

New Faculty Mentorship Workshop, October 6, 2009

# ABC'S OF GRANTSMANSHIP

ANIKA BISSAHOYO & KIM WILLIS

# Goals for today's Workshop

- Overview of internal funding opportunities from OTEFD
- Grant writing tips
- Searching for external funding opportunities
- Q & A and discussion

Internal Funding is available for a vast array of uses, including but not limited to the following:

- ① Travel to conferences and workshops
- ① Conducting workshops
- ① Curriculum development
- ① Scientific and/or creative works
- ① Materials and equipment necessary to conduct projects

# Research Excellence (REC)

## *Reviewed by the Faculty Scholarship Panel:*

- Fund projects for full-time faculty and professional staff to support research and creative projects
- Provide “seed funds” for faculty and professional staff to launch or to advance research and creative production that will benefit Bradley as well as the recipients
- Initiate new areas of research and creative production, conduct pilot and planning projects for larger, externally-funded grant proposals, and prepare work for publication

# REC Summer Stipend Award

- Assist faculty in completing major scholarly or creative activity during summer months
- Provides a before taxes allowance of \$3,300 for one summer session
- May engage in teaching or other activities during the summer interim session or the other summer session, if their appointment is only for one summer session
- May apply for additional funds from the Research Excellence Award program and other sources to offset project costs

# Teaching Innovations Proposals

## *Reviewed by the Innovative Teaching Panel:*

- Provides support for curriculum development or course modification which demonstrates the prospect for innovation and integration in course design or delivery
- Provides released time, summer support (\$3,300 for one summer session), or other assistance to faculty who want to develop instructional innovation
- Cross-disciplinary projects, interdepartmental faculty efforts, and integration of teaching and research are encouraged

# Conference & Workshop Support

- Provides up to \$700 towards the costs of attending a professional conference.
- The purpose of attendance must be for professional development to enhance teaching which is clearly connected to the applicant's teaching assignments
- These grants have year round open enrollment as long as funds are available

# Special Emphasis

## *Reviewed by the Student Engagement Panel:*

- Fund proposals in research, creative production and/or service that show promise of providing undergraduate and graduate students enrolled in a course the opportunity to participate in projects that demand authentic partnership among faculty, staff, and students
- The key to Special Emphasis awards is the collaborative nature of the proposed effort

# Grantsmanship Services provided by OTEFD & OSP

- Provide information and guidance for internal and external funding opportunities
- Writing and/or assisting faculty and staff in writing such proposals
- Reviewing and editing proposals
- Assisting with the development of cross-disciplinary proposals
- Educating faculty and staff on the legal and ethical implications of grants
- Training faculty and staff in identifying and seeking funding opportunities that contribute to continued professional growth and development as teaching scholars

# The 5 W's of Writing a Successful Proposal (Who, What, Why, When, Where)

- Who am I?
- What is my project?
- Why do I need the money?
- When do I need the money?
- Who will benefit from this project?
- Who (and how) will the project be implemented?
- Where will the funds be directed?
- What is my evaluation plan?

# Elements of a Successful Proposal

- 1. Have clearly defined needs, descriptions of both how those needs were identified and what will be done to address those needs.**
- 2. Always write in positive terms, describing how your project is worthwhile program that will meet the identified needs.**
- 3. Successful proposals do not overuse jargon. Write your proposal in lay terms whenever necessary.**
- 4. Must present detailed budgeted that match the proposed project, including detailed justifications for each item/service/etc.**
- 5. Emphasize what your project is going to provide back to the institution, classroom, student, society, etc.**

# Elements of a Successful Proposal

6. **Keep your request as long as necessary to respond to each funding source requirement.**
7. **Have a colleague who is familiar with your project, as well as someone not in your field, review and edit your proposal**
8. **Consider reviewer's comments when resubmitting a grant**
9. **Talk to the Program Director/Officer in advance**
10. **Include a senior faculty member as a collaborator/consultant**

# Obtaining Funding for Humanities, Science, and Creative Projects

## *Timing of proposal from writing to award notification*

- ⦿ Allow at least 3 months for your external grant application, including gathering reference letters and writing the proposal

# Who's funding your research and creative projects?

- Federal Agencies
  - National Endowment for the Humanities (NEH), National Institutes of Health (NIH), National Science Foundation (NSF), National Endowment for the Arts (NEA)
- Private Foundations (req'd- contact Development Office)
  - Mellon, Rockefeller, Ford, Robert Wood Johnson
- Private Corporations (req'd- contact Development Office)
  - Caterpillar
- State and Local Agencies
  - Illinois Board of Higher Education (IBHE), Central Illinois Agency on Aging
- Internal funding sources through OTEFD

# Obtaining Funding for Humanities, Science, and Creative Projects

## *What types of projects are generally funded?*

- Examples of NEH recent awards:  
[www.neh.gov/news/recentawards.html](http://www.neh.gov/news/recentawards.html)
- Examples of NSF Abstracts:  
<http://www.nsf.gov/awardsearch/index.jsp>
- Examples of NIH Abstracts:  
[http://crisp.cit.nih.gov/crisp/crisp\\_query.generate\\_screen](http://crisp.cit.nih.gov/crisp/crisp_query.generate_screen)
- Examples of NEA recent awards:  
<http://www.nea.gov/grants/recent/index.html>

# Obtaining Funding for Humanities, Science, and Creative Projects

## *Searching the Web for opportunities*

- [Grant Advisor](#)  
Provides listings of grant and fellowship opportunities for US institutions of Higher Education.
- [The Foundation Center](#)  
Provides a comprehensive, up-to-date listing of corporate giving programs.
- [Grants.gov](#)  
A central database managed by the Department of Health and Human Services that provides information on all federal grant programs.

\*Look to websites from pertinent professional societies or associations