

BRADLEY

UNIVERSITY

Applicant Name _____

Listed below is detailed information (full name, complete address, telephone number(s) including area code) of three people that Bradley University may contact for a personal reference.

1. _____

2. _____

3. _____



Honesty Statement Form

Answer each question completely and honestly. More people are not hired because of omissions or concealment than because of previous behaviors. Any omission or concealment of information will be considered deception. While mistakes, indiscretions or other situations in your life history may or may not be condoned, deception will not be tolerated.

Additionally, if a polygraph test is required of you, information obtained in this questionnaire may be utilized for that test.

Applicant signature:

Date: _____, 20____

Name of Applicant: _____

Date: _____

7. Have you ever been asked to resign from any job or position? If so, explain in detail.

8. Have you ever resigned while under investigation or resigned in lieu of being terminated for any reason? If so, explain in detail.

9. Have you ever been fired from any job? If so, explain in detail.

10. Have you ever quit any job without giving notice? If so, explain in detail.

11. Have you ever been disciplined, reprimanded or counseled at any job for any reason? If so, explain in detail.

12. Have you ever been warned, counseled, or otherwise spoken to about comments you made regarding someone's race, gender, religion, nationality or sexual preference? If so, explain in detail.

13. Have you ever used drugs or consumed alcoholic beverages while on the job anywhere? If so, explain in detail.

Name of Applicant: _____

Date: _____

14. Have you ever used a company vehicle for personal use in violation of the employer's rules? If so, explain in detail.

15. Have you ever intentionally violated any employer's rule(s) but not been caught? If so, explain in detail.

16. Have you ever stolen or been accused of stealing any money from an employer? If so, explain in detail.

17. What places where you once worked would refuse to re-hire you? Explain in detail.

18. Have you ever used your employment position for personal gain in any way? If so, explain in detail.

19. Have you ever had any system or plan for stealing from an employer? If so, explain in detail.

Name of Applicant: _____

Date: _____

20. To what other law enforcement agencies or fire departments have you applied? Identify the agency, date of application and disposition of application.

<u>Agency</u>	<u>Application Dates</u>	<u>Disposition of Application</u>
---------------	--------------------------	-----------------------------------

21. Have you ever been the subject of a disciplinary investigation at work, at a volunteer or other unpaid position, in the military or in school? If so, explain in detail.

22. Have you ever been suspended from employment or school for any reason? If so, explain in detail.

23. Have you ever had any traffic accidents with any employer's vehicle? If so, explain in detail.

24. Have you ever been interviewed by an employer's internal affairs, quality control loss prevention or other disciplinary investigation unit? If so, explain in detail.

25. Have you ever fired a handgun, rifle or shotgun purposely or accidentally? If so, explain in detail.

Name of Applicant: _____

Date: _____

26. Have you ever taken a polygraph examination? If so, explain in detail.

27. Have you ever lied concerning your actions as an employee? If so, explain in detail.

28. Are you currently in the reserves or National Guard?

29. If so, to what unit are you assigned?

30. What is the length of commitment that remains in your service with the reserve component or National Guard?

31. Have you ever intentionally written a bad check? If so, explain in detail.

32. Have you ever filed for or declared bankruptcy? If so, explain in detail.

Name of Applicant: _____

Date: _____

33. Have you ever had your wages garnished? If so, explain in detail.

34. Has your spouse or domestic partner ever called the police on you for any reason? If so, explain in detail. Indicate the date and location to which the police responded and the name of the law enforcement agency.

35. Has your spouse or domestic partner ever accused you of battery in a report of discussion with anyone else? If so, explain in detail.

36. Has anyone ever claimed that you have beaten, abused, mistreated or sexually assaulted/abused a child, no matter the relationship or non-relationship of the child to you? If so, explain in detail.

37. How many times have you been married?

38. How many times have the police been called to your home, no matter who called the police? Explain in detail these occurrences.

