2014-2015
Annual Security and Fire Safety Report:
*Working Together for a Safe Campus Community*

Bradley University Police Department
Campustown, 1200 W. Main Street, Peoria IL
309-677-1002

Published: October 1, 2015
Annua

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Bradley University Police Department

The Bradley University Police Department ("BUPD") officers are commissioned by the State of Illinois, have full law enforcement and arrest powers, and are graduates of a State of Illinois certified police academy. All officers have received training in police work, emergency medical procedures, first aid and cardiopulmonary resuscitation (CPR). The BUPD officers conduct foot, bike and vehicular patrols of the campus and residence halls and are on duty 24 hours a day, 365 days a year. The BUPD officers have authority to apprehend and arrest anyone involved in illegal acts on or off campus. If the offense is committed by a Bradley student, officers may refer the individual to the Student Judicial System. The BUPD provides police services for Bradley owned on- and off-campus buildings, student residences, fraternity and sorority residences, and the near off-campus areas.

The BUPD also is a part of the Peoria County 9-1-1 Emergency System. The BUPD shares jurisdiction of the campus with the Peoria County Sheriff's Department and the Peoria Police Department; maintaining close working relationships with those agencies as well as the Illinois State Police. The BUPD maintains Memorandum of Understandings with both the Peoria County Sheriff's Department and the Peoria Police Department providing the BUPD with full law enforcement powers in both jurisdictions.

Criminal Activity Off-Campus

When a Bradley student is involved in an off-campus offense, the BUPD officers may assist with the investigation. The BUPD actively patrols and monitors the Bradley campus and near off-campus area. The BUPD, both independently and through local police agencies, monitors and will record incidents of criminal activity when they are:

- at off-campus student organizations which are recognized by Bradley University,
- engaged in by students attending Bradley University,
- and/or involving student organizations with off-campus housing.

Crime Prevention Services

Crime prevention programming helps to reduce crime through a range of security programs. A common theme of all crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others.

The BUPD facilitates crime prevention and sexual assault programs for students, parents, faculty and staff, student and community organizations and Residential Living and Leadership resident advisers throughout the year.
Security Awareness Programs

Information regarding police services and crime on campus and in surrounding neighborhoods is provided to all new students during orientation. Similar information is presented to new employees.

Periodically, the BUPD, in cooperation with others at the University, presents crime prevention sessions on sexual assault (rape and acquaintance rape), theft, vandalism, personal safety and residence hall security.

Information also is disseminated to students and employees through crime prevention awareness packets, pamphlets, security alert posters, displays, videos, and articles and advertisements in the student newspaper.

Campus Emergency Phone System

More than 75 blue light emergency telephones are strategically placed on and off campus. Pushing the red button on the emergency phone will get you to the City of Peoria Enhanced 9-1-1 operator. By dialing “0” your call will be answered by a Bradley dispatcher/operator. The system will display your location to either operator. Operators are on duty to receive calls 24 hours a day, 365 days a year. Most phones also are equipped with touch-tone pads and can be used for on-campus calling.

Safety Transport/Escort Services: Student Patrol & Hilltop Safety Cruiser

The BUPD offers two services by which students, faculty, and staff may be escorted within the Bradley Patrol Area:

The Student Patrol, operated by trained student employees outfitted in reflective vests and equipped with flashlights and two-way radios, provides walking escorts for students, faculty and staff to travel safely from place to place on and within close proximity to campus. The Student Patrol currently operates on Thursdays, Fridays, and Saturdays between 7 p.m. and 3 a.m. when school is in session during fall and spring semesters. A valid Bradley ID card must be presented at the time of service. To request the service, call (309) 677-2800. When not providing escorts, the Student Patrol conducts foot patrols of the campus and immediate area.

The Hilltop Safety Cruiser, operated by trained student employees driving uniquely marked Bradley vans, provides shuttle transports for students, faculty and staff to travel safely from place to place between the areas of Moss Avenue to Columbia Terrace and Western Avenue to Sheridan Road. The Hilltop Safety Cruiser operates daily between 7 p.m. and 3 a.m. when school is in session during fall and spring semesters. A valid Bradley ID card is required to utilize the service. To request the service, call (309) 677-2800 or just flag down a van. Safety escorts
provided by BUPD officers are available 24 hours a day and can be obtained by calling (309) 677-2000.

Rape Defense classes

The BUPD offers Rape Aggression Defense System (R.A.D.) training classes. It is a comprehensive course that begins with awareness, prevention, risk reduction and avoidance, and progresses to the basics of hands-on defense training.

