





# **Welcome to CMFI eLogistics**

User ID:
Password:

Log On

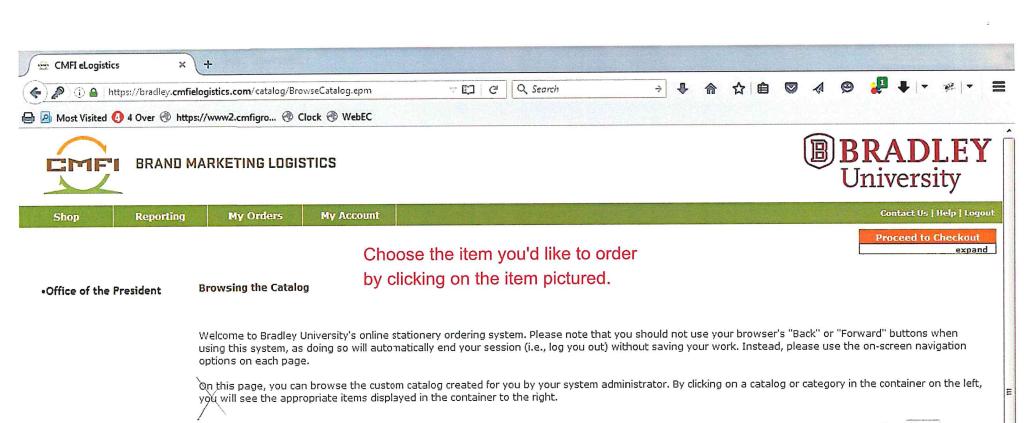
Did you forget your <u>User ID</u> and/or <u>Password?</u>

Enter your login information here.

Your username is your email address.

Ex: email@bradley.edu

Your password has been assigned to you.

