

# BRADLEY UNIVERSITY SENATE

## AGENDA

FIRST REGULAR MEETING OF THE 2003-2004 SENATE

3:10 P.M. SEPTEMBER 18, 2003

STUDENT CENTER MARTY THEATER

- I. Call to order
- II. Announcements
- III. Approval of Minutes
  - A. Seventh regular meeting of the 2002-2003 Senate, May 7, 2003 ([pp. 4 - 6](#))
  - B. Special meeting of the 2003-2004 Senate, May 7, 2003 ([pp. 7 - 8](#))
- IV. Call for Items to be added to the Agenda
- V. Reports from Administrators
  - A. President Broski
  - B. Provost Liberty
- VI. Reports from Standing Committees
  - A. Committee on Elections
  - B. Curriculum & Regulations
    1. Subcommittee on Academic Regulations and Degree Requirements ([pp. 9 - 11](#))  
Academic Calendar 2006 – 2007
    2. Subcommittee on Curriculum ([p. 12](#))  
ETE Course Modifications
  - C. Contractual Arrangements
    1. Policy on Asynchronous Online Education
    2. Policy on Conflict of Commitment & Conflict of Interest
    3. Policy on Intellectual Property and Technology Transfer
- VII. Reports from Ad Hoc Committees
- VIII. Unfinished Business
- IX. New Business
  - A. Ratifications of Appointments to Standing Committees
    1. Affirmative Action
    2. Honorary Degrees
    3. Retirement Advisory
    4. University Resources
  - B. Appointments and College Elections to Standing Committees
- X. Other Business
- XI. Adjournment

## 2003-2004 University Senate Membership

### Faculty

#### FCBA

Allen Webster (replacing S. Bhandari, F03)\*  
 Ed Bond\*  
 Roy Schmidt\*  
 Joe Felder  
 Bernie Goitein  
 Donna Hill  
 Kevin O'Brien  
 William Wilcox

#### CEHS

Fran Armmmer\*  
 Molly Cluskey\*  
 Mindy Sloan-Huser\*  
 Robert Wolffe\*  
 Chang-Ok Choi  
 Peggy Flannigan  
 Mary Jo Mays  
 Jobie Skaggs

#### CEGT

In Soo Ahn\*  
 K. Krishnamoorthi\*  
 Paul Mehta\*  
 Robert Podlasek \*  
 Bob Fuessle  
 Marty Morris  
 Vinod Prasad

#### LIBRARY

Elisa Rasmussen

#### SCCFA

Olatunji Dare \*  
 Stephen Heinemann\*  
 B. J. Lawrence \*  
 Gary Will\*  
 Dennis Beck  
 George Brown  
 Kerry Walters

#### CLAS

Janet Gehring\*  
 Zev Gorin\*  
 Mike Greene\*  
 John Haverhals\*  
 Henry Helenek \*  
 Kristina Mao\*  
 Stacey Robertson \*  
 Leslie Sconduto \*  
 Vladimir Uskov\*  
 Brad Andersh  
 Martha Craig  
 Charles Dannehl  
 Sam Fan  
 Kevin Kimberlin  
 Mike McAsey  
 Richard Stalling  
 Marjorie Worthington

\*First Year of the Two-Year Term

### EX-OFFICIO

President: David Broski  
 Provost and Vice President for Academic Affairs: Stan Liberty  
 Vice President for Business Affairs: Gary Anna  
 Vice President for Advancement: William Engelbrecht  
 Associate Provost for Student Affairs: Alan Galsky  
 Associate Provost for Research and Dean of the Graduate School: Conley Stutz  
 Associate Provost for Information Resources and Technologies: William Winn  
 Associate Provost for Enrollment Management: Nickie Roberson  
 Registrar: Kathie Beaty  
 Dean, Foster College of Business Administration: Robert Baer  
 Dean, Slane College of Communications and Fine Arts: Jeffrey Huberman  
 Dean, College of Education and Health Sciences: Joan Sattler  
 Dean, College of Engineering and Technology: Richard Johnson  
 Dean, College of Liberal Arts and Sciences: Claire Etaugh  
 Director of the Library: Barbara Galik  
 Immediate Past-President of University Senate: Larry Aspin  
 Editor, Faculty Handbook: Sandra Perry  
 Parliamentarian/Archivist: David Quigg

