



Professor Instructions to Student Access Services

Course:	Allowed Supplies/Materials:
Professor:	Computer Program Needed:
Phone Extension:	Textbook Allowed?
Cell #:	Calculator (describe):
How You'd Like the Exam Returned: <input type="checkbox"/> Delivery <input type="checkbox"/> Pick-Up Where should the Exam be delivered? _____ Authorized designee to sign for Exam: _____	Notes (describe):
Class Scheduled to Take Exam on: _____	Extra Paper: <input type="checkbox"/> Essay <input type="checkbox"/> Scratch <input type="checkbox"/> Graph Other:
Time Class is Scheduled to Take Exam _____	Amount of Time Class has to Take Exam:
Other Instructions:	

Edited on 11/02/2018

Please SAVE this document before printing or uploading to email.