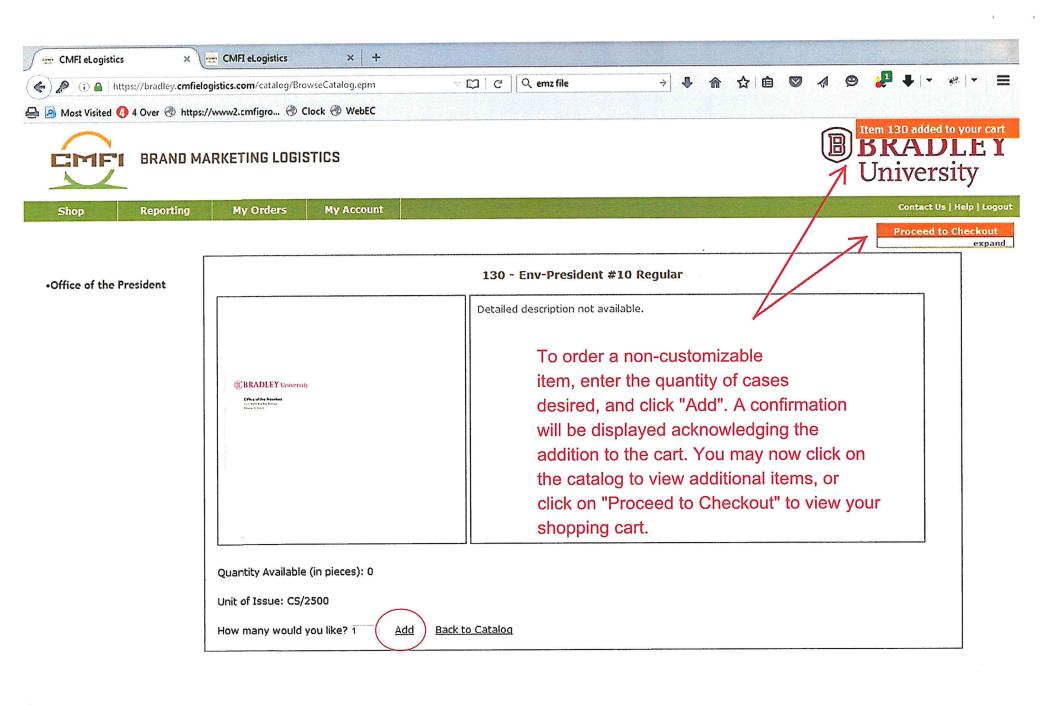


Show 15 per page
Showing Items 1-7 of 7





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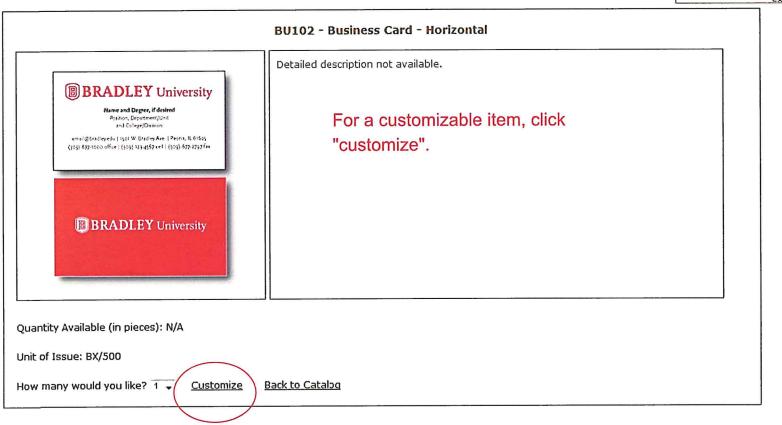


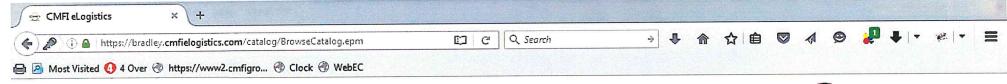


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Proceed to Checkout

•Office of the President

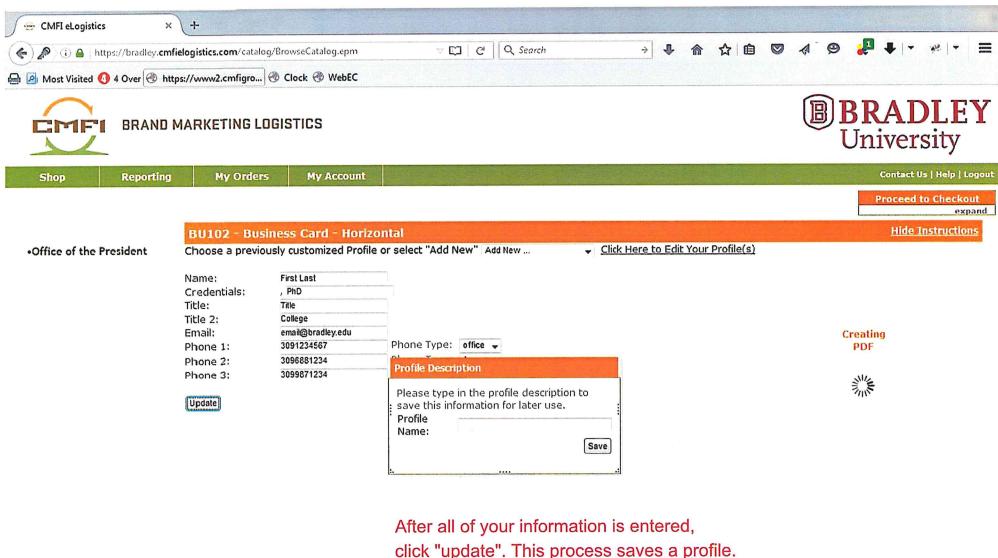








Contact Us | Help | Logout My Orders **My Account** Shop Reporting **Proceed to Checkout** expand **Hide Instructions BU102 - Business Card - Horizontal**  Click Here to Edit Your Profile(s) Choose a previously customized Profile or select "Add New" Add New ... •Office of the President Name: First Last , PhD Credentials: Choose "Add New" Title: Title BRADLEY University College Title 2: for a new card, or Email: email@bradley.edu Phone Type: office -Phone 1: 3091234567 Name and Degree, if desired choose an already Phone Type: fax Position, Department/Unit 3096881234 Phone 2: and College/Division Phone Type: cell 3099871234 Phone 3: saved profile name. email@bradley.edu | 1501 W. Bradley Ave. | Peoria, IL 61625 Update (309) 677-1000 office | (309) 123-4567 cel | (309) 677-2797 fax If this is a new card, enter the information as you want it to Click Here To View Your Proof (Required) If a phone number appear on the customized item. field is to be left blank, I have viewed and approved my proof: please choose "None" Prev 1 2 Next from the drop down menu. Add to Cart Cancel



After all of your information is entered, click "update". This process saves a profile. For future orders, you can choose that profile from the drop down without having to reenter the information.







Shop	Reporting	My Ord	ders My Acco	ount										Contact	Us   Help   Lo	gou
		BU102 - Business Card - Horizontal Proceed to Checkou expr													bne	
•Office of the Pi	resident	Name: Credentials: Title: Title 2: Email: Phone 1: Phone 2: Phone 3:  Update	First Last , PhD Title College email@bradley.edu 3091234567 3099871234	Phone Type: Phone Type:	office fax	•	dd New	·	Click Here 1	erraji@br	Profile(s)  RADLEY  Name and Degree,  Position, Departm and College/Da  bradley.edu   1501 W. Bradle  1000 office   (309) 123:456	ee, if des tment/Ur Division rdley Ave	sired nit :   Peoria, IL	L 61625		

After the profile is saved,
"Click Here To View Your Proof".
This will open a new window.

