



Office of Sponsored Programs  
Special Emphasis: Faculty-Student Engagement  
Evaluation Rubric

The purpose of the Special Emphasis Student Travel (SEST) Grant Program is to support the travel costs of full-time, degree-seeking Bradley students who have been accepted to present their research, scholarship, or creative production at peer-reviewed/refereed/juried conferences, professional meetings, and events.

Please assign up to 1-5 points for each of the following (1= not at all true, 3=somewhat true, 5=very true)

- \_\_\_\_\_ The proposal is well organized, with meaningful content, and demonstrates that students carefully and thoroughly reviewed the program guidelines before preparing their proposal.
- \_\_\_\_\_ It is clear why this opportunity will be very meaningful and important to the students (beyond the general benefit of getting to present their work at the conference/meeting/event.)
- \_\_\_\_\_ It is clear that acceptance/invitation to present at the conference/meeting/event is a true accomplishment for the students, serving as a true accolade of the quality and merits of their work.
- \_\_\_\_\_ The travel itinerary and budget are complete and demonstrate good planning on the part of the students and their mentor.
- \_\_\_\_\_ The students are clearly committed to sharing their work (or they have already presented their work) in the Student Scholarship Expo.
- \_\_\_\_\_ The faculty mentor clearly has direct knowledge of/ engagement in the students' work, and is committed to overseeing their use of a SEST award.

BONUS POINTS (up to 1 possible for each item)

- \_\_\_\_\_ This would be the first time any of the students have received a SEST award.
- \_\_\_\_\_ Departmental or college funds have been allocated to help cover the costs of the travel