Victim Witness Program

The Victim Witness Program provides information, advocacy and support to students, faculty and staff who need assistance in dealing with on- or off-campus traumatic or judicial issues. Literature about the program is available in the offices of Residential Life, Health Services and at the BUPD.

Other BUPD Services

As a full-service police department, the BUPD offers the following additional services:

Fingerprinting

The BUPD provides fingerprinting services for members of the Bradley University community, including students, faculty and staff.

Lost and Found

The Bradley University Lost and Found is located at the BUPD Office in Campustown, 1200 W. Main Street. Lost and found items are stored for ninety days. After ninety days, the items are donated to local charities.

Motorist Assistance

The BUPD provides some motorist assistance for students, faculty, staff and guests. These include charging dead batteries, retrieving keys locked inside a vehicle, and calling tow trucks.

Operation Identification

The BUPD will lend engraving equipment to students, free of charge, to permanently mark their valuables.

Silent Witness

BUPD operates a Silent Witness webpage to allow people to anonymously report non-emergency security and safety related concerns and to provide the BUPD with
tips about criminal incidents or behavior on campus. Submissions are reviewed by the BUPD Chief of Police. Silent Witness submissions are filed at the BUPD’s website via our online form: http://www.bradley.edu/offices/other/police/witness/. For emergencies call 9-1-1 or 309-677-2000.

Vacant House Watch

The BUPD invites members of the Bradley University community residing in the near off-campus neighborhoods to register their residences with the Vacant House Watch prior to leaving campus for fall break, winter break, or spring break. During the breaks, BUPD officers will check registered vacant residences daily as part of their routine patrols.

Timely Warning

A "safety alert," otherwise known as a "timely warning," serves to notify students, faculty and staff about incidents that have been reported to the BUPD, local police agencies, or campus security authorities and represent a serious or continuing threat to the campus community. The decision to issue a safety alert is determined by the BUPD Chief of Police or designee based upon assessment of all known facts surrounding the crime including, but not limited to, the nature and location of the crime, the degree of continuing danger to the campus community, and the possible risk of compromising law enforcement efforts. A safety alert is informative in nature and provides general safety tips designed to aid in the prevention of similar occurrences. Safety alerts will withhold the name and identifying information of victim(s). Safety alerts are distributed in a timely manner via email to all University students and employees and posted on the BUPD homepage at http://www.bradley.edu/offices/other/police/alerts/

Information also may be disseminated through the foreWarn Alert emergency notification system (for details on the foreWarn Alert emergency notification system please see “foreWarn Alert or Emergency Notification” in the “General Emergency Preparedness” section.)

Policies and Programs

Missing Student Notification

All Bradley University students should designate a contact person in case they were to go missing for more than 24 hours. This designation can be done by logging into Webster, Bradley University's on-line information and course management system, and under the “Other” tab complete the Emergency Information fields. Students will be encouraged to fill this information out annually at the beginning of each academic year. This contact information will be registered confidentially and will be accessible only to authorized campus officials and will not be disclosed outside of a need to further a missing student investigation.
If a Bradley University student is believed to be missing, it should be reported immediately to the BUPD at 309-677-2000. The BUPD will conduct an investigation. If a student has registered a contact person(s), Bradley University will notify that contact person(s) no later than 24 hours after the BUPD has determined that the student is missing. If the missing student is under the age of 18 and is not an emancipated person, the BUPD will also notify the student’s parent or legal guardian. The BUPD will notify the Peoria Police Department no later than 24 hours after the BUPD has determined that the student is missing.

Concerned callers are encouraged to share any relevant information about the student’s relationships, health, history, and/or overall well-being the caller feels may be relevant to locating the missing student. With the information known at the time, the BUPD and University staff will take appropriate action to investigate the report and determine whether the situation rises to the level of an emergency, including (but not necessarily limited to) visiting the room where the student’s classes meet or where he/she lives. Depending on the circumstances, appropriate steps may include attempts to contact the missing student’s roommate or friends to ascertain the student’s whereabouts, contacting the student’s workplace, checking access card or meal plan usage, and/or attempt to contact the student via electronic mail and/or cellular phone.

**Alcohol & Illegal Drugs**

The possession, sale or the furnishing of alcohol on the Bradley campus is governed by the Bradley Alcohol Policy, Peoria City Ordinance and Illinois law. The BUPD is primarily responsible for the enforcement of alcohol laws on-campus. It is Bradley’s policy to expect its students and employees to comply with all local, state and federal laws regarding the use or possession of alcoholic beverages and controlled substances. The State of Illinois requires that persons be 21 years of age or older to purchase, possess or consume alcoholic beverages, including wine and beer. It is unlawful to sell, furnish or provide alcohol to a person under the age of 21. Violators are subject to arrest.

