

# 2008 Institute for School and Public Librarians

## Tentative Agenda

### SUNDAY

June 8

- 4:00 – 4:30 pm CHECK IN AT ELMWOOD HALL RESIDENCE HALL  
After checking in, please meet in the common lounge on the first floor to start your adventure.  
  
Fruit, chips, iced tea, and bottled water will be available in the lounge.
- 4:45 pm - 5:00 pm WHICH WAY IS NORTH?  
Join a group for a quick tour of the campus to discover which buildings we will use during the Institute. The tour is followed by dinner and the opening session.

### SUNDAY DINNER

#### ROBERT H. MICHEL STUDENT CENTER, ALUMNI DINING ROOM

- 5:00 pm WELCOME TO THE INSTITUTE  
Who's who?  
Speaker: Penny O'Rourke, Chair, Institute Planning Team
- WELCOME TO BRADLEY UNIVERSITY!  
Speaker: Barbara Galik, Executive Director, Cullom-Davis Library
- 5:05 pm – 5:30 pm DINNER & OPENING SESSION  
5:05 pm Dinner served  
Chicken Kiev  
Tossed salad, green beans almandine, wild rice, and rolls  
Lemon and cream cake
- 5:30 – 6:30 pm MAKING CONNECTIONS

### SUNDAY EVENING SESSIONS

#### BAKER HALL, ROOM B51

- 7:00 pm - 7:10 pm WHAT'S WHAT AND HOW TO SURVIVE YOUR WEEK  
Speakers: ISPL Institute Committee
- 7:10 pm - 8:10 pm WORKING SMARTER THROUGH COOPERATION  
Speakers: Nancy Scott & Joan Herron  
Cooperation, networking, and partnerships are essential survival skills for librarians and library information services in the 21<sup>st</sup> century. Hear how one library community effectively masters the art of cooperation.
- 8:10 pm – 8:40 pm TAKING THE INSTITUTE HOME: ENHANCING SERVICES TO LIBRARY USERS  
Speakers: Sharon and Dan Wiseman
- 9:00 pm - ? NETWORK AND RELAX  
Elmwood Hall lounge, first floor  
Relax and chat with new friends and colleagues. Snacks will be provided, including bananas, grapes, cookies, and bottled water.

**MONDAY**  
**June 9**

6:00 am - 6:30 am (OPTION 1) MORNING WALK  
If you like to start your morning with a quick workout, meet in the first floor lobby by 6:00 am for an energizing 30-minute group walk around campus to get the “lay of the land.” In case of rain, see option 2.

(OPTION 2) HIT THE SNOOZE BUTTON AND KEEP SLEEPING

7:30 am - 8:30 am BREAKFAST  
Location: Robert H. Michel Student Center  
Serving starts at 7:30. Enjoy a choice of breakfast items, coffee, juice, and more. You'll need your meal ticket to go through the cafeteria line. You may sit anywhere, but the Alumni Dining Room has reserved seating for our group.

**MONDAY MORNING SESSIONS**  
**GARRETT CULTURAL CENTER**

8:30 am - 9:00 am REWIND FAST FORWARD  
Speakers: Sharon & Dan Wiseman  
Review of yesterday, preview of today.

9:00 am – 11:30 am BUILDING THE NETWORK  
Speakers: Sharon & Dan Wiseman  
Are you a morning person? night person? extrovert? introvert? leader? follower?  
This session helps you develop an understanding of different personality types and explores ways for all personality types to partner with others, serve patrons, and work as a team.

10:00 am– 10:30 am BREAK with fresh fruit, donuts, coffee, iced tea, and water.

Noon GROUP AND REGIONAL LIBRARY SYSTEM PICTURES  
Smile! Gather in the atrium of the Michel Student Center for group and regional library system pictures with Bradley Photographer Duane Zehr.

Noon - 1:15 pm LUNCH & RELAX  
Location: Robert H. Michel Student Center, Cafeteria  
Select from the hot meal of the day, salad and soup, dessert, and drinks.

You'll need your meal ticket to go through the cafeteria line.  
The Braves Room has reserved seating for our group, but you may sit anywhere.

**MONDAY AFTERNOON SESSIONS**  
**BAKER HALL**  
**ROOM B51**

1:30 – 2:15 pm CHALLENGED MATERIALS & INTELLECTUAL FREEDOM  
Speaker: TBA

2:30 – 3:30 pm COLLECTION DEVELOPMENT  
Valerie J. Wilford

**MONDAY AFTERNOON SESSIONS**  
**BAKER HALL**  
**ROOM B51**

- 3:30 pm – 4:00 pm      Break in the Kelly Room, lower level, Baker Hall, with fresh vegetables and fruit, cookies, iced tea, and water.
- 4:00 pm – 5:00 pm      Weeding Your Library Collection  
Speakers:    Nancy Buikema, Linda Hutchins, and Ellen Popit  
How do you tell the difference between trash and treasures? Collection development also means discarding those materials that no longer meet the criteria for inclusion in your library.

**ADJOURN TO DINNER**  
**ROBERT H. MICHAEL STUDENT CENTER,**  
**ALUMNI DINING ROOM**

- 5:30 pm - 6:30 pm      DINNER WILL BE SERVED AT 5:30 pm  
Location:    Robert H. Michel Student Center, Alumni Dining Room  
Menu:        South of the Border Buffet includes everything you need to make tacos or taco salad, with “Sopapilas,” fried ice cream, for dessert.

**MONDAY EVENING SESSIONS**  
**ROBERT H. MICHEL STUDENT CENTER,**  
**LOWER LEVEL, ROOMS 2, 3, 4, 6 and the EXECUTIVE SUITE**

- 7:00 pm – 9:00 pm      SURVIVAL SKILLS!  
Participants will select four programs as part of the registration process.  
See the next page for program descriptions.  
A list of programs with location and a participants list will be posted outside the ballroom.
- 9:30 pm - ?            NETWORK AND RELAX  
Location:    Elmwood Hall lounge  
Relax and chat with new friends and colleagues. Snacks will be provided, including bananas, grapes, popcorn, and water.

## **MONDAY EVENING SURVIVAL SKILLS DESCRIPTIONS**

### **How to be Nice When Others Aren't**

Speaker: Dan Wiseman  
Learn how to deal with surly, rude, difficult, or impossible people in three easy steps! Discover how to take care of yourself, communicate authentically, and diffuse potentially explosive situations. It's not easy to deal with difficult people. We will learn the "OAR" (Observe, Attend, and Respond) Process of handling tough situations.

### **Cataloging Alphabet Soup: Marc, OCLC, LC, Dewey, LLSAP, and More**

Speaker: Bev Obert  
MARC Dewey is not a cataloger, but you can be one! Unsure where to go for help in cataloging books, videos, or CDs? Cataloging Soup will define terms, examine issues, and provide guidelines for beginning the cataloging challenge.

### **Libraries R Us**

Speaker: Ron Winner  
The library world is packed full of jargon, acronyms, and "word mysteries." From Acronyms to Z39.50, this session provides an overview of the complex nature of the Illinois library community, library organizations, and how all the pieces of the puzzle fit together.

### **Children's Choice in Illinois**

Speaker: Ellen Popit  
Illinois now has three book "choice" awards for young people: the Monarch Award for children in grades K-3, The Rebecca Caudill Young Readers' Book Award for children in grades 4-8, and The Abraham Lincoln High School Book Award for young adults in grades 9-12. This session will give an overview of each program and how your library can participate. "So many books, so little time!"

### **Library Instruction Q and A**

Speaker: Meg Frazier  
Are you proud of one of your library exercises? Are you struggling with a grade or skill? Are you new to library instructions and have questions? Bring your questions and experience to this session and learn and share with your fellow participants.

### **TALKING BOOK & BRAILLE SERVICES**

Speaker: Diana Brawley Sussman  
What kinds of library services can you offer to patrons that are unable to read regular print or patrons that are unable to physically handle a book or turn the pages? This session will introduce you to the Illinois Talking Book and Braille Service and the services of the National Library Service for the Blind and Physically Handicapped.

### **YA Potpourri**

Speaker: Linda Hutchins  
Learn about programming for teens, including Teen Advisory groups, Game Fests, summer reading programs or anything pertaining to getting young adults into the library. Bring your ideas and programs to share.

