

Request by a Senior to Take Courses for Graduate Credit

Courses numbered **500–599** primarily serve as graduate courses taught at the graduate level, and are open to graduate students and qualified undergraduate students. Qualified undergraduate students seeking graduate credit are: 1) seniors with at least a 3.00 overall GPA, or 2) students who have obtained permission from the course instructor and the chairman of the department offering the course, as well as the consent of the Director of Graduate Education. The senior may not take more than 9 semester hours of courses for graduate credit while registering as a senior. These hours will not be counted toward the baccalaureate degree.

Instructions:

- 1. Meet with your undergraduate academic advisor to determine if you qualify to take the course you have selected for graduate credit.
- 2. Obtain signatures from the undergraduate advisor, the instructor, and the graduate program coordinator/director or department chairperson of the program/department offering the course.
- 3. File a copy of the completed form with your undergraduate advisor and the Registrar (registrar@bradley.edu)

Name:			_ BU ID Number:
Family/Last Surname	Given/First	Middle/Other	
Local Address:			Phone:
Major/Program:			Overall GPA:
Semester intended to enroll for course(s) listed below:	(Term)	(Year)
Undergraduate advisor signature:		, 	× /
To be completed b	y the student	and course instr	uctor(s):
Course Number and Title	Credit hours		Instructor Signature
To be signed by the program director/coordinator	or department	chairperson of th	e department offering the course(s):
(Signature)			(Date)
If overall GPA is below 3.00, additional approval	from the Direct	or of Graduate Ed	lucation is required: