

ILLINOIS HIGHER EDUCATION SUPPLIER DIVERSITY REPORT

With the passage of Public Act 100-0140, Every private institution of higher education approved by the Illinois Student Assistance Commission for purposes of the Monetary Award Program shall submit a 2-page report on its voluntary supplier diversity program to the Department of Central Management Services.

Please use this form to complete your report and then submit as a searchable PDF to the Business Enterprise Program by emailing BEP.CMS@illinois.gov ATTN: Harry Reinhard.

Institution Name: _____

Institution Address: _____

City: _____ State: _____ Zip: _____

Please list the point of contact for the supplier diversity program. If there is no supplier diversity program, please list the information for the institution's procurement program.

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number: _____ Email: _____

Please list the local and state certifications that the institution accepts or recognizes for minority-owned, women-owned, or veteran-owned business status:

1. _____ 2. _____

3. _____ 4. _____

5. _____ 6. _____

7. _____ 8. _____

9. _____ 10. _____

This report covers (please select): fiscal year calendar year 20_____.

The institution's total budget for the period (expending both public and private monies, including any fee-supported entities) is: _____

Please complete the table below for the entire budget of the institution (expending both public and private monies, including any fee-supported entities) (the entire budget for the institution is the denominator to calculate the % of total columns):

	Goal		Actual	
	\$	% of Total	\$	% of Total
Below, please list the total spend across all commodity codes with M/W/VBEs.				
Total Spend with M/W/VBEs:				
Below, please list the commodity code or description of goods/services for the 5 categories in which your institution had the highest aggregate spend with M/W/VBEs and complete the chart for each commodity code or description.				
Code/Description 1:				
Code/Description 2:				
Code/Description 3:				
Code/Description 4:				
Code/Description 5:				
<i>Please note that completing the "Actual" spend columns is optional until the 2020 report unless you choose to begin reporting fiscal or calendar year 2018, in which case reporting the actual spend should begin in 2019.</i>				

Please attach a narrative explaining the results of the report and the tactics to be employed to achieve the goals.