

# INTERVIEW **STREAM**<sup>®</sup>

***Look good, be confident, get hired!***

InterviewStream can help you reach your career goals by developing dynamite interviewing skills!

Here is how it works:

1. Log into you Bradley netWORK account via MyBU, or the Smith Career Center homepage.
2. Click the InterviewStream icon on the left side taskbar (***you may need to allow pop-ups for InterviewStream to open***).
3. Click on your account type, and it will be created for you.
4. See the resources at the bottom of the page for information on how to best use InterviewStream, setting up your webcam, and how to answer common questions.
5. Choose "Conduct an Interview" to access premade interviews or to create an interview from the 7000+ available questions.
6. Follow the steps to setup your webcam and microphone.
7. Practice general questions and questions related to your field until you feel confident with your answers. You may rate your performance after uploading your responses.
8. For additional feedback, schedule with your career advisor to go over your answers.

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## **Common questions about the program:**

### ***Can the SCC help me review my results?***

Yes. Please call (309) 677-2510 to schedule a meeting with a Career Advisor.

### ***Am I limited in the number of times I can use the system?***

No. In fact, we recommend that you use the system a number of times to practice a wide range of questions that you might expect in the interview.

### ***Is it only appropriate for students looking for a job?***

No. Students anticipating going to graduate school, law programs, or medical school can also use it. There are a number of questions to choose from which are specifically designed for students interested in additional education.

### ***Must I wear interview attire?***

Your attire while answering questions is up to you, but choosing a wardrobe appropriate for your dream interview will help feel more comfortable when that opportunity arises.

### ***Is there a way for me to review and critique my own performance before sharing it with others?***

Yes. You can complete the "Self-Assessment Checklist" (attached). This guide was developed to help you analyze and review key components of your interview and help you gauge where you need improvement.

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**A partial list of questions to choose from when creating your practice interview:*****Most Common Questions***

- Tell me about yourself
- What are 2-3 weaknesses you need to improve?
- What is your greatest achievement and why?
- Describe an ideal work environment.
- How do you define success?
- Do you have any questions about our company?

***General Interview***

- Give me an example of a time when you tried to accomplish something and failed.
- What do you understand the role of this position to be, and what knowledge, skills, and abilities would you bring to the position?
- Why did you choose your major and how do you think your education has prepared you for this position?
- Why should you be considered for this position?
- Why aren't your grades higher? Are your grades a good indicator of your abilities? Why or why not?
- What would your boss say about you – both positive and negative?

***Graduate School Admissions***

- What factors contributed to your decision to attend your undergraduate institution?
- Tell me about a time when your poor time management impacted one of your projects, tests, etc. How did you handle the situation?
- What have you learned about balancing your academic and extracurricular activities?
- What do you believe your greatest challenge will be if you are accepted into this program?
- How has research been a part of your undergraduate experience?
- What is the most recent constructive criticism you have received and who did you receive it from?

***Internship Interview***

- Tell me about a project you worked on where you were especially proud of what you accomplished.
- What are your training goals during your internship year?
- Describe a professional skill that you have developed in your most recent job.
- What have you done in school or on a job that went beyond what was required?

### Self Evaluation Form

**Nonverbal Communication**

<i>Rate Yourself On:</i>	<b>Excellent</b>	<b>Good</b>	<b>Needs Improvement</b>	<b>Not Applicable</b>
Direct Eye Contact				
Appropriate Appearance/Attire				
Upright Posture				
Friendly Demeanor/Smile				
Conveyed self confidence				

**Verbal Communication**

<i>Did You...?</i>	<b>Excellent</b>	<b>Good</b>	<b>Needs Improvement</b>	<b>Not Applicable</b>
Avoid saying Umm, like, I mean, you know				
Use proper grammar/avoids slang terms				
Articulate relevant skills and accomplishments				
Communicate well defined career goals				
Express ideas clearly				
Convey decision making ability				
Emphasize your strong points				

**Other Questions to Consider:**

	<b>Excellent</b>	<b>Good</b>	<b>Needs Improvement</b>	<b>Not Applicable</b>
Did you answer the questions/stick to the subject?				
How well did you focus on your ability to learn quickly, communication skills, analytical abilities and other strengths?				
Were you prepared to answer tough questions?				
Could you comfortably discuss any aspect of your resume?				
How well did you describe past experience? Did you criticize a former employer, friend, colleague or were you able to remain positive?				
Evaluate your grammar. Did you stumble?				

**Career Advisor Comments/Recommended Next Steps: (In-Person Meeting)**