

# BI WEEKLY PAYROLL SCHEDULE 2026

| PERIOD BEGINS | PERIOD ENDS | TIMECARD APPROVALS DUE | PAY DATE   |
|---------------|-------------|------------------------|------------|
| 12/21/2025    | 1/3/2026    | 1/5/2026               | 1/9/2026   |
| 1/4/2026      | 1/17/2026   | 1/19/2026              | 1/23/2026  |
| 1/18/2026     | 1/31/2026   | 2/2/2026               | 2/6/2026   |
| 2/1/2026      | 2/14/2026   | 2/16/2026              | 2/20/2026  |
| 2/15/2026     | 2/28/2026   | 3/2/2026               | 3/6/2026   |
| 3/1/2026      | 3/14/2026   | 3/16/2026              | 3/20/2026  |
| 3/15/2026     | 3/28/2026   | 3/30/2026              | 4/3/2026   |
| 3/29/2026     | 4/11/2026   | 4/13/2026              | 4/17/2026  |
| 4/12/2026     | 4/25/2026   | 4/27/2026              | 5/1/2026   |
| 4/26/2026     | 5/9/2026    | 5/11/2026              | 5/15/2026  |
| 5/10/2026     | 5/23/2026   | 5/26/2026 *            | 5/29/2026  |
| 5/24/2026     | 6/6/2026    | 6/8/2026               | 6/12/2026  |
| 6/7/2026      | 6/20/2026   | 6/22/2026              | 6/26/2026  |
| 6/21/2026     | 7/4/2026    | 7/6/2026               | 7/10/2026  |
| 7/5/2026      | 7/18/2026   | 7/20/2026              | 7/24/2026  |
| 7/19/2026     | 8/1/2026    | 8/3/2026               | 8/7/2026   |
| 8/2/2026      | 8/15/2026   | 8/17/2026              | 8/21/2026  |
| 8/16/2026     | 8/29/2026   | 9/1/2026 *             | 9/4/2026   |
| 8/30/2026     | 9/12/2026   | 9/14/2026              | 9/18/2026  |
| 9/13/2026     | 9/26/2026   | 9/28/2026              | 10/2/2026  |
| 9/27/2026     | 10/10/2026  | 10/12/2026             | 10/16/2026 |
| 10/11/2026    | 10/24/2026  | 10/26/2026             | 10/30/2026 |
| 10/25/2026    | 11/7/2026   | 11/9/2026              | 11/13/2026 |
| 11/8/2026     | 11/21/2026  | 11/23/2026             | 11/27/2026 |
| 11/22/2026    | 12/5/2026   | 12/7/2026              | 12/11/2026 |
| 12/6/2026     | 12/19/2026  | 12/18/2026 **          | 12/24/2026 |
| 12/20/2026    | 1/2/2027    | 1/4/2027               | 1/8/2027   |

Split Year Payroll

\*Time card approvals due by 10 AM

\*\*Time card approvals due by 5 PM