

## Transfer Work Pre-Approval Form

Student's Name:		ID Number:	
Major(s):			
Minor(s):			
Have you applied to graduate?			

**Please Note:**

- Continuing Bradley students who wish to take coursework at another collegiate institution **MUST** complete this form **BEFORE** registering at the other institution
- Unless this form is completed, there is no guarantee the transfer work will be accepted at Bradley
- No Junior/Senior credit will be given for work at a 2-year college
- Transfer credits are considered for acceptance only if the originating institution is regionally or nationally accredited
- Courses earning an A, B, C, or D letter grade, Pass, Satisfactory, or comparable grade will be considered for transfer credit
- Courses earning a D grade will not count to fulfill specific requirements in a major, minor or program where a grade of C or better is required
- Transfer course grades do not calculate into Bradley GPAs or replace grades for courses taken at Bradley in repeat scenarios
- Undecided (UNV) students should get approval of the Department Chair of their considered major if the course is to be used as a major requirement.
- A maximum of 66 semester hours of credit will be accepted from 2-year colleges
- Any course not listed in the transfer guides will require a copy of the course description to be attached to approval form and signed consent of the Bradley equivalency by the Dept. Chair

Please see the complete Non-Resident Credit policy in the undergraduate catalog. Approved credits from other collegiate institutions will be transferred to Bradley University once the student sends an official transcript of completed credit directly to: **Registrar, Bradley University, 11 Swords Hall, Peoria, IL 61625.**

**By signing below, I agree to the above transfer credit rules and those listed in the Undergraduate Catalog.**

Student's Signature (May be done electronically):	Date:
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**Transfer Information:**

Work to Be Complete in (Summer, Fall, or Spring, and year):							
Institution:				Is this a 2-year or 4-year institution?:			
Location:				Is this school on semester or quarter hours?:			
Course to be Transferred				Bradley Credit to be Earned			
Course Prefix and Number		Credit Hours		Course prefix and number			
Course Title				Repeated course?		Will this course be accepted for Jr./Sr. hours?	

### Signatures Required for Approval

Advisor or Dept. Chair of Student's Major:	Date:
College Dean of Student's Major:	Date:
Dept. Chair of Course (if course is not listed in equiv. guide):	Date:

### FOR COURSEWORK COMPLETING CORE CURRICULUM REQUIREMENTS BELOW:

Core Curriculum Categories					
Writing – W1	World Cultures – WC	Quantitative Reasoning – QR			
Writing – W2	Humanities – HU				
Oral Communication – OC	Social and Behavioral Science – SB	Experiential Learning – EL			
Fine Arts – FA	Natural Sciences - NS	Writing Intensive – WI			
Global Systems – GS	Multidisciplinary Integration – MI				

### Signature Required for BCC Approval

LAS Associate Dean:	Date:
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