

Commencement Checklist

- Share important information with family members and guests
- Submit cap and gown order online by **Monday, November 23, 2020**
- Submit your voice recording and name pronunciation information by **Friday, November 20, 2020**
- Take photo for graduation slide (we recommend wearing your regalia, however the photo is up to you)
- Submit your photo and personal message by **Wednesday, December 2, 2020**
- Complete the [First Destination Study](#) surveys from the Smith Career Center
- Watch the YouTube premier of your virtual ceremony
 - May and August graduates: **9:00am on Saturday, December 19, 2020**
 - December graduates: **11:00am on Saturday, December 19, 2020**
- Check out the Virtual Ceremony Website to download your personal graduation slide and watch individual commencement videos (link will be sent to you when it is available)