Name of Applicant: _____

Date: _____

39. Have any members of your family ever been arrested? If so, explain in detail.

40. Have you or any member of your family ever been the victim of a crime? If so, explain in detail.

41. Has your drivers license ever been suspended, refused, revoked or canceled for any reason? If so, explain in detail.

42. Have you ever used another person's driver's license for any reason? If so, explain in detail.

43. Have you ever allowed another person to use your driver's license for any reason? If so, explain in detail.

44. How many outstanding traffic tickets do you currently have in any jurisdiction?

45. Has your automobile/vehicle insurance ever been canceled, refused, suspended or revoked? If so, explain in detail.

Name of Applicant: _____

Date: _____

52. How many drinks of any kind of alcohol do you consume in an average week?

53. When was the last time you drank an alcoholic beverage of any kind?

54. When was the last time you were intoxicated?

55. How many times in the last month have you been intoxicated?

56. How many times in the past year have you been intoxicated?

57. Has there been a period in your life when you thought you abused alcoholic beverages? If so, explain in detail.

58. Have you ever had any contact with any law enforcement officer because you had been drinking? If so, explain in detail.

Name of Applicant: _____

Date: _____

59. Describe your personality when you have been drinking.

60. Have you ever been arrested for any drug violation? If so, explain in detail.

61. How many times have you used marijuana?

62. When did you last use marijuana?

63. How many times have you used any illegal drug other than marijuana?

64. When did you last use any other illegal drug other than marijuana?

65. How many times have you used a prescription medication that was prescribed for someone else?

Name of Applicant: _____

Date: _____

66. When was the last time you used any prescription medication that was prescribed for someone else? Explain the reason for such use.

67. How many times have you sold any kind of narcotic, dangerous drug or marijuana?

68. When was the last time you sold any kind of narcotic, dangerous drug or marijuana?

69. How many times have you bought any kind of narcotic, dangerous drug or marijuana?

70. When was the last time you bought any kind of narcotic, dangerous drug or marijuana?

71. Have you ever been present when someone else was selling or buying a narcotic, dangerous drug or marijuana? If so, explain in detail.

72. When was the last time you purchased alcoholic beverages for a minor?

Name of Applicant: _____

Date: _____

73. When was the last time you helped a minor purchase alcoholic beverage(s)?

74. Have you ever been arrested? Describe the date, location, charge, police agency and disposition of any time that you have ever been arrested.

75. Have you ever received a criminal or civil summons to appear in court as an accused or defendant? If so, explain in detail.

76. Have you ever been interviewed by the police as a suspect in any case? If so, explain in detail.

77. Have you ever stolen any money? If so, explain in detail.

78. Have you ever shoplifted anything at any time in your life? If so, explain in detail.

79. What have you stolen from any place where you worked?

Name of Applicant: _____

Date: _____

80. Have you ever stolen a gun or weapon of any kind? If so, explain in detail.

81. Did you ever steal or help someone steal any kind of vehicle? If so, explain in detail.

82. Did you ever ride in a stole vehicle? If so, explain in detail.

83. Have you ever forced entry into any room, building or residence of any kind? If so, explain in detail.

84. Were you ever with someone else who forced entry into any room, building or residence of any kind? If so, explain in detail.

85. Have you ever robbed anyone? If so, explain in detail.

86. Were you ever with someone else who robbed someone? If so, explain in detail.

Name of Applicant: _____

Date: _____

87. Have you ever snatched a purse? If so, explain in detail.

88. Were you ever with someone who snatched a purse? If so, explain in detail.

89. When was the last time you were involved in a fight? Explain in detail.

90. Have you ever injured someone in a fight? If so, explain in detail.

91. Have you ever been involved in or witnessed any kind of murder or other type of killing? If so, explain in detail.

92. Have you ever been involved in or been accused of being involved in an incident of child molestation? If so, explain in detail.

93. Have you ever been involved in or been accused of any type of forced sexual act? If so, explain in detail.

Name of Applicant: _____

Date: _____

94. Have you ever forced anyone to have sexual intercourse with you? If so, explain in detail.

95. Have you ever forced anyone to kiss, touch or have any other type of sexual contact with you? If so, explain in detail.

96. Have you ever committed a crime for which you were not caught? If so, explain in detail.

97. Since your 18th birthday, have you ever had sexual contact with another person under the age of 18? If so, explain in detail.