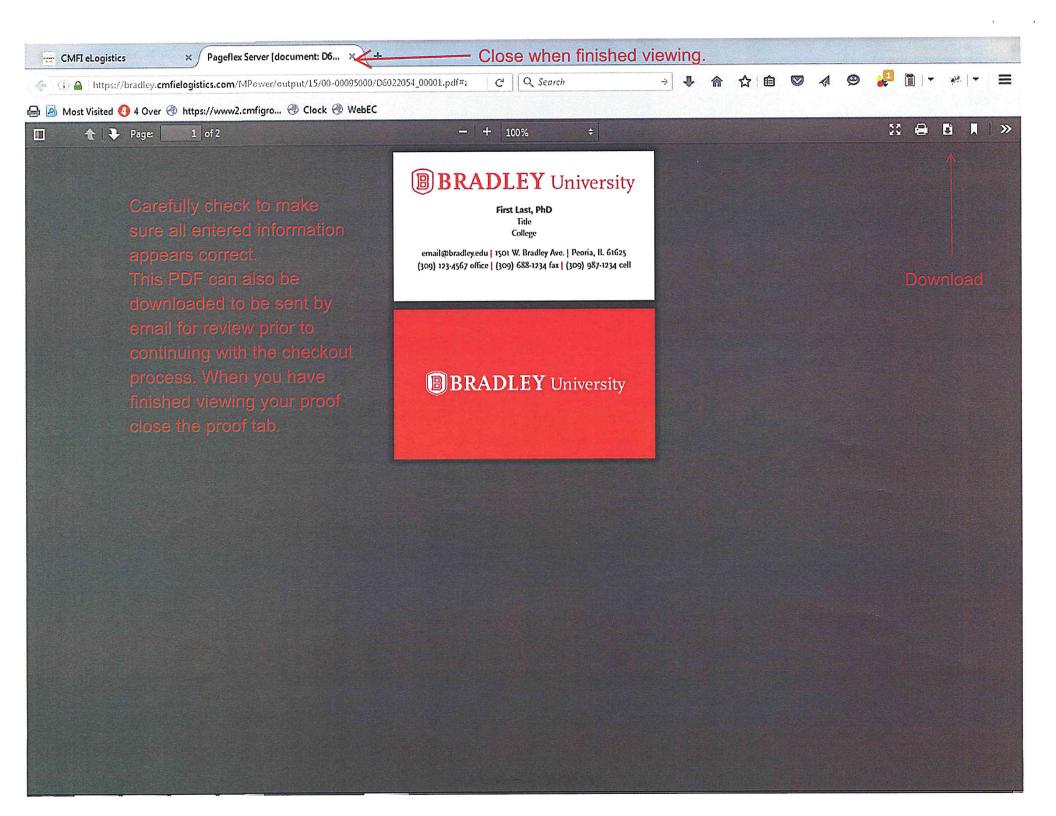


Click Here To View Your Proof (Required)

I have viewed and approved my proof:

Prev 1 2 Next

Add to Cart Cancel









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Proceed to Checkout expand

**Hide Instructions** 

·Office of the President

#### **BU102 - Business Card - Horizontal**

New profile successfully created

Choose a previously customized Profile or select "Add New" Test 

Click Here to Edit Your Profile(s)

Name: First Last Credentials: , PhD Title: Title Title 2: College email@bradley.edu Email: Phone Type: office → Phone 1: 3091234567 3096881234 Phone Type: fax Phone 2: Phone Type: cell Phone 3: 3099871234

Update

If the proof is correct, and you would like to continue to the checkout process, check the box next to "I have viewed and approved my proof". Then click Add to Cart.

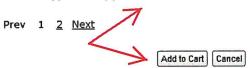


First Last, PhD Title College

errait@badley.edu | 1501 W. Badley Ave. | Peoria, II. 61625 [504] 123-4567 office | [504] 688-1234 fee | [504] 687-1254 cel

#### Click Here To View Your Proof (Required)

I have viewed and approved my proof:









Shop Reporting My Orders My Account

You may now order additional items, or click "Proceed to Checkout" to view the items in your cart.

Welcome to Bradley University's online stationery ordering system. Please note that you should not use your browser's "Back" or "Forward" buttons when using this system, as doing so will automatically end your session (i.e., log you out) without saving your work. Instead, please use the on-screen navigation options on each page.

