

BRADLEY UNIVERSITY SENATE

AGENDA

FIRST REGULAR MEETING OF THE 2005-2006 SENATE
3:10 P.M. SEPTEMBER 15, 2005
STUDENT CENTER BALLROOM C

- I. Call to order
- II. Announcements
- III. Approval of Minutes
 - A. Seventh regular meeting of the 2004-2005 Senate, May 4, 2005 ([pp. 5-7](#))
 - B. Special meeting of the 2005-2006 Senate, May 4, 2005 ([p. 9](#))
- IV. Call for Items to be added to the Agenda
- V. Reports from Administrators
 - A. President Broski
 - B. Provost Etaugh
- VI. Reports from Standing Committees
 - A. Committee on Elections
- VII. Reports from Ad Hoc Committees
- VIII. Unfinished Business
- IX. New Business
 - A. Ratifications of Appointments to Standing Committees
 - 1. Affirmative Action
 - 2. Honorary Degrees
 - 3. Retirement Advisory
 - 4. University Resources
 - 5. General Education
 - B. Appointments and College Elections to Standing Committees
- X. Other Business
- XI. Adjournment

**2005-2006 University Senate Membership
FACULTY**

FCBA

Ed Bond*
Lisa Gardner*
Roy Schmidt*
Joe Felder
Bernie Goitein
Donna Hill
Kevin O'Brien
Simon Petravick

CEHS

Molly Cluskey*
Peggy Flannigan*
RexMorrow*
Robert Wolffe*
Chang-Ok Choi
Celia Johnson
Dawn Hall
Nancy Sherman

CEGT

In Soo Ahn*
K. Krishnamoorthi*
Paul Mehta*
Robert Podlasek*
Ahmad Fakheri
Gary Lin

Marty Morris

LIBRARY

Todd Spires*

SCCFA

Sarah Glover*
B. J. Lawrence*
Michael Thurwanger*
Margaret Young*
Kyle Dzapó
John Jost
George Brown *
(for Jim Langley, F'05)

CLAS

Heather Fowler-Salamini
Janet Gehring*
Zeev Gorin*
Andrew Kelley*
David Quigg*
Kristina Mao*
Tracy Harris*
Vladimir Uskov*
John Williams*
Brad Andersh
Martha Craig
Charles Dannehl
Sam Fan
Kevin Kimberlin
Mike McAsey
Wendy Schweigert
Marjorie Worthington

*First Year of the Two-Year Term

EX-OFFICIO

President: David Broski

Interim Provost and Vice President for Academic Affairs: Claire Etaugh

Vice President for Business Affairs: Gary Anna

Vice President for Advancement: William Engelbrecht

Associate Provost for Student Affairs: Alan Galsky

Dean of the Graduate School: Robert Bolla

Associate Provost for Information Resources and Technologies: Chuck Ruch

Associate Provost for Enrollment Management: Nickie Roberson

Registrar: Kathie Beaty

Dean, Foster College of Business Administration: Robert Baer

Dean, Slane College of Communications and Fine Arts: Jeffrey Huberman

Dean, College of Education and Health Sciences: Joan Sattler

Dean, College of Engineering and Technology: Richard Johnson

Dean, College of Liberal Arts and Sciences: Claire Etaugh

Director of the Library: Barbara Galik

Immediate Past-President of University Senate: Mary Jo Mays

Editor, Faculty Handbook: Sandra Perry

Parliamentarian/Archivist: Larry Aspin

STUDENTS

Shayla Jones

Nevena Milanovic

Jon Meinen

MEETING SCHEDULE AND DUE DATES FOR THE 2005-2006 UNIVERSITY SENATE

The University Senate will meet at 3:10 P.M. on the following dates in the locations indicated below. If there is no important business to be brought forward, meetings may be canceled. There will be the traditional reception following the December and May meetings. Any changes to the initial schedule will be indicated in RED on the Senate web page.

September 15, 2005	S/C Ballroom C
October 20, 2005	S/C Marty Theater
November 17, 2005	S/C Ballroom C
December 7, 2005 (Study Day)	S/C Ballroom C
February 16, 2006	S/C Ballroom C
March 23, 2006	S/C Marty Theater
April 20, 2006	S/C Ballroom C
May 3, 2006 (Study Day)	S/C Ballroom C

The Executive Committee of the Senate will meet on the following dates in Bradley Hall 451 at 3:10 p.m. Any business that must be considered by the Executive Committee must be submitted to the President of the University Senate prior to these dates:

September 1, 2005
 October 6, 2005
 November 3, 2005
 November 29, 2005
 February 2, 2006
 March 2, 2006
 April 6, 2006
 April 25, 2006

