DEAN'S LETTER OF RECOMMENDATION FOR TRANSFER STUDENTS

Instructions for student: This form is intended to verify good-standing at your last enrolled institution and should be completed by the dean of students or equivalent office responsible for student conduct. Please ask the dean to send the completed form directly to Bradley University. Your signature authorizes release of information regarding your conduct record. If you have been involved in disciplinary action at any previous institution, you must submit a separate statement explaining the incident.

Bradley University requires the receipt of this completed form from all students transferring to the university prior to a student registering for classes. A conduct or disciplinary record at a previous institution may result in the cancellation of your acceptance to Bradley University.

_____

LAST NAME FIRST NAME M.I

_____

STREET CITY STATE ZIP

I AUTHORIZE THE SCHOOL I HAVE ATTENDED TO RELEASE ALL THE INFORMATION REQUESTED BELOW:

_____

APPLICANT'S SIGNATURE APPLICANT ID# AT PREVIOUS INSTITUTION

Dean of Students' Recommendation: The above named student has applied for transfer admission to Bradley University. To assist us in our evaluation of this student's potential for success we ask you provide the following information:

Dates of Attendance at your school _____

From Month/Year To Month/Year

Is the student in good standing and eligible to return to your school? ☐Yes ☐ No (please indicate reason):

_____

Has this student been subject to any disciplinary action at your school or are there any pending disciplinary procedures against this student? ☐Yes ☐ No

To your knowledge, are there any factors which would interfere with this student's ability to make progress toward his/her degree? ☐Yes ☐ No

Do you have knowledge of this student having a disciplinary record at another institution? ☐Yes ☐ No

If you answered yes to any question, please explain: _____

_____

_____

_____

Please return to:

Nathan P. Thomas
Vice President for Student Affairs
100 Sisson Hall
Bradley University
Peoria, IL 61625

309-677-2609 fax
vpsa@bradley.edu

Person completing this form: _____

Title _____

Institution _____

Signature _____

Date ____/____/___