

Bradley University Senate
Agenda
Seventh Regular Meeting of the 2014-2015 Senate
3:10 P.M. April 16, 2015
Michel Student Center Marty Theater

I. Call to Order

II. Announcements

III. Approval of Minutes

A. Sixth Regular University Senate Meeting, March 26, 2015 (pp. 6 - 11)

IV. Reports from Administrators

A. President Glasser

B. Provost Glassman

C. Vice President for Business Affairs Anna

V. Report from Student Senator

VI. Report from Standing Committees

A. Committee on Curriculum and Regulations

1. Course Modifications

120760 HIS HIS 317 American Masculinities

120647 HIS HIS 316 African American History Since 1877

120646 HIS HIS 203 United States History to 1877

125218 M E M E 503 Internal Combustion Engines

125221 M E M E 515 Intermediate Heat Transfer

125223 M E M E 520 Gas Dynamics

125224 M E M E 521 Intermediate Fluid Mechanics

125226 M E M E 533 Propulsion Systems

125227 M E M E 540 Advanced Mechanical Vibrations

125228 M E M E 536 Industrial Pollution Prevention

125229 M E M E 544 Mechanical Systems Analysis

125230 M E M E 547 Fluid Power Control Systems

125231 M E M E 548 Optimization of Mechanical Systems

125232 M E M E 554 Fracture of Solids

125233 M E M E 556 Mechanics of Composite Materials

126599 E E ECE 327 Fundamentals of Electrical Engineering I

126600 E E ECE 328 Fundamentals of Electrical Engineering II

128982 ATG ATG 526 Fraud Examination

128983 ATG ATG 530 Professional Interviewing Skills

128984 ATG ATG 547 Internal Auditing

128985 ATG ATG 548 Computer Assisted Audit Techniques

128986 ATG ATG 561 International Accounting Issues

131302 E E ECE 204 AC Circuits and Introduction to Systems

131303 E E ECE 206 Continuous-time Signals and Systems

131880 NUR NUR 300 Conceptual Bases for Professional Nursing

2. Course Additions

106890 BUS BUS 362 Innovation in Organizations
129188 F L FLS 306 Topics in Spanish History and Culture

3. Minor Modification

128054 F L Foreign Language – Spanish

4. Major Modifications

130200 ATG Undergraduate Accounting Major (3:2 students)
130198 ATG Undergraduate Accounting Major With a Concentration In Internal Auditing

5. Program Modification

126459 NUR Bachelor of Science in Nursing and Master of Science (BSN/MSN) Combined Programs

B. Graduate Executive Committee

1. Course Additions

121092 ETL BLW 689 Topics in Business Law
121093 ETL BLW 648 Legal Aspects of Fraud Examination
125444 ETL ENT 680 Entrepreneurial Creativity

2. Course Modifications

125218 M E M E 503 Internal Combustion Engines
125221 M E M E 515 Intermediate Heat Transfer
125223 M E M E 520 Gas Dynamics
125224 M E M E 521 Intermediate Fluid Mechanics
125226 M E M E 533 Propulsion Systems
125227 M E M E 540 Advanced Mechanical Vibrations
125228 M E M E 536 Industrial Pollution Prevention
125229 M E M E 544 Mechanical Systems Analysis
125230 M E M E 547 Fluid Power Control Systems
125231 M E M E 548 Optimization of Mechanical Systems
125232 M E M E 554 Fracture of Solids
125233 M E M E 556 Mechanics of Composite Materials
128982 ATG ATG 526 Fraud Examination
128983 ATG ATG 530 Professional Interviewing Skills
128984 ATG ATG 547 Internal Auditing
128985 ATG ATG 548 Computer Assisted Audit Techniques
128986 ATG ATG 561 International Accounting Issues

3. Course Deletions

128994 LAS MLS 601 Physical Science Concepts and Society
128995 LAS MLS 602 Physics Resonance With Reality

4. Program Modification

126459 NUR Bachelor of Science in Nursing and Master of Science (BSN/MSN)
Combined Programs

130208 ATG Master of Science in Accounting (Internal Auditing Concentration)

5. Program Deletion

123513 FIN Master of Science in Quantitative Finance

VII. Unfinished Business

Proposed *Faculty Handbook* change to **Sabbatical Leave Policy** (Motion Paul Stephens; 2nd Lee Newton 3/36/15).