Only under certain circumstances is the consumption of alcohol permitted on campus. It is a violation of the Bradley Alcohol Policy for anyone to consume or possess alcohol in any public area of campus without prior University approval. Kegs (including cooler balls, etc.) are not permitted in any University-supervised housing, including residence halls, fraternities, sororities and apartments. Violators are subject to University disciplinary action, criminal prosecution, fine and imprisonment. Organizations or groups violating alcohol/substance policies or laws are subject to sanctions by the University.

Bradley condemns the possession, use, manufacture or distribution of all illegal drugs by anyone in any campus facility. Violators are subject to arrest. Primary types of unacceptable group or individual behavior are: the non-prescribed
possession, trafficking in, use, or serving of amphetamines, barbiturates, cocaine, illegal narcotics, marijuana, hallucinogens, or other controlled substances including “date rape drugs,” or use or possession of drug paraphernalia, or the trafficking and serving of substances misrepresented as drugs to other persons. As part of the Drug-Free Schools and Communities Act of 1989, the Bradley campus has been designated “drug free”.

Students who violate University regulations and state law are subject to disciplinary sanctions as listed in the Student Handbook (http://www.bradley.edu/campuslife/studenthandbook/). Students are subject to disciplinary sanctions for conduct that occurs off campus.

Alcohol and Substance Abuse Awareness and Education

Bradley University recognizes that an academic community is harmed in many ways by the misuse of alcohol and the use of other drugs. Student learning and education success is impaired. In addition, serious health problems, strained social interactions and decreased productivity occur. Bradley University promotes an environment that reinforces healthy, responsible living; respect for community laws; campus standards and regulations; the individual’s responsibility within the community; and the intellectual, social, spiritual/ethical, emotional and physical well-being of its community members. Bradley University educates the student community about alcohol and drugs through the Center for Residential Living and Leadership, Health Services, Wellness Programs, freshman seminar classes, and freshman orientation.

Bradley University promotes alcohol awareness among students with an emphasis on alcohol education. The University:

- Promotes and encourages the strategic placement of signs, posters and announcements concerning alcohol awareness and alcohol education;
- Conducts educational programs for students throughout the year concerning alcohol awareness and the problems related to alcohol use;
- Encourages all organizations sponsoring an open party to check for a Bradley I.D., which shall be required for admission.

In addition, Bradley University’s Wellness program provides alcohol abuse education through several programs including:

**AlcoholEdu** – AlcoholEdu is a comprehensive online early intervention tool. This is used as a Strike 1 sanction for students who have violated the Bradley University Alcohol Policy.

**Bradley HEAT (Help, Empower, & Teach)** – Students involved in Bradley University HEAT serve as peer leaders and use interactive and innovative workshops to discuss topics such as substance use and abuse, sexual health, and sexual assault. Presentations are done in all University experience
courses and residence halls and strongly recommended for all athletics and Greek-life communities.

**Campus Coalition** – This team of Bradley University faculty/staff/students and community members meets quarterly to discuss substance issues on campus, share ideas and information, and propose solutions to assure campus and student safety.

**E-Chug** – E-Chug is a brief online early intervention tool for alcohol. At Bradley University, RAs and Hall Directors can use this to sanction students in the residence halls who are exhibiting concerning behaviors related to their alcohol use.

**E-Toke** – E-Toke is a brief online early intervention tool for marijuana. This program is used as part of a Strike 1 offense for marijuana use, but can also be used by RAs and Hall Directors who are concerned about students in the residence halls.

**Fresh Start** – The Fresh Start program is conducted and coordinated by graduate level counseling students. It is a comprehensive, one-on-one alcohol program for students who have been referred by the University's judicial system, residence halls staff, Greek leaders or health services staff for violation of campus alcohol policy. Fresh Start encourages students through motivational interviewing techniques to highlight areas of concern and personal consequence. Students are encouraged to set goals and limits, discuss alternatives to using alcohol, and work on developing a vision of change.

**Late Night BU** – Late Night BU provides a substance-free source of late-night entertainment for Bradley University students monthly throughout the school year.

**Marijuana Intervention Program (MIP)** – MIP is a marijuana education program that is conducted and coordinated by graduate level counseling students. It seeks to re-evaluate their situation and resolve ambivalence in favor of behavior change that reduces risk. Areas of concern are highlighted, and personal consequences of use are discussed. Students are encouraged to set goals and limits, discuss alternatives to using marijuana, and work on developing a vision of change.