98. Have you ever committed or been involved in vandalism? If so, explain in detail.

100. Have you ever committed or been involved in fraud? If so, explain in detail.

101. Have you ever committed or been involved in forgery? If so, explain.

Name of Applicant: _____

Date: _____

102. Have you ever committed or been involved in a handgun violation? If so, explain in detail.

103. Do you gamble and if so, how often?

104. Have you ever committed or been involved in cruelty to animals? If so, explain in detail.

105. Have you ever committed or been involved in theft? If so, explain in detail.

106. Have you ever committed or been involved in trespassing? If so, explain in detail.

107. Have you ever committed or been involved in false alarms? If so, explain in detail.

108. Have you ever committed or been involved in embezzlement? If so, explain in detail.

Name of Applicant: _____

Date: _____

109. Have you ever committed or been involved in the impersonation of a law enforcement officer? If so, explain in detail.

110. Have you ever been paroled or on probation for any reason? If so, explain in detail.

111. Provide the names and agencies of any relative employed as a law enforcement officer.

<u>Name</u>	<u>Relationship</u>	<u>Agency</u>
-------------	---------------------	---------------

112. Have you ever considered that you might have to take another person's life?

113. To what organizations do you belong? Please list current and past affiliations.

114. Have you ever filed a police report?

115. Has a police report ever been files against you?

BRADLEY

UNIVERSITY

RELEASE AND AUTHORIZATION FOR PHYSICAL AGILITY EXAMINATION

The Undersigned, for and in consideration of being allowed to participate in the physical agility examination offered by Bradley University, hereby releases and discharges Bradley University, of and from any and all claims, demands, causes of action and liabilities to me, my heirs and my assigns, which may result from any and all injuries, losses and damages arising wholly or partially as a result of said program. This Release and Authorization shall also cover the owner of the premises where the program is being held.

This is a legal document. Please read and understand it before you sign it.

Dated at Peoria, Illinois: _____

Participant Name: _____
(Please print)

Participant Signature: _____



Bradley University Police Department Authorization to Release Information and Waiver

I _____, an applicant for a position with the Bradley University Police Department, (hereinafter "BUPD"), understand that the BUPD needs to thoroughly investigate my personal and employment histories to evaluate my qualifications to hold the position for which I have applied. It is in the public's interest that all relevant information concerning my personal and employment histories be disclosed to the BUPD.

NOTE TO EMPLOYERS: 745 ILCS 46/10 entitled "No Liability for providing truthful information" states:

"Any employer or authorized employee or agent acting on behalf of an employer who, upon inquiry by a prospective employer, provides truthful written or verbal information, or information that it believes in good faith is truthful, about a current or former employee's job performance is presumed to be acting in good faith and is immune from civil liability for the disclosure and the consequences of the disclosure. The presumption of good faith established in this Section may be rebutted by a preponderance of the evidence that the information disclosed was knowingly false or in violation of a civil right of the employee or former employee."

I do hereby authorize any representative of the BUPD bearing this release to obtain any information in your files pertaining to my employment records and direct you to release such information upon request of the bearer. I also authorize a review of and full disclosure of all records, or any part thereof, concerning myself, by and to any duly authorized agent of the BUPD, whether said records are of public, private, or confidential nature. The intent of this authorization is to give my consent for full and complete disclosure. THIS AUTHORIZATION IS NOT TO INCLUDE ANY MEDICALLY-RELATED HISTORY OR WORKER'S COMPENSATION ACT OR WORKER'S COMPENSATION OCCUPATIONAL DISEASES ACT CLAIMS.

I reiterate and emphasize that the specific intent of this authorization is to provide full and free access to the background and history of my personal life, for the specific purpose of pursuing a background investigation that may provide pertinent data for the BUPD to consider in determining my suitability for employment.