**TUESDAY  
JUNE 10**

6:00 am - 6:30 am (OPTION 1) MORNING WALK  
Enjoy an early morning walk on your own or form a group and walk together.  
In case of rain, see option 2.

(OPTION 2) HIT THE SNOOZE BUTTON AND KEEP SLEEPING

7:30 am - 8:30 am BREAKFAST  
Location: Robert H. Michel Student Center  
Serving starts at 7:30. You'll need your meal ticket to go through the cafeteria line.  
You may sit anywhere, but the Alumni Dining Room has reserved seating for our group.

**TUESDAY MORNING SESSIONS  
MICHEL STUDENT CENTER SECOND FLOOR – BALLROOM C**

- 8:30 am - 9:00 am REWIND FAST FORWARD  
Speakers: Sharon & Dan Wiseman  
Review of yesterday, preview of today.
- 9:00 am – 10:30 pm USING TECHNOLOGY TO PROMOTE BOOKS  
Speakers: Amy Oberts and Anita Beaman  
Tired of seeing your patrons sit in front of a computer while your library's books collect dust on the shelves? Turn their fondness for the online world to your advantage by highlighting your library's offerings with the latest technological tools. We will discuss how to bring your book talks into the future, how to use PowerPoint, smartboards, podcasts, playlists and Myspace to engage patrons in the low-tech art of reading.
- 10:30 am – 11:00 am Break in the ballroom with fresh fruit, bagels, coffee, iced tea, and water.
- 11:00 am – 12:00 pm GRANT WRITING TIPS AND TECHNIQUES  
Speaker: Karen Egan  
Do you have enough money to do everything that you would like to do? Consider applying for competitive grants. Highlighting what to do and not do, we'll talk about strategies for writing successful grant applications.
- Noon - 1:00 pm LUNCH & RELAX  
Location: Robert H. Michel Student Center Cafeteria

You'll need your meal ticket to go through the cafeteria line.  
The Braves Room has reserved seating for our group, but you may sit anywhere.

**TUESDAY AFTERNOON SESSIONS  
MICHEL STUDENT CENTER SECOND FLOOR – BALLROOM C**

- 1:30 pm – 4:30 pm CURRENT COPYRIGHT CONCERNS: QUESTIONS AND ANSWERS FOR SCHOOL AND PUBLIC LIBRARIANS  
Speaker: Rebecca Butler  
Copyright is a complex legal issue that raises lots of questions. Develop a better understanding of copyright laws and issues through Rebecca's pragmatic presentation.
- 3:00 pm - 3:30 pm Break in the ballroom with fresh vegetables and fruit, brownies, iced tea, and water.

## **TUESDAY EVENING**

5:00 pm - 6:30 pm     DINNER WILL BE SERVED AT 5:00  
Location:     Robert H. Michel Student Center, Alumni Dining Room  
Menu:         Roast turkey with gravy and whipped potatoes, cranberry sauce,  
                  Italian vegetable medley  
                  Strawberry cream pie

## **TUESDAY EVENING WYCKOFF ROOM AT CULLOM DAVIS LIBRARY**

7:00 pm - 9:00 pm     STORYTELLING SPECTACULAR  
Speaker:       Beth Horner

9:30 pm - ?         NETWORK AND RELAX  
Location:       Elmwood Hall lounge  
Relax and chat with new friends and colleagues. Snacks will be provided, including  
bananas, grapes, goldfish, and bottled water.

**WEDNESDAY  
JUNE 11**

6:00 am - 6:30 am (OPTION 1) MORNING WALK  
Enjoy an early morning walk on your own or form a group and walk together.  
In case of rain, see option 2.

(OPTION 2) HIT THE SNOOZE BUTTON AND KEEP SLEEPING

7:30 am - 8:30 am BREAKFAST  
Location: Robert H. Michel Student Center  
Serving starts at 7:30. You'll need your meal ticket to go through the cafeteria line.  
You may sit anywhere, but the Alumni Dining Room has reserved seating for our group.