**SONOR (SOcial NORming)** – Students involved in SONOR are part of a student run marketing, advertising, and public relations organization. Its purpose is to promote healthy social norms pertaining to alcohol, tobacco, and marijuana.
Bradley University Counseling Services

Bradley University students may utilize the University's counseling services through the Global Appraisal of Individual Needs (GAIN) program. A GAIN assessment addresses not only substance use, but also life stressors, mood and anxiety. The assessment is a structured interview, which is comprised of mostly questions that require a yes/no or brief answer. The assessment also addresses any physical or mental health concerns a student may have. After completing the questions, a printout of the results is reviewed by the student and the counselor.

Substance Abuse Assistance Programming for Bradley University Employees

All employees may request University assistance to participate in an approved drug substance abuse assistance or rehabilitation program. Information will be provided concerning 12-step self-help groups both on campus and in the community. In addition, employees may obtain substance abuse counseling services through a certified substance abuse counselor by calling the Center for Counseling or the Human Resources Department for a referral.

University Sanctions for Students

Disciplinary sanctions for violation of University regulations include dismissal or suspension from the University, disciplinary probation, censure, fines or assessments, referrals, and campus or community assistance. The appropriate sanction is determined as warranted for each violation. A grievance policy and procedure is in place for appeal by students. Descriptions of the disciplinary sanctions are available in the Student Handbook (http://www.bradley.edu/campuslife/studenthandbook/).

Bradley University will, upon written request, disclose to the alleged victim of a crime of violence (as that term is defined in Section 16 of Title 18, United States Code), or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by Bradley University against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

Date Rape Drugs

Date rape drugs are odorless and tasteless and may be used by attackers to sedate their victims. Individuals and/or organizations suspected of possession, use, administration or sale of sedative drugs, including GHB, rohypnol, ketamine, or other date rape drugs, will be investigated and may be prosecuted under Illinois criminal statutes and subject to University disciplinary sanctions.
Sexual Offender Registration

The Campus Sex Crime Prevention Act of 2000 is a federal law that provides for the tracking of convicted sex offenders enrolled at, or employed by, institutions of higher education. The federal law requires state law enforcement agencies to provide Bradley University with a list of registered sex offenders who have indicated that they are either enrolled or employed at Bradley University.

A list of registered sex offenders in Illinois is available from the Illinois State Police at http://www.isp.state.il.us/sor/.

Counselors

Bradley University Health Services, including physicians and counselors, encourage students to report crimes on a voluntary basis to the BUPD. Statistics related to sexual assaults are reported to the Director of Student Support Services who will compile the statistics and relay these to the BUPD.

Accurate and Prompt Crime and Emergency Reporting

Community members, students, faculty, staff and guests are encouraged to report all crimes and public safety related incidents to the BUPD in a timely manner. To report an emergency on- or off-campus, dial 9-1-1 or call 309-677-2000. To report a non-emergency crime or public safety-related matter on- or in the near off-campus area, the BUPD is available at 309-677-2000. Dispatchers are available 24 hours a day. All relevant BUPD incident reports are forwarded to the Center for Residential Living and Leadership for review and potential action by the Student Judicial System. Crimes should be reported to the BUPD to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community. The BUPD will investigate any reported or alleged criminal acts. The BUPD encourages accurate and prompt reporting of all crimes to the BUPD or appropriate law enforcement agency when the victim elects or is unable to make such a report.

Confidential Reporting Procedures

If a BU community member is the victim of a crime and does not want to pursue action, a confidential report can be made. With the individual’s permission, the BUPD will file a report on the incident without revealing the victim’s identity. A confidential report will keep the matter confidential, while taking steps to ensure victim safety and the safety of others. With such information, the University is able to keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution.
City Ordinances

Students and employees living on- and off-campus are subject to city ordinances found at http://library.municode.com/index.aspx?clientId=10183.

Campus Buildings: Security and Access

During business hours, Bradley University (excluding certain housing facilities) will be open to students, parents, employees, contractors and guests. During non-business hours, access to all University facilities is by key or Bradley ID card access.

Except for residence halls, most University facilities are open to the public during the day and evening hours when classes are in session. Access to classes and specific academic programs are restricted to those enrolled in them. When Bradley is closed, University buildings are generally locked. Some Bradley-sponsored programs are open to the general public while others are restricted to students and staff with a valid Bradley ID. All residence halls have limited access, with most residence halls having all outside doors locked 24-hours a day. The residence hall lobby offices are staffed during the afternoon and evening. Residence hall student security staff is available from 11 p.m. to 3 a.m. Sunday through Thursday and from 11 p.m. to 4 a.m. Fridays and Saturdays. During these times, student security staff makes regular rounds throughout the buildings, checking to see that outside doors are locked and that floors are quiet.