All items that are to be distributed as part of the Agenda must be in the hands of the President of the University Senate by noon on the following dates:

September 6, 2005
 October 11, 2005
 November 8, 2005
 November 29, 2005
 February 7, 2006
 March 7, 2006
 April 11, 2006
 April 25, 2006

Seventh Meeting of the 2004-2005 University Senate Attendance May 4, 2005

Faculty (Please Initial)

Ahn, In Soo		Goitein, Bernie	BG	Lin, Gary	BGL
Armmer, Fran		Gorin, Zeev	ZG	Mao, Kristina	KSM
Bhandari, Shyam	SB	Grant, Jean Marie	JM	McAsey, Mike	MM
Bond, Ed	EB	Greene, Mike	MG	Mehta, Paul	PM
Chen, Xiaotian	XC	Hall, Dawn	DA	Morris, Marty	MM
Choi, Chang-Ok	OC	Haverhals, John	JH	O'Brien, Kevin	KB
Cluskey, Molly	MC	Heinemann, Stephen	SH	Petravick, Simon	SP
Craig, Martha	MJC	Helenek, Henry		Podlasek, Robert	RP
Dannehl, Charles	CD	Hill, Donna	DH	Schmidt, Roy	SR
Dare, Olatunji	OD	Huggins, Brian	BH	Scanduto, Leslie	
Dzapo, Kyle	KD	Johnson, Celia	CS	Sherman, Nancy	
Fan, Sam	FS	Jost, John	JS	Stalling, Richard	
Felder, Joe	FJ	Kimberlin, Kevin	KK	Uskov, Vladimir	UV
Fry, Michelle	MF	Krishnamoorthi, K.	KK	Will, Gary	GW
Fowler-Salamini, Heather	HFS	Langley, Jim	JK	Wulfie, Robert	
Gehring, Janet	JG	Lawrence, B. J.	BL	Worthington, Marjorie	MW

Ex-Officio (Please Initial)

Anna, Gary			Huberman, Jeffrey	JH
Aspin, Larry	LA		Johnson, Richard	JR
Baer, Robert			Mays, Mary Jo	MM
Beaty, Kathie	KB		Roberson, Nikie	
Broski, David			Liberty, Stan	SL
Engelbrecht, William			Perry, Sandra	SP
Etaugh, Claire			Ruch, Chuck	CR
Galik, Barbara			Sattler, Joan	JS
Galsky, Alan			Stutz, Conley	CS

Students (Please Initial)

Jason Pikscher			Jason Rapp	JR

BRADLEY UNIVERSITY SENATE 2004-2005
MINUTES
SEVENTH REGULAR MEETING, MAY 4, 2005

I. CALL TO ORDER

The meeting was called to order in the Alumni Dining Room at 3:14 PM.

II. ANNOUNCEMENT

There were no announcements.

III. MINUTES

Dean Sattler made a motion to approve the minutes for the March meeting. The motion was approved.

IV. CALL FOR ITEMS TO BE ADDED TO THE AGENDA

No items were added to the agenda.

V. REPORTS FROM ADMINISTRATORS

A. President Broski was not present at the meeting.

B. Provost Liberty reported that there was a surge of deposits in the last two weeks. At this time, 1,149 deposits have been made. He also stated that this would be his last appearance at the University Senate. He thanked everyone for his experience at Bradley and said he learned much from the University Senate. He stated that he has a deep affection for Bradley and that he will continue to support Bradley after he leaves.

Provost Liberty also reported on the large gift received by the Department of Family and Consumer Sciences. The gift will be used for various purposes. Provost Liberty congratulated Nina Collins and Dean Sattler for the bequest and urged those present to read the Journal Star article about the gift.

Senate President McAsey made the following resolution: In recognition of his many activities as Provost and Vice President for Academic Affairs over the past seven and a half years, for promoting the many academic programs at Bradley University, and for supporting our shared governance system, the University Senate hereby expresses its appreciation and extends its best wishes to Provost Stan Liberty. Sam Fan made a motion to approve the resolution. The resolution was passed by acclamation.

C. Vice President Engelbrecht was not present.

VI. REPORTS FROM STANDING COMMITTEES

A. C & R Subcommittee on Curriculum

1. College of Engineering

a. Concentration addition: Biomedical engineering

Paul Mehta made the motion to approve the addition of this concentration. The motion was approved

b. Course additions: ME 582, EE 582, ME580

This item was included for informational purposes only.

B. Graduate School

1. Concentration addition to program in Curriculum and Instruction: Special Education

2. Nursing: MS Nursing-General

Nursing: Course addition-NUR 683

3. Certificate programs: Nurse administered anesthesia

School counseling

Curriculum and instruction

The second item under 2 and the certificate programs were included for informational purposes only. Dean Sattler made the motion to approve item 1 and the first item under 2. The motion was approved.