### STUDENTS

Steve Thompson  
 Andrew Myers

Carli Guyon  
 Scott Cavanah

MEETING SCHEDULE AND DUE DATES FOR THE  
2003-2004 UNIVERSITY SENATE

The University Senate will meet at 3:10 P.M. on the following dates in the locations indicated below. If there is no important business to be brought forward, meetings may be canceled. There will be the traditional reception following the December and May meetings. Any changes to the initial schedule will be indicate RED on the Senate web page

September 18, 2003	S/C Marty Theater
October 16, 2003	S/C Ballroom C
November 20, 2003	S/C Ballroom C
December 10, 2003 (Study Day)	S/C Ballroom C
February 19, 2004	S/C Ballroom C
March 25, 2004	S/C Ballroom C
April 15, 2004	S/C Ballroom C
May 5, 2004 (Study Day)	S/C Ballroom C

The Executive Committee of the Senate will meet on the following dates in the Burgess Hall 100 Conference Room at 3:10p.m. Any business that must be considered by the Executive Committee must be submitted to the President of the University Senate prior to these dates:

September 2, 2003  
October 7, 2003  
November 4, 2003  
November 25, 2003  
February 3, 2004  
March 2, 2004  
April 6, 2004  
April 27, 2003

All items that are to be distributed as part of the Agenda must be in the hands of the President of the University Senate by noon on the following dates:

September 10, 2003  
October 8, 2003  
November 12, 2003  
December 2, 2003  
February 11, 2004  
March 17, 2004  
April 7, 2004  
April 27, 2004

**BRADLEY UNIVERSITY SENATE 2002-2003  
MINUTES  
SEVENTH REGULAR MEETING, MAY 7, 2003**

I. CALL TO ORDER

The meeting was called to order in Student Center Ballroom C at 3:13 P.M.

II. ANNOUNCEMENTS

III. APPROVAL OF MINUTES

It was moved (Rich Johnson) and seconded (Alan Galsky) to accept the minutes of the April 17<sup>th</sup> meeting. The motion passed to accept the minutes.

IV. CALL FOR ITEMS TO BE ADDED TO THE AGENDA

No additional items were added to the agenda.

V. REPORTS FROM ADMINISTRATORS

President Broski announced that the University of Illinois, College of Medicine at Peoria has been investigating other affiliations and arrangements for reporting. There have been some very preliminary talks with Bradley University. President wished everyone a pleasant summer.

Provost Liberty reported that there has been a number of responses to his e-mail regarding interest in serving on the Illinois Board of Higher Education Faculty Advisory Council. The names of those interested will be turned over to the Senate Executive Committee to select a representative and an alternate. The University Conference will be held August 19<sup>th</sup> in the ballroom of the Pair-A-Dice Hotel. Ideas for the program are welcomed by the program committee.

VI. Reports from Standing Committees

A. Curriculum & Regulations

Subcommittee on Curriculum

- a. Conley Stutz moved to accept the modifications in the College of Liberal Arts and Sciences Chemistry-Premedical Program as outlined on page 7 of the agenda. Sam Fan seconded the motion. The motion passed.

B. Executive Committee of the Graduate School

- a. Conley Stutz moved to accept the change in the policy that provides for seniors taking graduate courses for graduate credit as outlined on page 10 of the agenda. Fran Armmer seconded the motion. The motion passed.

C. Annual Reports from Standing Committees

- a. Bob Wolffe moved to accept the annual reports from the standing committees as submitted on pages 12-21. Joan Sattler seconded the motion. The motion passed.

VII. Reports from Ad Hoc Committees

None.

VIII. Unfinished Business

None.

IX. New Business

A. Ratification of Appointments to the General Education Subcommittee.

The names of Thomas Palakeel, Joe Emanuel, and Chang-Ok Choi were brought forward from the Executive Senate Committee for ratification to the General Education Subcommittee. Rich Johnson moved to ratify these three individuals. Alan Galsky seconded the motion. The motion passed.

X. Other Business

Report from Student Senate. Steve Thompson, new head student, senator, reported on the elections of the Student Senate and the approval of the arbitration board nominations and the approval of John Haverhals as the Academic Ombudsman.

A reminder that all senators are invited to stay for refreshments at the conclusion of the next Senate meeting.

