

Extensive online resources are available to help students explore career information, job availability, employer information, and networking with Bradley alumni and parents. Visit the SCC web site, bradley.edu/scc to create your FREE student accounts with these online resources.

BRADLEY
net**WORK**
*Connecting job seekers with
potential employers*

Bradley netWORK career management system allows students and alumni to search for and apply to jobs (part-time, full-time, internships), sign-up for on-campus interviews, upload and share your resume with prospective employers, develop saved searches for regular internship and job updates, find a networking contact, and view information about career fairs and events.

Jobipedia.org is designed specifically for entry-level job seekers looking for advice to support their path to employment, but can be used by anyone looking for honest and reliable career advice.



INTERVIEWSTREAM

InterviewStream is a self-produced mock interview resource. It also provides tips and videos to better help you prepare for interviews and the world of work. If you have a webcam and internet access you can use it from the comfort of your own room or set up an appointment in the SCC to use our equipment. Sample interviews can be critiqued by Smith Career Center advisors.

Going Global career and employment resources include world-wide job openings, internship listings, industry profiles and country-specific career information. Topics include: work permit/visa regulations, resume writing guidelines and examples, employment trends, salary ranges, networking groups, cultural/interviewing advice, corporate profiles, etc.



Watch. Learn. Land the job! **CareerSpots** are helpful videos for your job/internship search. Topics include: resumes, cover letters, interviewing, job search, internships, social media, salary and negotiation, etc.

The Smith Career Center (SCC) offers many resources to help you with all aspects of your career exploration. To get started, visit the SCC web site at bradley.edu/scc to learn more about choosing and using your major, the job search process, internships and co-ops, job search sites, job fairs, and graduate school information.

Choosing and Using Your Major

What Can I Do With This Major?: Use the “Information” by major to find an outline of common career areas, typical employers, and strategies designed to maximize career opportunities. Choose “Links” to find a list of websites that provide information about listed majors and related careers. To view this area, go to the student section of the SCC web site, and click on “What Can I Do With This Major?”

Occupational Outlook Handbook: <http://www.bls.gov/ooh/> – A nationally recognized source of career information (duties, working conditions, training and education needed, earnings, and expected job prospects.)

Inside Jobs: Dedicated to helping people shape confident futures through career exploration with data-driven information, engaging resources, and a community of career conversations. Discover what you want to become and find the education path to make it happen.

Networking

Contact people to learn more about career opportunities, employers, industries, and to receive advice.

BUconnect, the Alumni Online Community: Current students now have access to the national online directory of Bradley alumni. To obtain your personal User ID and password, visit the Alumni Relations Office. Career Advisors in the SCC are available to help navigate this database.

Social Media Resources:

- **LinkedIn** - <http://www.linkedin.com> - Network and stay informed with professionals to exchange information, ideas, and opportunities. Search for “Bradley University - BU Mentor Program”. Follow us “Bradley University-Smith Career Center”
- **Facebook** - <http://www.facebook.com> - Connect and share with people and companies.
- **Twitter** - <http://twitter.com> - A real-time information network powered by people around the world that lets you share and discover what’s happening now. Follow your favorite companies or people. Follow us “BU_SCC”

Searching for Jobs and Internships

There are literally thousands of websites to help you look for a job or internship locally, nationally, or internationally! Additional sites are available through the SCC web site in the “Job Search Sites” section.

US.jobs - by the National Labor Exchange - <http://us.jobs/> - Access all types of employment opportunities including full-time, part-time, and internships. Us.jobs allows you to search jobs on corporate web sites across the Internet and begin the application process with the company to which you want to apply. Includes U.S. and international job search options.

Current Jobs For Graduates - http://www.currentjobsforgraduates.com/sub_login.html - Choose job listings for Management/Business, Education, International, Liberal Arts, Performing Arts, Visual Arts, or Writing/Editing/Communications. (Username: bradley Password: scc61625)

Idealist.org (Action Without Borders) - <http://www.idealist.org/> - *The Best Nonprofit Career Center on the Web*, with hundreds of job and internship listings throughout the United States and around the world.