Dean Stutz commented that he hoped that the three certificate programs being implemented would be the first of many more programs. He thanked the departments involved for putting these programs forward and for proposing programs that offered such flexibility. He liked that the programs mirrored the different masters programs offered by the departments involved. He noted that the process took two and one-half years but he hoped that this was the start of some new revenue-generation for the university.

C. Annual Reports from Standing Committees

No verbal reports were given by any of the committees. All the written reports were included in the meeting packet.

Brian Huggins had some questions about the report of the Curriculum and Regulations Committee. Provost Liberty stated he did not remember the specifics of the committee's work. He said Jerry Hahn would have been able to respond to the questions but he was not present. Brian Huggins also had questions about the work of the University Strategic Planning Committee. He asked what was done with the final reports from the Academic Program Review teams. Provost Liberty responded that the reports were read and discussed by the USPC. This committee also made the recommendations concerning the Department of Geological Sciences. Brian Huggins then inquired about the report of the University Resources Committee. The report stated that approximately six to eight positions were escrowed this past year. Of these escrowed positions, Brian Higgins asked what was the split between tenure-track and special-line positions. Charles Dannehl, the chair of the committee, responded that he did not know what the split was. Brian Huggins stated that specific numbers should be given.

Senate President McAsey thanked the members of all the standing committees for their work. Dean Stutz asked if a motion was required to receive the reports of these committees. President McAsey replied that this was not necessary according to Robert's Rules.

VII. REPORTS FROM AD HOC COMMITTEES

There were no reports from ad hoc committees.

VIII. UNFINISHED BUSINESS

A. Student Grievance Committee Operating Procedures

Sandy Perry reported on the amendments to the student grievance process. The first was a change in the language of the policy to emphasize that students should first meet with the faculty member involved. The second amendment concerned changes affecting the graduate school. The third concerned the composition of the grievance committee so that it included graduate representatives. The fourth dealt with grievance situations where a faculty member was no longer employed at Bradley. Sandy Perry made a motion to approve the revised grievance process. Dean Stutz made a motion to amend the wording of the new policy. Where the policy describes the composition of the of the Student Grievance Committee, the policy should read as follows: An additional graduate faculty member *shall* be appointed from the Executive Committee of the Graduate Faculty by the Dean of the Graduate School to hear cases involving graduate students. The word *shall* was replacing the word *may* in the original wording. Bernie Goitein seconded the

motion. Sandy Perry commented that the additional appointment of a graduate faculty member would only occur for cases that involved graduate students. The amendment was approved. The original motion was then approved.

B. Intellectual Property (IP) Policy

Joe Felder made a motion to accept the revisions to the IP policy. These revisions concerned how net income was defined in the IP policy. A senator asked if departments were purposely omitted from the units that were entitled to receive IP revenues. Joe Felder responded that this omission was done on purpose as the university would decide how IP revenues would be split between the university and departments. The IP policy was approved.

C. Proposal to Eliminate Geology Programs

Senate President McAsey announced that because of traffic Dean Etaugh was not here to discuss this proposal. Brian Huggins commented that other programs had few majors but they were not being eliminated. He gave the example of the graduate Chemistry program which had only .5 FTE in terms of students. Provost Liberty responded that the Academic Review Program teams examined the viability of programs including graduate programs. In this review process, the quality of programs was also examined and recommendations were given about how to improve programs. The purpose of these reviews was not to eliminate programs and that many changes have been made in response to these reviews. The whole review process should take six years to complete. Brian Huggins asked what metrics and criteria were being used to assess different programs. Like geology, many programs have few majors but provide many service hours. Provost Liberty replied that many of the undergraduate geology courses would be retained but the unviable geology programs would be eliminated.

B.J. Lawrence had a concern about the current scheduling of the geology courses. Several geology courses were on reserve and these courses were needed for incoming and continuing students. Simon Petravick asked about who was in charge of administering geology courses since the two remaining geology faculty were being assigned to different departments. Sam Fan responded that whichever department is offering the course, the chair of that department is responsible for that course. Simon Petravick also asked if a geologist could be hired for a department if only introductory geology courses were being offered by that department. Provost Liberty replied that successful recruiting can be done in these situations and other universities are doing it. Joe Felder commented that Dean Etaugh said it was up to the affected departments if they wanted to hire a geologist. The existing geology faculty have been placed in the biology and chemistry departments but he wondered about the long-term commitment to hiring geology faculty. Rick Stalling commented that this was an issue for any department. Sam Fan stated that both the biology and chemistry departments have an incentive to keep the geology courses given their role in the environmental science program (this program is jointly offered by the biology, chemistry and physics departments). Dean Sattler also hoped that the geology courses would be retained given their use in the teacher education programs. There was a further comment about the issue of why some geology courses were currently on reserve. Sam Fan responded that geology was short one faculty which led to some geology courses being put on reserve. Once the upper-level geology courses were eliminated, more geology courses that satisfy the general education requirements would be offered. The motion to eliminate the geology programs was approved.