XI. The meeting was adjourned at 3: 25 pm.

Submitted by

Donna Hill  
Secretary

## Seventh Meeting of the 2002-2003 University Senate

### Attendance May 7, 2003

Faculty (Please Initial)

Abou-Hanna, Jeries		Fuessle, Bob		Mehta, Paul	PM
Ahn, In Soo		Gardner, Lisa	LA	Morris, Marty	MM
Armstrong, Fran	FA	Goitein, Bernice	BC	O'Brien, Kevin	KB
Bock, Dennis	DB	Gorin, Zev		Prasad, Vinod	
Bhandari, Shyam	SB	Greene, Mike	MG	Rasmussen, Elisa	EA
Brown, George	GB	Hansen, James		Skaegs, Jobie	JS
Choi, Chang-Ok		Harris, Tracy	TH	Stalling, Richard	RS
Chuskey, Molly	MC	Haverhals, John	JH	Tarzi, Shah	
Craig, Martha	MC	Helenek, Henry		Templeton, Rosalyn	
Dannahl, Charles	CD	Hill, Donna	DN	Walters, Kerry	KW
Dare, Olatunji		Kimberlin, Kevin		Webster, Allen	
Fakheri, Ahmad	A-F	Lawrence, B. J.	BL	Wilcox, William	WW
Fan, Sam	FS	Liu, Jiang B.	JL	Will, Gary	GW
Felder, Joe	FJ	Mays, Mary Jo	MM	Williams, John	
Flannigan, Peggy	FD	McAsey, Mike	MA	Wolffe, Robert	RW
Frase, Barbara	BA-F	McQuade, Kristi		Worthington, Marjorie	MW

Ex-Officio (Please Initial)

Anna, Gary	GA		Huberman, Jeffrey	JH
Aspin, Larry	LA		Johnson, Richard	RT
Baer, Robert	RB		Lange, Janet	JL
Bentz, Kathie	KB		Liberty, Stas	SL
Brooki, David	DB		Petry, Sandra	SP
Engelbrecht, William			Quigg, David	DQ
Etaugh, Claire	CE		Sattler, Joan	JS
Galik, Barbara			Sturz, Conley	CS
Galsky, Alan			Winn, William	WW

Students (Please Initial) *See Thompson*

Myers, Andrew			Smith, Albert	AS
Guyon, Carti			Cavanah, Scott	CS

# BRADLEY UNIVERSITY SENATE

## SPECIAL MEETING OF THE 2003-2004 SENATE MAY 7, 2003

### **I. Call to order**

The meeting was called to order in the Student Center Ballroom C at 3:36 p.m.

### **II. Announcements**

None.

### **III. Call for Items to be added to the Agenda**

### **IV. Ratification of Members to Committee on Elections**

The names of Gary Will and Paul Mehta were brought forward from the Executive Senate Committee for ratification to the Committee on Elections. Jeff Huberman moved to ratify these two individuals. Sam Fan seconded the motion. The motion passed.

### **V. Election of Officers**

Fran Armmer nominated Mary Jo Mays for President. No further nominations were made. Mary Jo Mays was elected President.

John Haverhals nominated Michael McAsey for vice-president. No further nominations were made. Michael McAsey was elected.

Bernie Goitein nominated Kevin O'Brien for Secretary. No further nominations were made. Kevin O'Brien was elected secretary.

Rich Johnson nominated Martin Morris for member at large. Joan Sattler nominated Fran Armmer for member at large. No further nominations were made. Martin Morris and Fran Armmer were elected as members at large.

### **VI. Other Business**

None.

### **VII. The meeting was adjourned at 3:45 p.m.**

Respectfully Submitted

Donna J. Hill  
Secretary University Senate

## Special Meeting of the 2003-2004 University Senate

### Attendance May 7, 2003

Faculty (Please Initial)

Abu, In Soo		Gehring, Janet	JG	O'Brien, Kevin	
Andersh, Brad		Goitein, Bernie	AG	Podlask, Robert	AF
Arntner, Fran		Gorin, Zev		Prasad, Vinod	
Beck, Dennis	DB	Greene, Mike	MG	Rasmussen, Elisa	ER
Bhandari, Shyam	SB	Harverials, John	JH	Robertson, Stacey	
Bond, Ed	EB	Heinmana, Stephen	SH	Schmidt, Roy	RS
Brown, George	GB	Helenck, Henry		Scondato, Leslie	
Choi, Chang-Ok		Hill, Donna	DH	Skaggs, Jobie	JH
Cluskey, Molly	MC	Kimberlin, Kevin		Stalling, Richard	RS
Craig, Martha		Krishnamoorthi, K.	KK	Sloan-Huser, Mindy	MS
Dannehl, Charles		Lawrence, B. J.	BL	Uskov, Vladimir	UV
Dare, Olanuji		Mao, Kristina	KM	Walters, Kerry	KW
Fan, Sam	SF	Mays, Mary Jo	MM	Wilcox, William	
Felder, Joe	JF	McAsey, Mike	MA	Will, Gary	GW
Flannigan, Peggy	PF	Melita, Paul	PM	Wolffe, Robert	WR
Fuesle, Bob	BF	Morris, Marty	MM	Worthington, Marjorie	MR

