

## PAYROLL SCHEDULE

## BIWEEKLY STAFF

2009

Pay Period		Timesheets due by Monday 9:00 A.M.***	Paychecks will be issued on Friday**
11/30	12/13/08	<b>12/12* FRI, 8:00AM</b>	12/19/08
12/14	12/27/08	12/19/08* Wed by 8:00 am	01/02/09
12/28	01/10/09	01/12/09	01/16/09
1/11	01/24	01/26/09	01/30/09
01/25	02/07	02/09/09	02/13/09
02/08	02/21	02/23/09	02/27/09
02/22	03/07	03/09/09	03/13/09
03/08	03/21	03/23/09	03/27/09
03/22	04/04	04/06/09	04/10/09
04/05	04/18	04/20/09	04/24/09
04/19	05/02	05/04/09	05/08/09
05/03	05/16	05/18/09	05/22/09
05/17	05/30	06/01/09	06/05/09
05/31	05/31	06/15/09	06/19/09
06/01	06/13	06/15/09	06/19/09
06/14	06/27	<b>6/26/2009* Fri, 9 AM</b>	07/02/09
06/28	07/11	07/13/09	07/17/09
07/12	07/25	07/27/09	07/31/09
07/26	08/08	08/10/09	08/14/09
08/09	08/22	08/24/09	08/28/09
08/23	09/05	09/07/09	09/11/09
09/06	09/19	09/21/09	09/25/09
09/20	10/03	10/05/09	10/09/09
10/04	10/17	10/19/09	10/23/09
10/18	10/31	11/02/09	11/06/09
11/1	11/14	<b>11/16/09</b>	11/20/09
11/15	11/28	11/30/09	12/04/09
11/29	12/12	<b>12/11/2009* FRI, 8.00 AM</b>	12/18/09
12/13	12/26	<b>12/17* THUR, 8:00AM</b>	12/23/09
12/27	01/09/10	01/11/10	01/15/10

\*Please Note: It will be necessary for offices to estimate working hours due to holiday schedules; adjust accordingly on the next payroll

\*\* SUBJECT TO CHANGE