IX. NEW BUSINESS

A. Election to General Education Subcommittee of C&R

Al Webster was elected from the Foster College of Business Administration and Dick Deller was elected from the College of Engineering and Technology. In addition, Sarah Glover was appointed by the Provost to the subcommittee. A motion was made by Paul Mehta to confirm Al Webster, Dick Deller and Sarah Glover as members of the subcommittee. The motion was approved.

X. Other Business

1. Report from Student Senator Nevena Milanovic

Student Senator Nevena Milanovic stated there was no report this month since Student Senate was not in session. She thanked the Senate for giving students a voice at Senate Meetings.

XI. Adjournment

Senate President McAsey reminded the senators that snacks and refreshments were available after the Special Senate Meeting. The regular meeting was adjourned at 3:50.

Special Meeting of the 2005-2006 University Senate Attendance May 4, 2005

Faculty (Please Initial)

Ahn, In Soo		Hall, Dawn		Morrow, Rex	SRM
Bond, Ed	EB	Harris, Tracy	JKH	O'Brien, Kevin	KEO
Choi, Chang-Ok		Hill, Donna	HP	Petravick, Simon	SP
Cluskey, Molly	MC	Huggins, Brian	BH	Podlasek, Robert	RP
Craig, Martha	MJC	Johnson, Celia		Quigg, David	DQ
Dannehl, Charles	CD	Jost, John	JJ	Schmidt, Roy	RS
Dzapo, Kyle	KD	Kelley, Andrew		Schweigert, Wendy	WS
Fan, Sam	Stan	Kimberlin, Kevin		Sherman, Nancy	NS
Felder, Joe	JF	Krishnamoorthi, K.	KK	Spires, Todd	TS
Flannigan, Peggy	PF	Langley, Jim	SL	Thurwanger, Michael	MT
Fry, Michelle	BA	Lawrence, B. J.		Uskov, Vladimir	UV
Gardner, Lisa		Lin, Gary		Young, Margaret	MY
Gehring, Janet	JG	Mao, Kristina	KM	Williams, John	
Glover, Sarah		McAsey, Mike	MM	Wolffe, Robert	
Goitein, Bernie	BG	Mehta, Paul	PM	Worthington, Marjorie	MW
Gorin, Zeev	ZG	Morris, Marty	MM		

Ex-Officio (Please Initial)

Anna, Gary			Huberman, Jeffrey	JH
Aspin, Larry	LA		Johnson, Richard	RJ
Baer, Robert			Mays, Mary Jo	MJ
Beaty, Kathie	KB		Roberson, Nikie	
Broski, David			Liberty, Stan	SL
Engelbrecht, William			Perry, Sandra	SP
Etaugh, Claire			Ruch, Chuck	CR
Galik, Barbara			Sattler, Joan	JS
Galsky, Alan			Stutz, Conley	CS

Students (Please Initial)

Jason Pikscher			Jason Rapp	JR

BRADLEY UNIVERSITY SENATE 2004-2005
MINUTES
SPECIAL MEETING OF THE 2005-2006 SENATE
MAY 4, 2005

I. Call to Order

The meeting was called to order at 3:51PM.

II. Announcements

Senate President McAsey reported the time and location of the first regular meeting of the 2005-2006 University Senate .

III. Call for Items to be Added to the Agenda

No items were added.

IV. Ratification of Members to Committee on Elections

Chang-Ok Choi and Todd Spires were elected to the Committee on Elections. Both these senators were recommended by the Executive Committee of the University Senate.

V. Election of Officers

Charles Dannehl, chair of the Senate Elections Committee, presided over the election of officers for the 2005-2006 academic year. Paul Mehta nominated Marty Morris and John Jost nominated Kyle Dzapu for the At-large Representatives of the Executive Committee. Simon Petravick nominated Kevin O'Brien as Secretary of the Senate. Jan Gehring nominated Sam Fan as Vice-President of the Senate. Marty Craig nominated Mike McAsey as President of the Senate. Since only one nomination was received for each open position, each officer was automatically elected.

VI. New Business

There was no new business.

VII. Adjournment

The special meeting was adjourned at 4:00.