I consent to your release of any and all private information that you may have concerning me for the following:

- Employment and pre-employment information, including, but not limited to, background reports and efficiency/performance ratings, attendance records, but excluding information relating to medical conditions and medical history (unless a conditional offer of employment has been made)
- Any internal affairs investigations and discipline, including any files deemed to be confidential and/or sealed complaints or grievances filed by me or against me
- The records or recollections of attorneys at law, or other counsel, whether representing me or any other person in any case, either criminal or civil, in which I presently have, or have had an interest, excluding any medical malpractice or worker's compensation claims
- Personal background and reputation
- Military service records
- Educational records
- Financial and/or credit records including loans, commercial or retail credit agencies (including credit reports and/or ratings)
- Any and all records maintained by any criminal justice or corrections agency including incident reports, arrest reports, traffic citations and criminal history information
- Any information contained in investigatory files

I hereby release you, as the custodian of such records, your organization, including its officers, employees, or related personnel, both individually and collectively, from any and all liability for damages of whatever kind, which may at any time result to me, my heirs, family, or associates because of compliance with this authorization to release information or any attempt to comply with it. I direct you to release any such information upon request of the duly authorized representative of the BUPD regardless of any agreement I may have previously made to the contrary. For and in consideration of the BUPD acceptance and processing of my employment application, I agree to hold the organization, its agents and employees harmless from any and all claims and liability associated with my employment application or in any way connected with the decision whether or not to employ me with the BUPD, including any liability or damage pursuant to any state or federal laws.

I understand that should information of a serious criminal nature surface as a result of this investigation, such information may be turned over to the proper authorities. I understand my rights under Title 5, United States Code, Section 552a, the Privacy Act of 1974, with regard to access of and to disclosure of records, and I waive those rights with the understanding that information furnished will be used by the BUPD in conjunction with employment procedures.

I also understand that by signing this release, I specifically waive any written notice to me of the disclosure of any disciplinary report, letter of reprimand, or other disciplinary action as required by the Illinois Personnel Record Review Act - 820ILCS 40/7.

A photocopy/FAX of this release will be valid as an original thereof, even though said photocopy/FAX copy does not contain an original writing of my signature. Should there be any questions as to the validity of this release, you may contact me at the address listed below.

I further understand that I waive any right or opportunity to read or review any and all information provided in the background investigation report prepared by the BUPD or its attachments and that all information and documents provided to the BUPD become the property of the BUPD and will not be returned to me.

I agree to indemnify and hold harmless the person to whom this request is presented and his agents/employees, from and against all claims, damages, losses and expenses, including reasonable attorney's fees, arising out of or reason of complying, or any attempt to comply with this request.

By signing below, I certify that I have had adequate time to review this entire form and have read and clearly understand its purpose.

Signature: _____ Date: _____
Address: _____ Phone: _____
Date of Birth: _____
Social Security No. _____
Witness: _____ Date: _____

State of Illinois, County of _____

Signed and sworn to be before on _____, by _____
(Date) (Name of Applicant)

(Signature of Notary Public)

(Notary Seal)

BRADLEY

UNIVERSITY

University Police Officer

RELEASE AND AUTHORIZATION TO TAKE SPECIMEN FOR DRUG SCREENING

1. I understand that Bradley University requires police officer applicants for employment to be tested for the use or presence of drugs, intoxicants and other controlled substances.
2. I authorize Bradley University and/or any contractor it selects to take from me any required specimen, which will be tested for the use or presence of various drugs within my bodily system, including but not limited to, cannabinoids (marijuana), cocaine, benzodiazepines, opiates, phencyclidine (PCP), amphetamines, barbiturates, methadone and methaqualone.
3. I understand that the specimen will be tested to determine the presence of these drugs using a chain-of-custody procedure to insure integrity of the specimen and its identification. In other words, this procedure may include a viewed specimen collection to insure the specimen provided is authentic and unadulterated.
4. I understand that the results of this testing will be reviewed and that Bradley University may terminate the application process or withdraw any employment offer if the results indicate the presence of illegal or improperly used prescription drugs in my system or if there is any question of authenticity of the specimen. I further understand that this authorization does not make any offer of employment or of employment on any specific terms or conditions of employment with Bradley University.
5. I understand that should I be hired by Bradley University, I may be subject to future substance testing.
6. I herewith release Bradley University and its affiliates, agents and employees from all liability or responsibility related to test administration or processing or any act or omission arising there from.

Applicant Name (Print)

Applicant Signature

_____ Date _____

Social Security Number