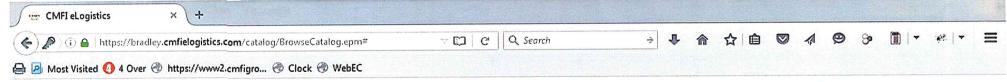
On this page, you can browse the custom catalog created for you by your system administrator. By clicking on a catalog or category in the container on the left, you will see the appropriate items displayed in the container to the right.

Show 15 ♥ per page Showing Items 1-7 of 7



Env-9x12 Special Wind w/o Indic

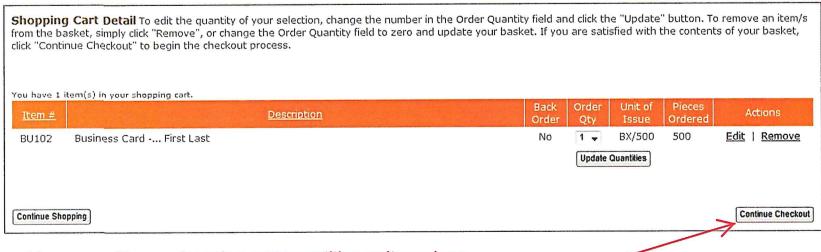








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You can edit your shopping cart quantities or items here. If all is correct, click "Continue Checkout".



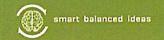


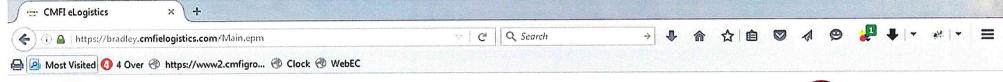


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**Select Shipping Properties** Choose the location you wish to ship to by selecting from the shipping drop-down list. Then, choose the method of shipping by making a selection from the delivery options drop-down list. When you are done, click the "Continue Checkout" button to continue the check out process. **Delivery Options Shipping Destinations** UPS 0001 : Rec. Dept. - Macmillian Hall -**Bradley University** Rec. Dept. - Macmillian Hall Please choose your shipping destination, 1308 W. Bradley Avenue Peoria, IL 61625 delivery option, and who the shipment \*Mark to the Attention of Test should be put to the attention of. Then click "Continue Checkout". Comments Save this as my default ship-to Continue Checkout Unit of Item # Ordered No 1 500 500 BU102 Business Card -... First Last

Back to Cart Summary

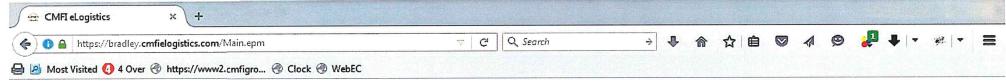








Contact Us | Help | Logout Shop Reporting My Orders My Account Please use your Bradley department account number, ie: 11-6001 1234567 Please enter your appropriate Choose Payment Methods and Amounts. department number here. Select Cost Center/Payment Method 0001 : Receiving Department The number should be abbreviated \*Account Number Account Number Save this as my default payment method as shown above. Click "Add selected billing method" to continue. Add selected billing method Ship Method Ship To UPS Business Card -... First Last BU102 Receiving Department 1 Back to Shipping







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Confirm Your Order - Please review the following information carefully, and make any corrections necessary using the features provided. Once you are satisfied with the order information as displayed, clicking "Place This Order Now" will complete the ordering process, and submit this order for immediate processing. Ship To Bill To Select Cost Center/Payment Method: 0001: Receiving Department Shipping Destinations: 0001: Rec. Dept. - Macmillian Hall Account Number: Account Number Mark to the Attention of: Test **Bradley University** Rec. Dept. - Macmillian Hall 1308 W. Bradley Avenue Peoria, IL 61625 Delivery Options: UPS Item # Description Back Order Order Oty **Unit of Measure** Pieces Ordered Actions No 1 500 500 BU102 Business Card -... First Last Change Shipping Change Billing | Place This Order Now

Confirm that all information is correct, and click "Place This Order Now" to complete the checkout process.







Control Panel Shop Reporting My Orders My Account Contact Us | Help | Logout

## Thank You For Placing Your Order!

Your order has been submitted for processing, and your order confirmation number is **00-A00K7Q**. You will receive an e-mail at **kdoss@cmfigroup.com** confirming the contents of this order, and if approval is required within your organization you will be notified by e-mail as the status of your order is changed.

### View this order now

Once again, thank you for your order and Thank You For Using CMFI eLogistics!

After submitting the order, you will receive an order confirmation email detailing your order.