



TECHNOLOGY COMMERCIALIZATION CENTER

Peoria NEXT Innovation Center
801 W. Main Street
Peoria, IL 61606-1877
M-F 8:00 A.M.-5:00 P.M.

A114 [ ] Date(s) of Event/Meeting : \_\_\_\_\_
A217 [ ]
Commons Area [ ] Time: Beginning \_\_\_\_\_ End \_\_\_\_\_

Name of Event/Meeting

Contact Name \_\_\_\_\_ Phone No. \_\_\_\_\_

# Attendees \_\_\_\_\_ Fee \_\_\_\_\_

(Due at time of reservation)

Table with columns: FACILITY FEES, Half day, Full Day. Rows include A114 1st Floor/Full Room, A114 1st Floor/Half Room, A217 2nd Floor/Full Room, A217 2nd Floor/Half Room, and 1st Floor Common Area (Breaks).

SET-UP PREFERENCE:

[ ] Conference Style [ ] U-Shape [ ] Solid Square
[ ] Theatre Style (no tables)

Name of Caterer Delivering Food: \_\_\_\_\_

Time of Delivery: \_\_\_\_\_

Signature (person reserving room(s)) \_\_\_\_\_ Date: \_\_\_\_\_

Approved Signature: \_\_\_\_\_ Date: \_\_\_\_\_