Ex-Officio (Please Initial)

Anna, Gary	GA		Huberman, Jeffrey	JH
Aspin, Larry			Johnson, Richard	RJ
Baer, Robert	RB		Lange, Janet	JL
Beaty, Kathie	KB		Liberty, Stan	SL
Broski, David	DB		Perry, Sandra	SP
Engelbrecht, William			Quigg, David	DQ
Elough, Claire	CE		Sattler, Joan	JS
Galik, Barbara			Stutz, Conley	CS
Galsky, Alan	AG		Winn, William	WW

Students (Please Initial) Steve Thompson

Myers, Andrew			Smith-Albert	SA
Guyon, Carl			Cavanah, Scott	SC

August 20, 2003

TO: Mary Jo Mays  
President, Bradley University Senate

FROM: Subcommittee on Academic Regulations and Degree Requirements  
Claire Etaugh, Chair  
Kathie Beaty  
Lisa Gardner  
Oscar Gillespie  
Jerry Hahn  
Sherrie Pardieck  
Bob Podlasek

SUBJECT: Academic Calendar, 2006-2007

On April 8, 2003 the Senate Committee on Curriculum and Regulations approved the attached Academic Calendar, 2006-2007. It is being submitted for Senate approval.

## ACADEMIC CALENDAR

### 2006 - 2007

#### FIRST SEMESTER

August 14, Monday	Reporting date for faculty
August 19, Saturday	Residence halls open
August 23, Wednesday	Classes begin
October 7, Saturday	Fall Recess begins
October 11, Wednesday	Classes resume – 8:00 a.m.
November 22, Wednesday	Thanksgiving Recess begins (no classes)
November 27, Monday	Classes resume – 8:00 a.m.
December 5, Tuesday	Last day of classes
December 6, Wednesday	Study Day
December 7, Thursday	Final Examinations begin
December 13, Wednesday	Final Examinations end
December 16, Saturday	Commencement

#### JANUARY INTERIM

January 2, Tuesday	First day of classes Classes meet Monday – Friday
January 22, Monday	Final Examinations will be held in the morning only.

#### SECOND SEMESTER

January 15, Monday	Reporting date for new faculty
January 21, Sunday	Residence halls open
January 24, Wednesday	Classes begin
March 17, Saturday	Spring Recess begins
March 26, Monday	Classes resume – 8:00 a.m.

**2006 – 2007, continued****SECOND SEMESTER, continued**

May 8, Tuesday	Last day of classes
May 9, Wednesday	Study Day
May 10, Thursday	Final Examinations begin
May 16, Wednesday	Final Examinations end
May 19, Saturday	Commencement

**SUMMER SESSIONS**

May 21, Monday	Three-week Interim – Registration ends
	Classes begin
NO CLASSES on Memorial Day Holiday	
June 8, Friday	Three-week Interim ends
June 11, Monday	First Session – Classes begin
NO CLASSES on July 4 <sup>th</sup> Holiday	
July 13, Friday	First Session ends
July 17, Tuesday	Second Session – Classes begin
August 17, Friday	Second Session ends

DATE: September 3, 2003  
TO: University Senate  
FROM: Doan Modianos  
RE: C&R Subcommittee on Curriculum

The following requests were reviewed and subsequently approved by the C&R Subcommittee on Curriculum, and the Curriculum and Regulations Committee during the spring semester, 2003. The following summary is provided for your action/information.

## College of Education and Health Sciences

### Course Modifications:

ETE 227, Development of the Early Adolescent, 3 s.h.

Course description: Physiological, psychological, and social/emotional characteristics and needs of the early adolescent (ages 11-15). Implications for the middle school teacher. Issues-based, problem solving format.

Prerequisites: *ETE 225 and (for elementary education students only) ETE 205, or consent of instructor.*

ETE 228, Strategies for Middle School Instruction, 3 s.h.

Course description: Philosophy, concepts, and procedure related to organizational structure, curriculum, teaching strategies, and assessment in the middle school.

Prerequisites: *ETE 225 and (for elementary education students only) ETE 205, or consent of instructor.*

/lp