PETITION FOR LEAVE OF ABSENCE

Undergraduate students in good standing who wish to take a voluntary leave from Bradley University for a period of up to twelve consecutive months, may request a leave of absence by petitioning the dean of the college of their major. This request must be approved before the beginning of the term in which the leave of absence begins. Students on or subsequently placed on academic probation are not eligible for a leave of absence.

Instructions: Please print in ink or typewrite. When you have completed this form, please return it to the dean's office. You will receive a letter from the Registrar's Office stating whether or not your request has been approved.

Date_____ ID#_____

Name_____
First Middle Last

Home Address_____
Street City State Zip

Current Mailing Address (if different from above) _____

_____

Present class year: (Circle one) Freshman Sophomore Junior Senior

Leave would begin: (Circle one) Fall Spring Year_____

Returning for: (Circle one) Fall Spring Year_____

Major_____ Major Advisor_____

Are you on disciplinary probation?_____

On the back of this sheet please state your reason for requesting a leave of absence at this time and how you plan to utilize the time.

_____Approved _____Denied _____ _____
Signature of Dean Date

Below this line – for Registrar's Office use only

Revised October 29, 2002