

Summer Stipend Checklist

1. Clear and concise description of the project(s) to be worked on over the summer.
2. Merit (how your work will contribute to your field, profession, program, etc.)
3. Objectives (what specifically do you plan to accomplish during this time?)
4. Potential outcomes (publication, conference session, poster presentation, etc)

Additional Requirements—please include the following with your submission:

1. Letter of support from Department Chair (attach separately)
2. Abbreviated curriculum vita (research activities) of applicant (attach separately, maximum of 2 pages)
3. If you have previously received CRS funding, make sure the publication status of those projects is up to date with the CRS office by completing the CRS Funding Report Form.
4. Submit the Summer Stipend Checklist with the CRS Funding Application, Department Chair's letter, Funding Report Form (if previously funded and not already submitted), and any other materials to Jenni King in paper (WES 203A) or electronically (jrking@fsmail.bradley.edu). If submitted electronically, please PDF the necessary pages as one bundle.