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| **Center for Teaching Excellence and Learning (CTEL) Teaching Excellence: Innovative Teaching Grant Proposal Evaluation Rubric** |
| **Required Application Materials Checklist** All required application materials arranged in order within one pdf attachment. Completed Travel Authorization form (if applicable) One letter of support from applicant’s department chair/director/immediate supervisor Documentation of CUHSR and/or IACUC approval (if applicable)**If any of the above are missing or incomplete, the grant proposal will not be reviewed.** |
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|  | **Very Strong (3)** | **Strong (2)** | **Adequate (1)** | **Weak (0)** |
| **Abstract:** | A brief overview clearlysummarizes the project and explicitly identifies its key features. | A brief overview clearlysummarizes the project and its key features. | A brief overviewgenerally summarizes the project. | The overview is vague,confusing, or missing completely. |
| **Project****Description**: | A detailed description of the project is provided; the project activities andrationale are explained and elaborated with specifics or examples. | A detailed description of the project is provided; the project activities andrationale are explained. | A description of the project is provided, but the project activities andrationale are explained in very general terms, and/or the project rationale is weak. | Only a generaldescription of the projectis provided, or the project activities and rationaleare explained partially, invague terms, or not at all. |
| **Project****Participants:** | A detailed description ofproject roles/ responsibilities for project participants (e.g. students, consultants, etc.) is provided, along with names, positions, and e- mail addresses (if known). | A description of projectroles/ responsibilities for project participants (e.g. students, consultants, etc.) is provided, along with names, positions, and e-mail addresses (if known). | Names, positions, and e-mail addresses (if known) are provided for project participants, but project roles/ responsibilities are explained only in general terms. | Project participants andtheir project roles/responsibilities are explained partially, in vague terms, or not at all. |
| **Background/ Research Base:** | A detailed description ofprior work or research (by the applicant or others) relevant to the project is explained and elaborated with specifics or examples. | A detailed description ofprior work or research (by the applicant or others) relevant to the project is provided. | A general description ofprior work or research relevant to the project is provided. | Little or no description ofprior work or research relevant to the project is provided. |
|  | **Very Strong (3)** | **Strong (2)** | **Adequate (1)** | **Weak (0)** |
| **Innovative****Teaching:** | The project’s targetedinnovative teaching practice(s) are described in detail and relate to Bradley’s strategic plan and/or core curriculum; a convincing argument is made that development of | The project’s targetedinnovative teaching practice(s) are described in detail, and a convincing argument is made that development of these practices will positively impact teacteaching a | The project’s targetedinnovative teaching practice(s) are described, but the claim that development of these practices will positively impact teaching and learning is | The project’s targetedinnovative teaching practice(s) are inappropriate and/or it is doubtful that the project will make a positive impact on teaching and learning. |
|  | these practices willpositively impact teaching and learning. | teaching and learning. | general, confusing, orvague. |  |
| **Project Plan****and Timeline:** | A detailed project plan andtimeline clearly outline how the project will be completed. Innovative teaching is prominent throughout. | A detailed project planand timeline clearly outline how the project will be completed. | A general project planand timeline are provided. | The project plan andtimeline is vague, confusing, or only partially completed. |
| **Project****Assessment:** | The project goals and/orobjectives are clearly stated in terms that are measurable, observable, and realistic. A detailed plan for tracking progress, assessing outcomes, and sustaining the innovative teaching practice(s) beyond the scope of this project is provided. Innovative teaching is prioritized throughout. | The project goals and/orobjectives are clearly stated in terms that are measurable, observable, and realistic. A detailed plan for tracking progress, assessing outcomes, andsustaining the innovative teaching practice(s) beyond the scope of this project is provided. | The project goals and/orobjectives are provided, but not all are measurable, observable, and realistic, or the plan for tracking progress, assessing outcomes, and sustaining the innovative teaching practice(s)lacks detail. | The project goals and/orthe plan for tracking progress, assessing outcomes, and assuring sustainability are vague, confusing, or missing. |
| **Budget:** | An itemized list of allproject expenses is provided and clearly explained. Funding from other sources is identified. The budget seems likely to deliver maximum returns based on the scope and goals of the project. | An itemized list of allproject expenses is provided and clearly explained. Funding from other sources is identified. The budget is reasonable based on the scope and goals of the project. | An itemized list ofproject expenses is provided, but some items are not clearly explained and/or funding from other sources is not always clear. The budget isreasonable based on the scope and goals of the project. | The project expenses arevague, confusing, or missing; some items are not clearly explained, funding from other sources is not clear, or the budget is unrealisticor unreasonable based on the scope and goals ofthe project. |
| **Theme** | Course is MI eligible | Course taps on themes of health, sustainability, technology, global concerns, or justice & Ethics. | Not MI and not linked to one of the Big Problem themes. |
| **Previous TE: IT****Grants** | The final report or a one paragraph description of the applicant’s mostrecently received TE: ITgrant is provided. |  |  |  |

Last Revised: 03-09-2022 TE: Innovative Teaching Grant Proposal Evaluation Rubric | 2