



## How to Register with Benefits Planning Consultants (BPC) for your Flexible Spending Account (FSA)

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**The registration ID is BPCBRADLEY.**

Go to [www.mywealthcareonline.com/bpcinc/](http://www.mywealthcareonline.com/bpcinc/) and click Register in the upper-right corner.

Here are the fields you'll be prompted to complete:

- Username – This must be unique, so a combination of both letters and numbers, or an email address, is recommended.
- Password/Confirm Password – This must be 8 characters long and contain at least 3 character types (such as an upper-case letter, lower-case letter, and a number)
- First Name – Your First Name
- Last Name – Your Last Name
- Email Address – your choice of what email address you wish to enter here
- Employee ID – your SSN, entered **without any dashes**
- Registration ID/**Employer ID – BPCBRADLEY**
- Be sure to check the Accept Terms of Use box, then hit the Register button.

HUMAN RESOURCE DEPARTMENT

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