

BRADLEY UNIVERSITY CONFIDENTIAL INVENTION DISCLOSURE FORM

INTRODUCTION

As a result of scholarly activities of the faculty, staff and students of Bradley University, new ideas, discoveries and inventions develop from their research efforts. An invention disclosure should be completed when something new and useful has been conceived or developed, or when unusual or unexpected research results have been obtained that could be commercially developed and utilized. Bradley University policy requires that inventions made using any Bradley University resource or any federal government grant or contract money shall be assigned by the inventor(s) to Bradley University. In exchange for this assignment of patent rights, Bradley University shall share licensing revenue with the inventor(s) according to the current Bradley University Patent Policy as published in the Faculty Handbook.

The purpose of this Confidential Invention Disclosure Form is to permit an in-depth evaluation of your invention in order to determine whether it can be patented and whether there is a significant commercial market for it. The invention should be clearly described so that someone having knowledge of the field of the invention can readily understand its technical merits, usefulness, how it compares with similar or related competitive technologies, and its possible commercial uses. Information that helps the evaluators to fully appreciate the novelty and utility of the invention will increase its ultimate chances for successful patenting and later market development. The information to be supplied in the Confidential Invention Disclosure Form is meant to assist the intellectual property and commercial development evaluators in better understanding the nature of the invention and its potential uses.

A patentable discovery or invention may be any new and useful process, machine, manufacture, or composition of matter, or any new and useful improvement thereof. Under patent law, this is also interpreted to include drugs, newly discovered, mutated or genetically engineered microorganisms or plants, new or altered forms of plant life, vaccines, cells, tissue and organ cultures, products of recombinant DNA research, hybrid cell cultures, processes involving microorganisms, monoclonal and polyclonal antibodies, engineered proteins, some computer programs, designs, machines, in vitro assays and other types of laboratory tools.

INSTRUCTIONS

Fill out each of the sections of the Confidential Invention Disclosure Form to the best of your ability. Sections 1-6 and 8 must be filled-out, section 7 is not required but is recommended. All project participants who are Bradley Personnel must sign at section 8. Send the completed and signed form to Dr. Jeff Bakken, Associate Provost of Research & Dean of the Graduate School, 215 Bradley Hall.

Please be as complete as possible. The more detail provided facilitates review of your invention for its potential for commercialization. Add additional pages as needed for each of the following sections. Please number the pages and indicate the section being responded to.

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1. TITLE OF THE INVENTION.

2. DATES AND PLACES AT WHICH THE INVENTION WAS MADE.

3. VERIFICATION OF INVENTION

1. Is there a dated laboratory notebook(s) that records the conception or diligent reduction to practice of your discovery or invention, which can be independently corroborated? _____Yes _____No

2. Where is this notebook maintained _____

RESEARCH PROJECT PARTICIPANTS. List the full name, affiliation, and contact information of any individual who has contributed to this project (i.e., PI, co-PI, collaborator, post-doc, student, technician). Briefly describe how each individual contributed to the project (e.g., carried out technical work as instructed, contributed conceptually to the invention, or both). Please note that any research project participant who is considered University Personnel (employee, student, visitor) must sign at section 8.

Contribution:

affiliation _____ name: _____
contact: _____

Contribution:

affiliation _____ name: _____
contact: _____

Contribution:

affiliation _____ name: _____
contact: _____

NOTE: If the invention has not yet been published or otherwise publicly disseminated in any form, the Office of Sponsored Programs should be notified immediately of any future planned releases.

5. FINANCIAL SUPPORT/ CONTRACT IDENTIFICATION

Were external funds used in the making of the invention? Yes _____ No _____

If yes, please identify the specific grant(s) number (s) _____ or contract number(s) _____ and the external sponsors

that provided the funding used to defray the costs related to the research from which the invention resulted.

Were any Bradley University funds sources used in the development of the invention?

_____ Yes _____ No.

If yes, please identify each such funding source.

6. BACKGROUND AND DESCRIPTION OF THE INVENTION (use separate pages as needed and attach to this form)

Please provide a description of the nature, purpose, operation and characteristics of your discovery or invention. Provide any background information to that invention. You may attach a confidential manuscript in lieu of filling-out this section. Your description should allow someone familiar with the art and others to understand your invention and its potential for commercialization. For engineering based patents please provide rough drawings or diagrams as part of the description if applicable.

Please provide evidence of prior art, that is provide the results of a literature search for information directly related to your invention as well as any other patents you know of or are able to identify that associate with your invention. You can do a simple patent search at www.uspto.gov if you wish.

8. DECLARATION AND AGREEMENT TO ASSIGN

If the instant invention is determined by the Bradley University Office of Sponsored Programs to be assignable to Bradley University according to the Bradley University Patent Policy or pursuant to U.S. Government regulations 37 CFR § 401 and, if I am determined by patent counsel to be an inventor of the instant invention according U.S. patent law, then, I hereby agree to assign my patent rights in said invention for value to Bradley University. I understand that upon the assignment of my patent rights to Bradley University, I am entitled to said value in the form of a share in the license-derived revenue generated from the licensing by Bradley University of a patent filed on said invention, as provided for in the Bradley University Patent Policy.

I hereby declare that the above statements are true to the best of my knowledge and belief.

Signature of Project Participant

Signature of Project Participant

Printed Name

Printed Name

Date _____

Date _____

Signature of Project Participant

Signature of Project Participant

Printed Name

Printed Name

Date _____

Date _____