Current/**Amended** Language: Chapter 2, Section B, Subsection 2e, no. 1, p. 41.

Tenured faculty members are eligible for sabbatical leave after six years of full-time service on the faculty. Faculty and other stakeholders can refer to the following website www.bradley.edu/path/ to determine eligibility to apply for sabbatical leave in the upcoming academic year.

~~In the case of a faculty member whose tenure package is under review, the granting of sabbatical leave is contingent upon earning tenure. Sabbatical leave may be granted to a full-time faculty member after six years of full-time service on the faculty.~~ Unpaid leaves of absence normally will not count toward the six years. Sabbatical leaves carry half salary for the year or full salary for one semester. Faculty members granted sabbatical leave must agree to return to the Bradley faculty for at least one year after the expiration of the leave or repay to the University the amount of salary received while on leave. Application for sabbatical leave must be presented to the department chairperson, who, together with the dean, will forward the application to the Provost and Vice President for Academic Affairs. Recommendations and all comments relating to sabbatical leave applications should accompany the applications through the various committees to the Provost and Vice President for Academic Affairs.

VIII. New Business

A. Election

1. Academic Ombuds

B. Transgender Rights Resolutions

C. **University Wide Assessment** - For Insertion in Bradley University Faculty Handbook (inserted into Section V. Facilities, Service, and Resources, p. 217)

I. University-Wide Assessment Team

The Bradley University-wide Assessment Team was formed in November 2008 to work on the Assessment of Student Learning Project through Bradley University's involvement in The Higher Learning Commission's Academy for the Assessment of Student Learning. The primary purposes of this Committee are to lead university-wide assessment initiatives and to

support academic and other units in developing and implementing their assessment plans. Through our work on that project and the increasing need on campus for more connected assessment processes, the responsibilities of the committee has grown into the following formal charge:

- a.) The University-wide Assessment Team will be responsible for the following campus-wide assessment activities.
 - 1) The Committee will continue its work on University-Wide Assessment through assessing The Bradley Experience. The Committee will select or design and administer appropriate assessment instruments, and disseminate the results to the campus community. Assessment will encompass curricular and co-curricular areas and data will be shared accordingly. The Committee will also submit Recommendations Reports to the Provost.
 - 2) The Committee will review unit-level assessment plans submitted in annual reports. The Committee will provide formative feedback to departments on their assessment plans.
 - 3) The Committee will be engaged in academic program review to further facilitate ongoing evaluation and improvement of assessment plans. In consultation with the Provost, the Committee will act as internal reviewers of unit-level assessment plans for those units going through any academic program review. For departments with programmatic accreditation, an internal review process of assessment plans will occur in conjunction with its accreditation review.
 - 4) The Committee will facilitate campus-wide conversations and workshops about assessment. The Committee will work with the Center for Teaching Excellence and Learning to identify professional development opportunities. Options may include bringing external speakers to campus or highlighting successful assessment stories from across campus.
 - 5) The Committee will advocate for assessment activities and resources as needed.
 - 6) The Committee will collaborate with the Core Curriculum Committee on assessment-related activities, facilitating data sharing across the two committees.
 - 7) The Committee will be available to undertake special assessment projects as needed.
 - 8) The Committee will provide reports to the University community annually through web page and Sakai postings and updates.
- b.) The University-Wide Assessment Committee is a Committee that reports to the Provost and will provide reports and updates to the University Senate.
- c.) Committee Membership. The committee will consist of:
 - 1) The Director of Institutional Improvement, who will serve as chair;
 - 2) The Associate Dean of Liberal Arts and Sciences and chair of the Core Curriculum Committee;
 - 3) The Director of Division Research for Student Affairs;
 - 4) Five faculty members appointed from the full-time faculty of their respective colleges for three-year terms:
 - a.) One faculty member from the College of Liberal Arts and Sciences, appointed by the Dean;
 - b.) One faculty member from the Caterpillar College of Engineering, appointed by the Dean;
 - c.) One faculty member from the Slane College of Communication and Fine Arts, appointed by the Dean;
 - d.) One faculty member from the Foster College of Business, appointed by the Dean;
 - e.) One faculty member from the College of Education and Health Sciences, appointed by the Dean;
 - 5) One member from the Graduate School, appointed by the Dean for a three-year term;
 - 6) One member from Student Affairs, appointed by the Vice President for Student Affairs for a three-year term.

d.) The Committee will form additional subcommittees or task groups as needed.

