# Request for a Minor Change or Modification to Current Research

*Committee on the Use of Human Subjects in Research (CUHSR)*

## Bradley University

**Request Date:** **CUHSR Study Number**:

**Principal Investigator/ Student PI, Co-PI (s)**:

**PI/SPI (s) email address**: **PI/SPI Department & Division**:

**Project Title**:

**Date of CUHSR Approval**: **Type of initial review:** [ ]  **Exempt,** [ ]  **Expedited,** [ ] **Full**

**Date human subjects were first enrolled**: **Number of active subjects**:

**Number of subjects enrolled since study was initiated**: **Is your research federally funded?** [ ] **Yes** [ ] **No**

**A. Check the type of MINOR CHANGE(s) below that apply:**

[ ]  Add or Delete Study Personnel other than the principle investigator (attach CITI certificates)

[ ]  Estimated number of subjects (describe below)

[ ]  Expand recruitment target without changing recruitment method or message (describe below)

[ ]  Change in funding (not altering the procedure (describe below)

**Describe the change here. If adding study personnel include their names, email, role in study and CITI certificates if not currently on file.**

**B. Check the type of MODIFICTION(s) below that apply**:

[ ]  Adding a vulnerable population (describe below and attach amended application)

[ ]  Inclusion/Exclusion factors (describe below and attach amended application)

[ ]  Recruitment Methods/Procedures – including adding incentives (describe below and attach amended application and amended recruitment materials)

[ ]  Research Procedures (describe below and attach amended application)

[ ]  Research Materials such as changes in survey or data collection instrument (describe below and attach amended application and amended survey/instrument)

[ ]  Changes to the Consent/Assent form (describe below and attach amended application and new consent form)

[ ]  Other – describe below (describe below and attach amended application)

**Is the modification being made in response to an untoward event or newly recognized risk to the subjects?**

[ ]  **Yes** [ ]  **No If yes, please explain below**.

**Please briefly describe requested modifications to the project or risks to subjects since the initial proposal. If applicable, attach new consent/assent forms, new recruitment material or other pertinent materials in support of your requested change.**

**For Protocol Modifications, please attach an amended application, consent form and/or recruitment material using strike-through for deletions and yellow highlight for additions. After the title on the application signify MODIFICATION # 1 (or appropriate number if you have requested more than one modification).**

**Major modifications or substantive changes in research procedures, study design or scope will require a resubmission of a proposal for approval under a new protocol number. Protocols approved under full review will require full committee review to approve the modification if there is an alteration of the risk to subjects.**

**Signature of PI or SPI & Co-PI:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Send this form and the requested attachment via email to the support staff in the Office of Sponsored Programs and to the Chair of CUHSR**