

## RENTAL APPLICATION

To apply, the following is required:

- Each person must have turned the age of **20 years old on or before September 1<sup>st</sup>** for the lease year they are applying for.
- A **\$225 non-refundable** administrative fee must accompany **ALL REQUIRED LEASING DOCUMENTS**. The non-refundable administrative fee will be deposited upon receipt of the application, and accompanying required leasing documents and will be refunded **ONLY** if the documents are rejected by our office. **Fee must be in check form (Personal Check, Money Order, Cashier's Check) made out to Bradley University.**
- Applicants must have current identification in the form of driver's license, state ID, military ID, or passport, plus a Bradley ID.

If applicant is approved:

- If approved, in order for us to hold a property and refuse other applicants, we require the non-refundable administrative fee be paid and the rental agreement signed. **THIS APPLICATION SHOULD BE TURNED IN WITH ALL REQUIRED LEASING DOCUMENTS AND FEES.**

THE FOLLOWING INFORMATION IS REQUIRED IN ORDER TO PROCESS THE APPLICATION			
Full name		Nicknames	
Cell phone		Home phone	Same as Cell Phone <input type="checkbox"/>
Email Address		Birth Date	
Student ID #		Circle what you will be this coming year?	Sophomore    Junior    Senior Grad Student    Other
Would you like to be roommate matched?    Yes    or    No		Circle your Gender	Male    or    Female
Current & Permanent Address			
Is your current & permanent address the same? If YES, complete Permanent address only.			
<b>Current address</b> <i>current Campus address</i>		<b>Permanent address</b> <i>home address</i>	
City, State		City, State	
Zip		Zip	

**List names and phone number of all prospective roommates or friends that may want to live at SAINT JAMES APARTMENTS!**

Name	Phone Number	Email

I, the **UNDERSIGNED APPLICANT**, affirm that the information contained in this application is true and correct, and I authorize Bradley University Off Campus Properties, to verify all information contained in this application. Misstatements, either false or incorrect are reason for denial of occupancy. I also understand that if I rent from Bradley University Off Campus Properties, and I fail to fulfill my obligations, Bradley University Off Campus Properties and/or its' collection representatives can submit a negative credit report reflecting my rental history to a credit-reporting agency. I understand this application is the property of Bradley University Off Campus Properties.

<b>APPLICANT SIGNATURE</b>	<b>DATE</b>
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<b>Submit application to</b>	<b>Bradley University Off Campus Properties, 1103 W. Main St, Peoria, IL 61606</b>	
	<b>Bus: (309) 677-2100</b>	<b>Email: stjamesinfo@fsmail.bradley.edu</b>

*Incomplete and/or unsigned applications may NOT be processed. Turn in all lease paperwork with this application.*

We support Fair Housing Laws and are an Equal Opportunity Employer.