**WEDNESDAY MORNING AND AFTERNOON SESSIONS  
BAKER HALL  
ROOM B51**

**8:30 – NOON**

8:30 am - 9:00 am REWIND FAST FORWARD  
Speakers: Sharon & Dan Wiseman  
Review of yesterday, preview of today.

9:00 am - 12:00 pm WEB 2.0—LAND OF UNEXPECTED CONSEQUENCES  
Speaker: Frances Jacobson Harris  
Web 2.0 is a way of describing the "next generation" web, in which users create and share content and connect to one another in virtual communities. Learn about how the dynamic nature of Web 2.0 has generated a whole range of unexpected cultural phenomena. For teenagers, Web 2.0 means - at the very least - new notions of privacy, a different take on intellectual property rights, meaningful avenues for connecting with others, and undreamed of ways to become social activists. Get a glimpse of how school and public libraries can leverage Web 2.0 tools to engage students in learning and to stay relevant in this new world.

10:00 am - 10:30 am Break in the ballroom with fresh fruit, scones, coffee, iced tea, and water.

Noon - 1:00 pm LUNCH & RELAX  
Location: Robert H. Michel Student Center, Cafeteria

You'll need your meal ticket to go through the cafeteria line.  
The Braves Room has reserved seating for our group, but you may sit anywhere.

**WEDNESDAY AFTERNOON SESSIONS  
BAKER HALL  
ROOM B51**

**1:00 – 4:30**

- 1:00 – 2:15 pm    **WEB JUNCTION**  
Speaker:     Lisa Barnhart  
Webjunction is a website for librarians. It's a collaboration of library staff sharing and using online resources that enable us to identify resources and embrace appropriate technologies and apply them to daily work.
- 2:15 – 2:30 pm    **Commercials for the Illinois State Library Services**
- 2:30 – 3:00 pm    **BREAK** in the Kelly Room with vegetables, fruit with dipping sauce, iced tea, water
- 3:00 pm – 4:30 pm    **CONCURRENT SESSIONS:  
ATTEND THREE OF THE FOUR SESSIONS**  
See the next page for session times and rooms.

**WEDNESDAY AFTERNOON SESSION DESCRIPTIONS**

**ASK AWAY: VIRTUAL REFERENCE**

Speaker:    Natale Tagge  
Location:    Room 253

"Ask Away" Illinois is a Cooperative of Illinois Libraries with backup from OCLC Questionpoint 24/7. "Virtual Reference" includes reference services initiated electronically. Users of the Internet or other technology communicate with librarians without being physically present. Patrons can ask questions via email or live chat. Virtual reference emerged in response to the growth of the WWW for users who cannot or do not turn to the library for answers. Librarians can provide trusted quality information.

**WHAT THE ILLINOIS STATE LIBRARY MAP DEPARTMENT CAN DO FOR YOU**

Speaker:    Tom Huber  
Room:        Room 254

There are a great number of map options available--bicycle maps, topographical maps, historical maps, taxing district maps, archeological maps, probability maps, election district maps, school district maps, and the list goes on and on. Learn how to access this resource to serve your patron's recreational, educational, and research needs.

**OCLC FIRST SEARCH**

Speaker:    Debra Aggertt  
Location:    Room 255

OCLC First Search is a reference service offering access to more than 80 databases, many with full-text articles, links to the World Wide Web, and valuable holdings data for use in ILL transactions.

As a member of one of the Regional Library Systems in Illinois, your library and its patrons have access to First Search databases, funded by the Illinois State Library.

**OFFICE HOURS WITH THE ILLINOIS STATE LIBRARY**

Speakers:    Karen Egan & Ron Winner  
Location:    Room 256

Learn about Illinois State Library programs and services that are available to public and school libraries.

