Your Career Begins With The Smith Career Center

We can assist you with:

- Career decision-making
- Job search strategies
- Resume and cover letter review
- Connecting to employers that are seeking Bradley candidates
- Applying for jobs and graduate school (part-time, internship and full-time)
- Interviewing techniques and practice
- Internship registration
- Networking with employers and alumni
- Salary information and negotiation
- Evaluating job offers

Contact Us

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**Your Career Plan**

**Annually**
- Strive for academic success
- Meet with your career advisor
- Use Bradley NetWORK
- Build and update your resume and portfolio
- Search for internship opportunities
- Attend and network at events and workshops
- Attend career fairs
- Manage your internet presence

**Transfer Students**
- Meet with your career advisor to develop a more individualized plan

**First Year**
- Explore option with your career advisor
- Learn about SCC resources
- Acquire part-time work experience
- Join campus organizations
- Seek job shadowing opportunities

**Mission**
The Bradley University Smith Career Center empowers students to achieve positive career outcomes through career development, experiential education, and learning opportunities. We partner in this work with stakeholders who benefit from the skills and talents of our students and alumni.

**Second Year**
- Begin career-related work experience
- Volunteer in community
- Seek leadership positions
- Conduct first internship
- Plan to study abroad
- Enroll in a career planning course
- Purchase professional wear

**Third Year**
- Develop a job search action plan
- Research potential employers
- Discuss graduate school options
- Practice interview skills
- Talk with professionals in your field
- Pursue additional internship
- Join professional organizations
- Meet with your career advisor to develop a more individualized plan

**Fourth Year**
- Nurture reference relationships
- Utilize multiple job search strategies
- Incorporate experiential learning into your resume
- Complete field experiences
- Apply to graduate schools
- Attend professional conferences