



## Petition for Reinstatement to Graduate Study

**Directions for completing this Petition:**

1. Meet with your Program Coordinator.
2. Complete the information on this form.
3. Using the space at the bottom of the page and a separate page if necessary to supply the following information
  - a. Provide an explanation for the performance that led to your dismissal.
  - b. Outline what steps you have or will take to overcome the difficulties that led to your dismissal.
  - c. Explain any factors that you feel will lead to improved performance in the future.
4. Take this form and the attached letter to the individuals listed on the second page in the order in which they are listed so that they may comment on your request for reinstatement and indicate their approval or disapproval.

**Name:** \_\_\_\_\_  
Surname/Family/Last                      Given/First                      Middle                      Maiden/Other

**Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_ **BU ID#** \_\_\_\_\_  
day / month / year

**Current Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_ **Work Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

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**In the space below and additional pages as necessary please enter your response to the questions indicated in section 3 above.**

**To Be Completed by the Graduate Coordinator:**

Please comment on any circumstances which may have affected this student's academic performance. Please provide your recommendations for this student and recommend conditions for continuation. If you have additional comments you may write them below, or send a letter to the Dean of the Graduate School.

Coordinator's signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Approve Disapprove

**To Be Completed by the Department Chair/Division Director**

comments:

Chair/Director's signature \_\_\_\_\_ Date \_\_/\_\_/\_\_  Approve  Disapprove

**To Be Completed by the College Dean**

comments:

College Dean's signature \_\_\_\_\_ Date \_\_/\_\_/\_\_\_\_ Approve  Disapprove

**The College Dean will distribute copies of the completed form along with the final recommendation to the Program Coordinator/Director, Department Chair, and the Registrar.**