3:00 pm – 3:25 pm Session 1

Room	Session Title
256	Office Hours
253	Ask Away
255	OCLC First Search
254	Maps

**5 MINUTES TO CHANGE SESSIONS**

3:30 pm – 3:55 pm Session 2

Room	Session Title
256	Office Hours
253	Ask Away
255	OCLC First Search
254	Maps

**5 MINUTES TO CHANGE SESSIONS**

4:00 pm – 4:25 pm Session 3

Room	Session Title
256	Office Hours
253	Ask Away
255	OCLC First Search
254	Maps

**5 MINUTES TO CHANGE ROOMS**

4:30 pm – 5:15 pm ABRAHAM LINCOLN PRESIDENTIAL LIBRARY AND MUSEUM

Speaker: Kathryn Harris

Location: Baker Hall, B51

The Abraham Lincoln Presidential Library is the new home for the Illinois State Historical Library and its world-class Lincoln collection. Enjoy the "virtual tour" of the facility and highlights of the materials that make this Library the premier repository for Illinois historical research and the museum is a "must visit" for everyone.

**ADJOURN TO DINNER IN THE MICHEL STUDENT CENTER, ALUMNI DINING ROOM**

5:30pm – 6:45 pm DINNER WILL BE SERVED AT 5:30

Location: Michel Student Center, Alumni Dining Room

Menu: Buon Giorno – a delicious pasta buffet with tiramisu dessert.

**WEDNESDAY EVENING SESSION  
BAKER HALL B51**

7:00 pm – 9:00 pm MEET HARRIET TUBMAN: A SPECIAL PRESENTATION

Harriet Tubman is perhaps the best known of all the "conductors" on the Underground Railroad. She led over 300 slaves from bondage to freedom and she never ran her train off the track or lost a passenger.

9:30 pm - ? NETWORK AND RELAX

Location: Elmwood Hall lounge. Snacks will be provided, including bananas, grapes, chips and dip, and bottled water.

**THURSDAY  
JUNE 12**

6:00 am - 6:30 am (OPTION 1) MORNING WALK  
Enjoy an early morning walk on your own or form a group and walk together.  
In case of rain, see option 2.

(OPTION 2) HIT THE SNOOZE BUTTON AND KEEP SLEEPING

7:30 am - 8:30 am BREAKFAST  
Location: Robert H. Michel Student Center  
Serving starts at 7:30. You'll need your meal ticket to go through the cafeteria line.  
You may sit anywhere, but the Alumni Dining Room has reserved seating for our group.

**THURSDAY MORNING SESSIONS  
CATERPILLAR GLOBAL COMMUNICATION CENTER  
HOROWITZ AUDITORIUM  
ROOM 126**

8:30 am - 9:00 am REWIND FAST FORWARD  
Speakers: Sharon & Dan Wiseman  
Review of yesterday, preview of today.

9:00 am – 12:00 pm GET REAL: NONFICTION TO EXCITE KIDS ABOUT READING  
Speaker: Kathleen Baxter  
In this laughter-filled session, *School Library Journal* Non-Fiction Booktalker Columnist Kathleen Baxter will motivate and energize participants as they acquire a practical repertoire of dozens of newer and super-popular non-fiction titles that make kids really want to read.

10:00 am – 10:30 am BREAK in the lobby with fresh fruit, pastries, coffee, iced tea, and water.

Noon - 1:00 pm LUNCH & RELAX  
Location: Robert H. Michel Student Center, Cafeteria

You'll need your meal ticket to go through the cafeteria line.  
The Braves Room has reserved seating for our group, but you may sit anywhere.

**THURSDAY AFTERNOON SESSIONS  
CATERPILLAR GLOBAL COMMUNICATIONS CENTER**

<p><b>FOR SCHOOL LIBRARIANS GCC – Room 126</b></p> <p>1:00 – 4:30 pm  <b>GROWING YOUR LIBRARY</b>          Speaker: Rande Hudson          Get energized and think “out of the box.” You are of great value to your administration, faculty and especially the students. Show your value, and the value of your school library to improve student achievement on standardized tests.</p>	<p><b>FOR PUBLIC LIBRARIANS GCC – Room 104</b></p> <p>1:00 – 4:30 pm  <b>PUBLIC LIBRARIES: A SAFE HARBOR</b>          Speaker: Sue Herring          Let’s talk about the basic elements of providing a safe and secure environment in the public library. How to handle the disgruntled, upset, or disturbed patron, and basic measures that any size library can take to create a safe environment for both staff and patrons.</p>
---	---

2:30 – 3:00 pm    **BREAK** in the Kelly Room with fresh vegetables and fruit, lemon squares or 7 layer bars, iced tea, and water.

