

Bradley University

Resources

Career Services/Job Search

The Smith Career Center assists students in exploring and defining career options, developing job search strategies, obtaining career-related work experience, and identifying and connecting with prospective employers. Each student is assigned to a Career Advisor who will work one on one with the student regarding job search strategies, resume writing, interviewing, etc. Students have access to the web job listing and the opportunity to post their resume online for employers to review. The Center also provides a 24-hour resume review service for current students and alumni. Visit the website for more services offered. For more information, contact the Executive Director:
Ms. Jane Linnenburger
Burgess Hall 104A
jane@bradley.edu
309-677-2515
<http://www.bradley.edu/offices/student/scc/>

Counseling

Professional counselors and supportive staff are trained to work with Bradley students in their growth and total development - social, emotional, intellectual, physical, spiritual, and occupational - as well as the environment in which they live. Personal growth and development issues of adjustment to college, relationship concerns, alcohol and substance abuse, anxiety and stress management, communication skills, eating disorders, assertiveness, and lifestyle choices are some of the issues addressed by the counselors. Often, students can see a counselor the same day that they call for an appointment. Visits are confidential and free for Bradley students. For more information, contact:
Ms. Deborah Montgomery-Coon, Director
Markin Center 52C
dkmontgomery@bumail.bradley.edu
309-677-2700
<http://www.bradley.edu/eddev/cwc/>

Disciplinary Action

The student judicial system implements the Student Standard of Conduct found in the Student Handbook. If a faculty member has an immediate disciplinary problem with a student, the Campus Police should be contacted. Students have the opportunity to have their "case" heard by either the University Judicial Officer or the University Arbitration Board.
Mr. Nathan Thomas, Executive Director, Residential Living and Leadership
nthomas@bradley.edu
309-677-3221
<http://www.bradley.edu/campuslife/reslife/judicial/>

Financial Assistance

The Office of Financial Assistance provides scholarships, grants and loans to many Bradley students. The number of hours a student completes each semester and their cumulative GPA determine a student's eligibility for some sources of assistance. If a student plans to drop below full time or has concerns about his/her GPA, he/she should contact the Office of Financial Assistance to determine if changes in course load will affect their financial assistance. To learn more about the requirements and policies, visit <http://sfs.bradley.edu/award/policies/>

Mr. David Pardieck, Director of Financial Assistance

Swords Hall 100

bufinaid@bradley.edu

309-677-3089

<http://www.bradley.edu/offices/other/sfs/>

Fraternities and Sororities

Bradley's Greek community consists of three councils: Interfraternity Council (IFC), Panhellenic Council (Panhel), and the National Pan-Hellenic council (NPHC). There are 17 fraternities and 12 sororities on campus, comprising 35 percent of the student population.

Mr. Jesse Koch, Associate Director, Fraternity & Sorority Life

Harper Hall 20

jckoch@bumail.bradley.edu

309-677-2428

<http://bugreeklife.com/>

Grievances

Student grievance procedures are described in the Student Handbook. If an individual has been physically or sexually harassed by a Bradley University student, an informal or formal grievance can be filed. Any questions regarding a student grievance should be directed to:

Dr. Alan Galsky, Vice President for Student Affairs

Sisson Hall 100

apsa@bradley.edu

309-677-3140

Health Center

The Student Health Center is an outpatient clinic that provides service to **enrolled** Bradley students who experience health problems. Students are assisted through advisement, treatment, consultations with health providers, and referral for extended treatment if necessary. While there is no charge for most on-site treatment, services provided through referral to outside agencies are charged by that care provider and are the student's financial responsibility. For more information, see <http://www.bradley.edu/eddev/healthservices/> or contact:

Dr. Jessica Higgs, Director

Markin Center 101

jhiggs@bumail.bradley.edu

309-677-2700

Housing and Residential Life

Housing and Residential Life hires and trains the residence hall staff and handles matters of policy and regulation for the campus community. The housing office makes housing assignments and takes care of other physical arrangements.

Mr. Nathan Thomas, Executive Director

Sisson Hall 133

nthomas@bradley.edu

309-677-3221

<http://www.bradley.edu/campuslife/reslife/>

International Student Issues

Bradley University is the home to many international students. Due to increased national security, international students must meet several new requirements. If you have an international student with any concerns about their VISA, work stipulations, or interests in international student associations, please contact:

Ms. Frances Jones, Director, Multicultural Services

Garrett Center 210

fjc@bradley.edu

309-677-2646

Campus Recreation

This department strives to meet the recreational and leisure needs of a diverse Bradley community. Haussler Hall, the university's recreation complex, is open more than 100 hours per week and offers numerous activity areas -- a multi-purpose gym, racquetball courts, weight room with a generous supply of free weights and weight machines, a cardiovascular center, a dance studio, and combative gym and pool. Students, faculty, and staff are encouraged to participate in the comprehensive intramural, club, sport, and fitness programs coordinated by the department. Different skill levels are available to accommodate all interested individuals regardless of their experience or ability in a given sport. For more information, contact:

Mr. Mike Keup, Executive Director

Haussler Hall 147

mkeup@bradley.edu

309-677-2677

<http://www.bradley.edu/campusrec/>

Multicultural Student Services

The Office of Multicultural Student Services serves as a catalyst in assisting minority and international students in reaching their full potential. This mission is accomplished through its goals in providing support programs and services, promoting and cultivating an awareness and appreciation for multiculturalism campus-wide, developing resources which expand and improve upon the Romeo B. Garrett Cultural Center, and empowering minority and international students and organizations to cultivate leadership, respect, and personal and organizational development. For more information, contact:

Ms. Frances Jones, Director
Garrett Center 212
fjc@bradley.edu
309-677-2646
<http://www.bradley.edu/multicultural/>

Orientation for New Students

Bradley University offers 13 two and a half day summer orientation sessions for new students and their parents. Student orientation is mandatory while parent orientation is optional, but highly recommended, and a majority of our new parents choose to attend. While at orientation students will receive academic advisement, register for classes, and become integrated into the Bradley community through interaction with our Student Aides, professional staff, and faculty. For more information, contact:

Mr. David Trillizio, Director, Orientation & Advisement
Heitz Hall 100
dpt@bradley.edu
309-677-2420
<http://www.bradley.edu/campuslife/orientation/>

Registrar's Office

The Registrar's Office houses the official student record for the University and provides many student services, such as transcripts, address change, registration through Webster, schedule changes, degree verifications, enrollment verifications through Webster, degree audit, grades, holds, and University schedule.

Ms. Kathie Beaty, Registrar
Swords Hall
kbeaty@bradley.edu
309-677-3101
<http://www.bradley.edu/registrar/>

Student Activities

The Student Activities Office provides a variety of services to student organizations and the campus community including program planning, leadership and organizational development, contracts and negotiation, posting validation, publicity and promotion development, talent acquisition and financial management. For more information, contact:

Ms. Michelle Whited, Director
Sisson Hall 141
mwhited@bumail.bradley.edu
309-677-3050
www.bradley.edu/sao

Students with Disabilities

Bradley University is committed to helping all students. The Office for Student Accessibility is designed to help the faculty, staff, and administrators in responding to student needs related to specific disabilities. Students with physical disabilities have a legal and moral right to access educational and co-curricular activities of their choosing. The Office for Student Accessibility provides appropriate and reasonable accommodations for students in need. For more information, contact:

Ms. Barbara Carraway
Center for Student Support Services
Sisson Hall 101
bck@bradley.edu
309-677-3658
<http://www.bradley.edu/students/support/>

Student Fees/Controllers Office

The Student Fees office generates a billing statement for each student. In order to officially enroll in classes, a student must sign the bill and make payment arrangements by the appropriate dates each semester, or their classes will be dropped.

Changes in number of hours, course load in excess of 16 hours, and part-time status may change a student's bill. Information about billing, payment, and withdrawal is available in the schedule of courses, online at <http://www.bradley.edu/classes/>.

For more information, contact:

Mrs. Sandra Fay, Student Finance Manager
Swords Hall 100
sfay@bumail.bradley.edu
309-677-3120
www.bradley.edu/controller/

Student Handbook

For detailed information about Standards of Conduct, Student Services and Organizations, Student Government and Activities, please refer to the Student Handbook, which is available online only. For more information, contact:

Dr. Alan Galsky, Vice President, Student Affairs

Sisson Hall 100

apsa@bradley.edu

309-677-3140

<http://www.bradley.edu/campuslife/studenthandbook/>

Student Leadership and Public Service

The Lewis J. Burger Center for Student Leadership and Public Service strives to educate and prepare students to be committed and effective leaders in their careers, families, and communities by providing leadership development programs and service learning opportunities. The Center sponsors programs such as BUILD, LINCS, TEAM Bradley, Fellows, and service opportunities. For more information, contact:

Ms. Katie McGinn, Director

kmcginn@mail.bradley.edu

Harper Hall 20

309-677-2428

<http://www.bradley.edu/studentleadership/>

Summer and Interim Sessions

Students may be interested in taking classes outside the Fall and Spring semesters. Bradley offers five condensed sessions each year: January Interim, 3-week May Interim, 8-week May Interim, two 5-week Summer sessions (one beginning in June and the other in July). Schedules for January Interim are listed in the Spring Schedule of Classes and the Summer Sessions are listed in the Fall Schedule of Classes. All session schedules are posted on the website at <http://www.bradley.edu/classes/>

Mr. Jon Neidy, Director of Summer and Interim Sessions

Continuing Education Building

neidy@bradley.edu

309-677-2374

Testing Services for Students

For students who express indecision about what to major in or want to identify their strengths, valuable information can be provided through the educational/career testing process at the Center for Testing. Tests and inventories, specially selected according to each student's needs, can help match their primary career interests, abilities and personality style. The process includes an initial meeting with the staff, followed by the testing at the students' convenience, concluding with a verbal interpretation of the test results with recommendations.

Ms. Sherry Winkle, Associate Director, Center for Testing

Heitz Hall 100

winkle@bumail.bradley.edu

309-677-2420

<http://www.bradley.edu/eddev/testing/>

Tutoring and Study Skills

The Center for Learning Assistance is the University's primary academic support service responsible for helping students acquire skills essential to achieve academic and personal success. The Center offers tutoring services, study skills classes, learning disadvantaged academic support, programs for students on academic probation, special assistance for student athletes, and other student academic support programs.

Dr. Debbie Fischer, Director

Library 312

djfisch@bumail.bradley.edu

309-677-3654

www.bradley.edu/students/support/learn.html