VIII. Adjournment

Bradley University Senate
Minutes
Sixth Regular Meeting of the 2014-2015 Senate
3:10 P.M. March 26, 2015
Michel Student Center Marty Theater

I. Call to Order

II. Announcements

- A. Begin preparing for Standing Committee Elections and appointments for the 2016/2017 academic year.
- B. Nominations and elections for the Faculty Ombuds, the Contractual Arrangements, and Handbook Editor will be initiated by the University Senate Elections Committee. The Senate Executive Committee has nominated Wendy Sweigart for the Faculty Ombuds and Olek Malinowski for the Handbook editor.
- C. Dan Smith has been nominated for the Academic Ombud. Other nominations should be forwarded to the Senate Executive Committee. This election will be conducted during our April Senate meeting.
- D. Unresolved issues about who is eligible to vote and/or sit on Standing Committees will be taken up during the next academic year. Until then, Associate and Assistant Deans are considered full-time faculty and are eligible to be elected as Senators.
- E. Standing Committee Reports should be completed in the next six weeks. Oral reports to the Senate will begin during the April and May regular meetings.
- F. The Senate President is in communication with President Glasser to ensure that an Interim Provost is named prior to the departure of Provost Glassman.
- G. The Senate President has communicated to the Board of Trustees that they should have plans to appoint an Interim President to fill the time period between President Glasser's departure and the hiring of the next President.
- H. Thank you to those you participated in recent conversation about skills and qualities faculty and staff would like in our next University President.

III. Approval of Minutes

- A. Fifth Regular University Senate Meeting, February 19, 2015
Approved by General Consent;

IV. Reports from Administrators

- A. President Glasser
 - 1) Congratulations to those members of the faculty who have been notified of their tenure and promotions.
 - 2) Last year's placement rate for graduating seniors was 93% with at least one experiential learning opportunity for every graduating student. This year 584 employers participated, an increase of 40. Diversifying the placement of our graduates continues to be important.
 - 3) Bridging relationships between our diverse groups of students is important to create and support a warm, welcoming, and inclusive campus.
 - 4) A large number of sabbaticals were approved for the coming year. Congratulations.
 - 5) The BU police offered the Vacant House Watch program over spring break. Nine residences were registered with no burglaries reported.
 - 6) The "Charlie Steiner School of Sports Communication" dedication will be held on Tuesday, March 31 at the GCC.

- 7) The College of Liberal Arts & Sciences has selected a new development officer.
 - 8) Please be aware of the pressure on students at this time of year and referral to the Counseling Center is recommended when warranted.
 - 9) Commencement will be on Saturday, May 16 at 9:00 AM for the Undergraduate Ceremony and 2:00 PM for the Graduate Ceremony.
- B. Vice President for Business Affairs Anna**
- 1) Overall, the University is operating for this year with a marginally balanced budget.
 - 2) Everyone should be keenly aware of the enrollment cycle. Currently, we are trailing our deposit cycle of last year. More than 80% of our operating capability is linked to our enrollment.
 - 3) The Board of Trustees is keenly aware of the conditions on campus and is fully engaged.
- C. Provost Glassman**
- 1) The accrediting agency for CACREP standards was on campus. The review went smoothly and Bradley's programs were evaluated as good.
 - 2) Marketing began this week for the online Nursing programs.
 - 3) The Strategic Planning Committee is proceeding with a program review. The Committee has met with all of the academic deans. The committee is developing framing elements that include centrality, quality, market demand, and cost effectiveness. The outcome of the review will include recommendations to the Provost's office. Suggestions for changes will then be forwarded to the Senate Executive Committee and the Senate Curriculum and Regulations Committee.

V. Report from Student Senator

- 1) Students appreciate receiving mid-term grades in their courses
- 2) Student body elections will be held on April 6 & 7.

VI. Report from Standing Committees

A. Committee on Curriculum and Regulations

1. Course Modifications

Motion to move items 130209, 130198 and 130217 to Major and Minor Modifications

2nd by Bernie Goitein

Approved

Remainder of Course Modifications Approved by General Consent;

120092 ECO 100 Introduction to Economics

130209 Concentration Addition - Internal Auditing (3:2 ATG students)

130198 Major Modification Undergraduate Accounting Major With a Concentration In Internal Auditing

130217 Minor Modification - Internal Auditing

126587 PLW 300 Pre-Law Internship

126870 ENG 300 Advanced Writing—Exposition

126872 ENG 301 Advanced Writing--Argumentative Writing

126875 ENG 305 Advanced Writing--Technical Writing

126876 ENG 306 Advanced Writing--Business Communication

126873 ENG 304 Advanced Writing--Research in Individual Discipline

129079 ENG 492 Practicum in English

128059 CHM 462 Protein Structure and Function

128987 CHM 163 Fundamentals of Organic and Biochemistry Laboratory

131300 IS 104 Fundamentals of International Studies: Area Analysis

131337 IS 363 Middle East Nations in International Affairs
128053 FLF 101 Elementary French 1
128055 FLF 102 Elementary French 2
128058 FLG 101 Elementary German 1
128057 FLF 202 Intermediate French 2
128056 FLF 201 Intermediate French
128086 FLS 101 Elementary Spanish 1
128081 FLG 102 Elementary German 2
128083 FLG 202 Intermediate German 2
128087 FLS 102 Elementary Spanish 2
128089 FLS 202 Intermediate Spanish 2
128082 FLG 201 Intermediate German 1
128088 FLS 201 Intermediate Spanish 1
128084 FLG 315 Introduction to German Literature
128085 FLF 315 Introduction to French Literature
129041 FLC 101 Elementary Chinese
129071 FLS 315 Introduction to Literature

2. Course Additions

Approved by General Consent;

106889 BUS 361 Collaboration in Organizations
106890 BUS 362 Innovation in Organizations
125976 ATG 414 Advanced Managerial Accounting
127026 ATG 426 Fraud Examination
127027 ATG 430 Professional Interviewing Skills
127305 ATG 447 Internal Auditing
127306 ATG 448 Computer Assisted Audit Techniques
127307 ATG 461 International Accounting Issues
127999 FLS 370 Dialectology
129189 FLS 380 Hispanic American Short Story
129190 FLS 385 Poetry of Latin America
129218 FLS 330 Hispanic Cultural History
129223 FLS 347 Images and Texts in the Hispanic World
129224 FLS 402 Introduction to Sociolinguistics
129615 FLS 305 Peru Interim: Andean Cultures
129616 FLS 401 Hispanic Cinema: Texts & Contexts
129617 FLS 410 Life from the Bottom of the World: the Culture of
Argentina, Chile and Uruguay
129618 FLS 425 Contemporary Hispanic American Novels
130185 FLS 307 Costa Rica Interim: A Contemporary Perspective
131329 FLS 360 Spanish in the United States

3. Minor Modifications

128019 Foreign Language – French
128020 Foreign Language – German
128954 Foreign Language – Spanish

Motion to approve by Jean Marie Grant / 2nd – Alex Hertig Motion Approved

4. Major Modifications

130183 Accounting Major
128014 Foreign Language – French
128018 Foreign Language - Spanish

Motion to approve by Lee Newton / 2nd Joan Satler – Motion Approved

5. Minor Addition

130225 Ethics

Motion by David Quigg / 2nd Jean Marie Grant – Motion Approved

6. Major Addition

131327 General Studies Major in Communications and Fine Arts

Motion to approve by Matt O'Brien / 2nd Amit Sinha

Discussion with recommendation by Lee Newton to refer back to the Curriculum and Regulations Committee. 2nd Joan Sattler. 131327 referred back to Curriculum and Regulations Committee.

