Permission to Discuss/Release Education Record Information

Requested by (Student):

__________________________________________ ____________________________________________
Last                              First

Discuss with and/or Release to:

__________________________________________ ____________________________________________
Last                              First

Student ID #

__________________________________________

Education record information to be released (be specific):

__________________________________________________________________________________
__________________________________________________________________________________

Purpose of the release:

__________________________________________________________________________________
__________________________________________________________________________________

I give permission for _____________________________ to discuss the specified information with the individual listed above. This is a one time release.

__________________________________________ ____________________________________________
Student Signature                    Date

For office use only

Action taken:

By whom __________________________________ Date ________________________________

Retain this release in the student file.

Permission to Discuss 07/31/2017