen, Elisa	ER
Bhandari, Shyam		Hansen, James	JH	Skaggs, Jobie	J.S.
Choi, Chang-Ok	OC	Harris, Tracy		Stalling, Richard	R.S.
Cluskey, Molly	MC	Haverhals, John		Tarzi, Shah	
Craig, Martha	MC	Helenek, Henry		Templeton, Rosalyn	RT
Dannehl, Charles	CD	Hill, Donna	D.H.	Walters, Kerry	
Dare, Olatunji	OD	Kimberlin, Kevin	K.K.	Webster, Allen	AW
Fan, Sam	FM	Lawrence, B. J.	B.J.	Wilcox, William	
Felder, Joe	FJ	Liu, Jiang-bo	J.L.	Will, Gary	G.W.
Flannigan, Peggy	FP	Mays, Mary Jo	M.J.	Williams, John	
Fuessle, Bob		McAsey, Mike	M.M.	Wolffe, Robert	
Gardner, Lisa	LG	Mehta, Paul	P.M.	Worthington, Marjorie	M.G.W.

### Ex-Officio (Please Initial)

Anna, Gary	A	Galsky, Alan	AG
Larry Aspin	LA	Huberman, Jeffrey	JH
Baer, Robert	RB	Johnson, Richard	RJ
Beaty, Kathie	KB	Liberty, Stan	SL
Broski, David	DB	Perry, Sandra	SP
Engelbrecht, William	EW	Sattler, Joan	JS
Etaugh, Claire	CE	Stutz, Conley	CS
Friedhoff, Scott		Winn, William	WW
Galik, Barbara			

### Students (Please Initial)

Sara Ray	SR		
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