B. Graduate Executive Committee

1. Course Deletions

129024 MLS 633 Issues in Higher Education

129025 MLS 634 Understanding Cancer

128994 MLS 601 Physical Science Concepts and Society

128995 MLS 602 Physics Resonance With Reality

128996 MLS 604 Philosophical Foundations and Law

128997 MLS 605 A Philosophical Description of the Human

128998 MLS 606 The Development of Social Thought

128999 MLS 609 Popular Music and Poetry in the Twentieth

129000 MLS 610 Weimar Germany: Culture and Politics Before Hitler

129001 MLS 611 Contemporary World Issues

129002 MLS 612 Perspectives On United States International

129003 MLS 613 The Energy Situation: An Overview

129004 MLS 614 Cultural Dimensions of Psychological Theory

129005 MLS 615 Philosophy, Psychology, and Religion in the

129006 MLS 616 Female and Male Origins of Sex Differences in

129007 MLS 617 All Reality Is Astronomy

129008 MLS 618 Controversial Issues in Biology

129009 MLS 619 Controversial Psychological Issues and Society

129011 MLS 620 Literature and Society

129012 MLS 622 The Places We Inhabit: Design of Our Cities and Towns

129013 MLS 623 Death and Dying An Interdisciplinary Inquiry

129014 MLS 624 The North American Frontier in Literature

129015 MLS 625 Music and Western Society

129017 MLS 626 Three Ideas That Formed Western Culture

129018 MLS 627 Religion in the Modern World

129019 MLS 628 The Western Legal Tradition

129020 MLS 629 Critical Thinking and Reasoning

129021 MLS 630 Nature Writers and Writing

129022 MLS 631 Controversial Legal Issues

129023 MLS 632 The Pacific Century

2. Program Modification

121076 Graduate Certificate in Management

125240 EHC Leadership in Human Service Administration

3. Program Deletion

118722 Master of Liberal Studies

VII. Unfinished Business

No unfinished business

VIII. New Business

A. Subcommittee on Academic Regulations and Degree Requirements –

The required yearlong clinical hours of the Medical Laboratory Science Program will be designated "in residence."

B. Academic Honors

Language that describes the requirements for graduation with honors be amended to **(Current/Amended)**:

“Cum Laude, Magna Cum Laude, Summa Cum Laude

By commencement honors, Bradley University recognizes a student’s superior scholastic achievement. Evidence of achievement is shown by the student’s grade point average (GPA). To be awarded special honors at Commencement, a student must have earned **and/or** be registered for a minimum of 60 semester hours in residence at Bradley University. A student will be awarded Commencement Honors according to the following standard:

- 3.40-3.59 Cum Laude
- 3.60-3.79 Magna Cum Laude
- 3.80-4.00 Summa Cum Laude

For recognition at Honors Day and at Commencement, the computation of the Honors designation earned by GPA shall be made on the basis of cumulative GPA and hours completed at the end of the semester immediately preceding graduation (normally after seven semesters of work). The computation of the GPA for Honors designation on the student’s permanent record and diploma shall be made on the basis of all work completed at Bradley University at the time ~~of graduation~~ **the degree is awarded**.

Students who have successfully completed the requirements of the University Honors Program will be recognized for this achievement by a separate certificate.”

Motion to approve by Andy Kindler / 2nd Mat Timm. Motion approved.

C. Sabbatical Leave Handbook Revision

The Sabbatical Leave Committee recommended Faculty Handbook language for the Sabbatical Leave Policy be amended to:

Current/Amended Language: Chapter 2, Section B, Subsection 2e, no. 1, pg 41.

Tenured faculty members are eligible for sabbatical leave after six years of full-time service on the faculty. Faculty and other stakeholders can refer to the following website www.bradley.edu/path/ to determine eligibility to apply for sabbatical leave in the upcoming academic year.

In the case of a faculty member whose tenure package is under review, the granting of sabbatical leave is contingent upon earning tenure. Sabbatical leave may be granted to a full-time faculty member after six years of full-time service on the faculty. Unpaid leaves of absence ~~normally~~ will not count toward the six years. Sabbatical leaves carry half salary for the year or full salary for one semester. Faculty members granted sabbatical leave must agree to return to the Bradley faculty for at least one year after the expiration of the leave or repay to the University the amount of salary received while on leave. Application for sabbatical leave must be presented to the department chairperson, who, together with the dean, will forward the application to the Provost and Vice President for Academic Affairs. Recommendations and all comments relating to sabbatical leave applications should accompany the applications through the various committees to the Provost and Vice President for Academic Affairs.

