Bradley University Medical Withdrawal Policy

A medical withdrawal can be initiated by the Director of Health Services or the Bradley University staff psychiatrist if a student’s current physical or mental health problems are at a level that prevents the student from academically completing the semester. The determination if a medical leave is appropriate for a student is based upon the assessment of a Bradley Health Services physician or a community physician. If a community physician recommends a medical withdrawal, the Director of Health Services must obtain documentation from the community physician indicating the clinical reason for a medical withdrawal. Documentation must be received prior to the initiation of the medical withdrawal.

If it is determined that a medical withdrawal would be appropriate, the Director of Health Services or staff psychiatrist will complete a form that is given to the Director of Student Support Services. The student will sign a form indicating the student’s agreement to seek appropriate mental/physical health services after the withdrawal and provide documentation of these services prior to returning to campus for another semester.

The last date a medical withdrawal may be granted for a chronic issue coincides with the last date to take a complete withdrawal from the semester as set by the academic calendar. Emergency circumstances that arise after this date will be dealt with individually.

The Director of Student Support Services then completes the paperwork necessary for completing the withdrawal from the University by meeting with the student. In some cases the paperwork may be completed by mail.

A student who withdraws medically may enroll for future semesters without reapplying to the University if s/he:

a. Does not enroll at another university
b. Is in good academic standing
c. Is in good financial standing
d. Is in compliance with any judicial requirements or has no pending judicial action

If a student cannot or chooses not to return the following semester, s/he may consult with the academic dean of the major to request a Leave of Absence. This must be done before the first day of classes of that semester. See http://www.bradley.edu/advising/pdfs/Withdrawals.pdf

Medical withdrawal from the university may precipitate the subsequent adjustments to the student’s charges and financial assistance resulting in changes to the student’s account balance. **This determination cannot be made in advance of a university medical professional’s decision to grant the medical withdrawal.** However, the calculation will be made within seven days from the point that
Student Financial Services receives official notification from the Director of Student Support Services. Once completed, a revised statement-of-account will be mailed to the student’s permanent address. For more information, students may go to the Financial Aid website: http://sfs.bradley.edu/

A student who medically withdraws from the university is no longer an active student. Therefore, the student can no longer participate in any school related classes or activities, cannot reside in university housing, and cannot access any further medical treatment at Bradley University Health Services.