

COM103 Modification Proposal

1. Move 3 sections fully online with a larger cap of 30. This can be flexible up to 40 if we need to eliminate sections based on lack of staffing or if enrollment explodes.
2. Have all in-person classes moved to room 202 or 216 to accommodate a cap of 24 based on Covid capacity numbers. Those sections that cannot be moved must have a cap of 20. This will allow for the class to be evenly divided into groups of twelve or ten to meet Covid capacity numbers distributed by the university.
3. For In-person sections, have students divided into an “A” group and a “B” group within their class. That will be the designated time for in person meetings. They will meet every other scheduled class period day.
4. These changes will give faculty/staff and students the option of exposure in the classroom if they want to avoid in-person classes. I think this is incredibly valuable for incoming freshman who might be hesitant. This will provide an option of enrolling in a fully online or hybrid class.
5. The sections moved to online have another section at the same time. Students enrolled in a section being converted to online should be notified and given the opportunity to move to another section that is face to face or elect to remain in an online course.

Justification

1. Provide options for students at registration for face to face or online
2. Provide options for faculty for how to deliver course
3. Free up room space for classes needing bigger space
4. Eliminate sections based on staffing needs

ROOM SPACE BREAKDOWN

Here is my recommendation for what to do with each section.

| Section | Class Capacity | Room Number |
|---------|----------------|-------------|
| 1 | 24 | 202 |
| 2 | 24 | 202 |
| 3 | 24 | 216 |
| 4 | 30 | ONLINE |
| 5 | 24 | 202 |
| 6 | 24 | 202 |
| 7 | 30 | ONLINE |
| 9 | 20 | 214 |
| 10 | 20 | 214 |
| 11 | 20 | 214 |
| 12 | 30 | ONLINE |
| 13 | 24 | 202 |
| 14 | 24 | 216 |
| 17 | 24 | 202 |
| 18 | 24 | 216 |
| 19 | 20 | 212 |

| | | |
|----|-----|-----|
| 20 | 24 | 216 |
| 21 | 20 | 214 |
| 23 | 24 | 216 |
| 40 | 20 | 212 |
| 41 | 20 | 212 |
| 42 | 20 | 212 |
| | 514 | |

IN PERSON DESIGN

The blended design of the “in-person” course will include two parts.

Face to face learning will include students doing face-to-face group work in a classroom, receiving face-to-face tutoring between online lessons that have lectures, reading, and interactive material to encourage understanding of the material before coming to class, delivering speeches, workshops, peer evaluations, and self-evaluations. The in-person time will be for speeches, classroom discussions, activities, etc. at the discretion of the instructor. We will have speeches given in the classroom and online.

Online learning will include recorded lecture videos, an interactive textbook that involves discussion and application questions embedded in the text, videos showing the application of these concepts, as well as a moderated online discussion about course components. A large portion of our class is embedded in “giving and receiving feedback”. We would utilize assignment functions to allow students to workshop their speech ideas with one another while engaging in feedback without being in the same room. We will have speeches given in the classroom and online.

Speeches are the most critical part of COM103’s curriculum. With the new blended format we will focus on speeches in the classroom and recorded online to show the intricacies of each method of delivery. Students must realize presentations take various forms such as in person, recorded, live via webcast, etc. Moving speeches online will allow for additional time for in-class discussions, workshops, and activities. Otherwise, a large majority of in class would be solely dedicated to speech delivery. Just as a model of how to divide the speeches, the chart below provides a description of the theoretical emphasis we can place on what speeches should be administered in each medium.

| In Class | Online |
|-------------------------|------------------------------------|
| Persuasive Speech | Introductory Speech |
| Special Occasion Speech | Civic Engagement Reflection Speech |
| Impromptu Speeches | Informative Speech |

COM103 has a wide variety of resources available for each instructor to utilize both inside and outside classroom time the most effectively to fit their teaching style. The COM103 director will facilitate designing and cataloging these resources to assure that learning is optimized in this newly designed blended format.

Each in-person section will be capped at 24 or 20 based on the covid capacity for that room. The instructor will then assign half of the students in the class to group “A” or “B” group. These two groups meet on every other scheduled class day. They will then be assigned particular in-person classroom days. The students will only be expected to attend their assigned in-person day. The chart below shows a breakdown of when students would come. The second chart displays the contact time. There is a slight difference but this can be justified by a normal semester having variations based on class cancellations, absences, etc.

A-Red
B-White

| MWF | MW | TTH |
|--------|--------|--------|
| 26-Aug | 26-Aug | 27-Aug |
| 28-Aug | 31-Aug | 1-Sep |
| 31-Aug | 2-Sep | 3-Sep |
| 2-Sep | 7-Sep | 8-Sep |
| 4-Sep | 9-Sep | 10-Sep |
| 7-Sep | 14-Sep | 15-Sep |
| 9-Sep | 16-Sep | 17-Sep |
| 11-Sep | 21-Sep | 22-Sep |
| 14-Sep | 23-Sep | 24-Sep |
| 16-Sep | 28-Sep | 29-Sep |
| 18-Sep | 30-Sep | 1-Oct |
| 21-Sep | 5-Oct | 6-Oct |
| 23-Sep | 7-Oct | 8-Oct |
| 25-Sep | 12-Oct | 13-Oct |
| 28-Sep | 14-Oct | 15-Oct |
| 30-Sep | 19-Oct | 20-Oct |
| 2-Oct | 21-Oct | 22-Oct |
| 5-Oct | 26-Oct | 27-Oct |
| 7-Oct | 28-Oct | 29-Oct |
| 9-Oct | 2-Nov | 3-Nov |
| 12-Oct | 4-Nov | 5-Nov |
| 14-Oct | 9-Nov | 10-Nov |
| 16-Oct | 11-Nov | 12-Nov |
| 19-Oct | 16-Nov | 17-Nov |
| 21-Oct | 18-Nov | 19-Nov |
| 23-Oct | | |
| 26-Oct | | |
| 28-Oct | | |
| 30-Oct | | |
| 2-Nov | | |
| 4-Nov | | |
| 6-Nov | | |

| | | |
|--------|--|--|
| 9-Nov | | |
| 11-Nov | | |
| 13-Nov | | |
| 16-Nov | | |
| 18-Nov | | |
| 19-Nov | | |

Total Contact Time per Group

| Student Grouping | Number of In Person Contact Days | Contact minutes Per day | Total Contact minutes |
|------------------|----------------------------------|-------------------------|-----------------------|
| MWF-Red "A" | 19 | 50 | 950 |
| MWF-White "B" | 19 | 50 | 950 |
| MW-Red "A" | 13 | 75 | 975 |
| MW-White "B" | 12 | 75 | 900 |
| TTH-Red "A" | 13 | 75 | 975 |
| TTH-White "B" | 12 | 75 | 900 |

ONLINE DELIVERY

Using the model designed for Summer session 2, the fully online course will be implemented across the 3 sections of online delivery. The online delivery method has been tested and well received during summer courses.