**THURSDAY EVENING**

5:00 pm - 6:00 pm    **DINNER WILL BE SERVED AT 5:00**  
 Location:    Robert H. Michel Student Center, Alumni Dining Room  
 Menu:        Pizza Party with *Avanti’s* pizza, includes various types of pizza, salad, and an ice cream sundae bar.

**THURSDAY EVENING SESSION  
CATERPILLAR GLOBAL COMMUNICATIONS CENTER  
HOROWITZ AUDITORIUM, ROOM 126**

- 6:30 PM – 7:30 pm    **Not Just for Kids: Library Programming for All Ages**  
 Speaker:    Portia Latalladi  
 Library programming can be daunting unless you know the basics. Learn tips for creating and funding innovative programming at your library for patrons of all ages.
- 7:30 PM – 8:30 pm    **GETTING THEM TO READ**  
 Speaker:    Penny Mandziara  
 Encourage reading with book-talks and strategies to promote life long reading. Energize your promotion of books with the use of simple props and costumes. Participants are invited to share ideas that have worked for them so we can all learn from each other.
- 8:30 PM – 9:30 pm    **INSTITUTE SYNTHESIS AND EVALUATION**  
 Speakers:    Sharon and Dan Wiseman
- 9:30 pm - ?        **NETWORK AND RELAX**  
 Location:    Elmwood Hall lounge  
 Relax and chat with new friends and colleagues. Snacks will be provided, including bananas, grapes, pretzels, and bottled water.

**FRIDAY  
JUNE 13**

6:00 am - 6:30 am (OPTION 1) MORNING WALK  
Enjoy an early morning walk on your own or form a group and walk together.  
In case of rain, see option 2.

(OPTION 2) HIT THE SNOOZE BUTTON AND KEEP SLEEPING

**CHECK OUT OF ELMWOOD HALL PRIOR TO 8:00 AM**

**Please pack your car and turn in your residence hall room key no later than 8:00 am, preferably before you go to breakfast. If you need to store your luggage until your ride home arrives, please ask and this will be accommodated.**

7:30 am - 8:30 am BREAKFAST  
Location: Robert H. Michel Student Center  
Serving starts at 7:30. You'll need your meal ticket to go through the cafeteria line.  
You may sit anywhere, but the Alumni Dining Room has reserved seating for our group.

**FRIDAY MORNING SESSIONS  
CATERPILLAR GLOBAL COMMUNICATION CENTER  
HOROWITZ AUDITORIUM  
ROOM 126**

8:30 – 11:30 am ISSUES IN SELECTING & EVALUATING MULTICULTURAL MATERIALS  
Speaker: Junko Yokota  
Have you developed a well-rounded, diverse collection? This program examines issues in building a multicultural collection and encourages review of your existing collection. Selecting a balanced collection of culturally authentic literature is vital with our diverse society. How do you determine cultural authenticity?

10:00 – 10:15 am Stretch Break

**PLEASE ADJOURN TO THE MICHEL STUDENT CENTER  
SECOND FLOOR  
BALLROOMS A & B**

# CELEBRATION LUNCHEON

FRIDAY, JUNE 13

MICHEL STUDENT CENTER  
SECOND FLOOR  
BALLROOMS A & B

**Celebrate the intense week you have just experienced!**

- 12:00 pm - 1:30 pm      CELEBRATION LUNCHEON
- 12:00 pm      LUNCH IS SERVED AT 12:00  
   Menu:    Baked ham with rum raisin sauce, new potatoes, glazed carrots with pea pods, Waldorf salad, and cheesecake with fruit sauce
- 12:20 pm – 1:00 pm      INTRODUCTION OF GUESTS
- 12:20 pm – 12:30 pm      Speaker: Anne Craig, Director, Illinois State Library
- 12:30 pm – 1:00 pm      Speaker: Kevin Stein, Illinois Poet Laureate  
   and Professor of English, Bradley University
- 1:00 pm – 1:30 pm      Presentation of Certificates and Continuing Professional Development Letters by  
   the ISPL Committee

**THANK YOU FOR A WONDERFUL WEEK.**

**YOU'RE ON YOUR WAY!**