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The screenshot shows a web form with the following fields and options:

- Date of Last Sabbatical:** A dropdown menu with "Fall 2009" selected.
- Upcoming Academic Year:** A list box with years from "2015 - 2016" to "2021 - 2022". "2015 - 2016" is selected.
- Date of Unpaid Leave of Absence:** A dropdown menu with "Never" selected.
- Checkboxes:** An unchecked checkbox labeled "I have recently taken an unpaid leave of absence".
- Summary:** "You are **Eligible** to apply in the upcoming academic year for sabbatical leave in the **2016 - 2017** academic year."
- Note:** "Note: Sabbatical leave applications are to be submitted to your college committee prior to the university report day of the upcoming academic year."

*Motion to approve by Paul Stephens / 2nd Mat Timm
Discussion – vote during the April meeting*

IX. Adjournment

Motion to adjourn at 4:14 by Mat Timm

Bradley University Senate
2014-2015
March 26, 2015 – Sixth Regular Meeting
Attendance Sheet

FACULTY
(please initial)

| | | | | | |
|-----------------------------|-----|----------------------------|-----|-------------------------|-----|
| Adams, Mollie (FCB) | MJA | Heinemann, Steve (SCCFA) | SH | Quigg, David (CLAS) | DL |
| Andersh, Brad (CLAS) | BA | Tony Hermann (CLAS) | AD | Reyer, Julie (CEGT) | |
| Baer, Robert (FCB) | | Hertich, Alex (CLAS) | A | Rowe, Robert (SCCFA) | |
| Bashri, Maha (SCCFA) | | Johnson, Celia (EHS) | CEJ | Sánchez, José (CEGT) | |
| Bruns, Laura (SCCFA) | | Kelley, Andrew (CLAS) | AK | Sconduto, Leslie (CLAS) | LAS |
| Davidson, Jeannette (EHS) | | Kim, Jihyun (CLAS) | SK | Shastry, Prasad (CCEGT) | PS |
| Degitz, Robert (EHS) | RD | Kimberlin, Kevin (CLAS) | KPK | Sinha, Amit (FCB) | AS |
| Erickson, Deborah (EHS) | de | Krishnamoorthi, K. (CCEGT) | WK | Skaggs, Jobie (EHS) | JS |
| Evens, Wayne (CLAS) | | Lewer, Joshua (FCB) | LE | Stephens, Paul (FCB) | PS |
| Fakheri, Ahmad (CEGT) | | Lohman, Mark (SCCFA) | LM | Stover, Nick (CLAS) | |
| Frazier, Meg (Lib) | MF | Lozano, Jose (CLAS) | JL | Timm, Mat (CLAS) | MT |
| Gabor, Elena (SCCFA) | | Lukowiak, Twila (EHS) | | Toxqui, Aurea (CLAS) | AT |
| Glassmeyer, Danielle (CLAS) | DG | Morris, Martin (CEGT) | MM | Wang, Yun (CLAS) | YU |
| Gobeyn, Mark (CLAS) | MG | Nelson, Matthew (SCCFA) | MN | Wayvon, Paul (FCB) | PN |
| Goitein, Bernie (FCB) | GB | Newton, Lee (CLAS) | LN | Williams, Chris (CLAS) | |
| Grant, Jean Marie (EHS) | JM | Peterson, Melissa (EHS) | | Young, Margaret (SCCFA) | |
| Hatfield, Patty (FCB) | | Podlasek, Bob (CEGT) | BP | Reyer, Julie (CEGT) | |

WRAVER, Priscilla PW

EX-OFFICIO

STUDENTS

| <i>(please initial)</i> | <i>(please initial)</i> |
|-------------------------|-------------------------|
| Akers, Lex | Kindler, Andy |
| Anna, Gary | Malinowski, Olek |
| Bakken, Jeffrey | McAsey, Mike |
| Bury, Sandra | O'Brien, Matt |
| Galik, Barbara | Radson, Darrell |
| Pres. Glasser, Joanne | Reynolds, Chris |
| Glassman, David | Sattler, Joan |
| Heuser, Jake | Schroeder, Paul |
| Huberman, Jeff | Thomas, Nathan |
| Jones, Chris | |

| <i>(please print name)</i> | |
|----------------------------|------------------|
| Student Body President | Jason Blane, Hal |
| Graduate | |
| Undergraduate | Sarah Handlen |
| Undergraduate | |
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