Bradley University reserves the right to enter rooms to assure proper maintenance and repair, to provide for the health and safety of residents, or to investigate suspicion of a violation of University regulations or laws.

Some facilities such as the Cullom-Davis Library, the Michel Student Center and the Markin Center have separate building hours of operation and are accessible as announced and posted. Only those with prior approval will be admitted to facilities during extended University breaks.

St. James Place Apartment Complex provides housing for juniors, seniors and graduate students. All apartment buildings are locked 24-hours a day and have Bradley ID card access.

Bradley University Facilities Management personnel routinely inspect buildings and grounds. Attention is given to issues such as lighting, plant growth and debris that may affect personal safety. Facilities Management also responds to make repairs to such things as broken windows, lights and locks.

Facilities Management maintains a Central Communications Center that operates 24 hours a day, 365 days a year. Report any repair problems to the Communications Center at 309-677-2915 or to the BUPD dispatch center at 309-677-2000.
BUPD Patrol Area and Clery Act Reportable Geography

The Bradley campus is located in the City of Peoria’s historic West Bluff. The BUPD patrol area is designated by the red dotted line.
Annual Disclosure of Crime Statistics

The BUPD and other key University departments prepared this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. Information on the Clery Act is online at http://clerycenter.org/. This report is prepared in cooperation with the local law enforcement agencies, the Center for Residential Living and Leadership, Counseling Services, Health Services, the Division of Business Affairs, the Division of Student Affairs, the Human Resources Department and the University Title IX Office.

Campus crime, arrest and referral statistics include those reported to the BUPD, Campus Security Authorities, and local law enforcement agencies. These statistics may also include crimes not required to be reported by the Clery Act. Health Services staff and Residential Living and Leadership staff inform their clients of the procedures to report crime to the BUPD on a voluntary or confidential basis. A procedure is in place to gather crime statistics disclosed confidentially. The identification of the victim or the person accused of committing the crime are not included in the crime statistics.

This report is provided to all enrolled students, faculty and staff. Copies of the report may also be obtained at the BUPD office. All prospective employees may obtain a copy from the Human Resources Office, 239 Sisson Hall.

A daily campus crime log is available at the BUPD Office or online at http://www.bradley.edu/offices/other/police/crimelog/.

Crime Statistics for the University Community

Bradley University reports crime figures for the most recent three-year period. A crime is reported when a victim or witness brings it to the attention of the BUPD, local police or a Campus Security Authority.

Crimes other than stalking are recorded for the calendar year in which the crime was reported to the BUPD, local police agencies or to a campus security authority. In cases of stalking reports that include activities in more than one calendar year, Bradley University will record a crime statistic for each and every year in which the course of conduct is reported to the BUPD, a local police agency or to a campus security authority. Bradley University will record each report of stalking as occurring at only the first location within the institution’s Clery geography in which a perpetrator engaged in the stalking course of conduct or a victim first became aware of the stalking.

Crimes are reported by four geographic locations: a) on campus, b) on-campus residential facilities, c) non-campus buildings or property, and d) public property contiguous to the University (see Appendix A for complete definitions of these locations). The following criminal offenses are included in the statistics: murder / non-negligent manslaughter; negligent manslaughter; sex offenses (forcible and
non-forcible for years 2012 and 2013 and rape, fondling, incest, and statutory rape for the year 2014); robbery; aggravated assault; burglary; motor vehicle theft; arson; domestic violence; dating violence; stalking; and arrests or persons referred for campus disciplinary action for liquor law violations, drug-related violations, or illegal weapons possession.

Hate crime data is collected and reported according to category of prejudice for crimes in which the victim is intentionally selected because of his or her actual or perceived race, gender, gender identity, religion, sexual orientation, ethnicity, national origin, or disability for the following classifications of crimes: murder/non-negligent manslaughter, negligent manslaughter, sex offenses (forcible and non-forcible for years 2012 and 2013 and rape, fondling, incest, and statutory rape for the year 2014), robbery, aggravated assault, burglary, motor vehicle theft, arson, larceny-theft, simple assault, intimidation, destruction/damage/vandalism of property, or any other crime involving bodily injury. **There were no reported hate crimes for the year 2012. In 2013, there was one (1) on campus residential facility destruction/damage/vandalism of property report characterized by ethnicity and national origin biases. In 2014, there were three hate crimes: one (1) on campus residential facility destruction/damage/vandalism of property report characterized by race bias; one (1) on campus intimidation report characterized by race bias; and one (1) on campus residential facility destruction/damage/vandalism of property report characterized by sexual orientation bias.**

Definitions of crime included in this report are available in Appendix A.

**Removal of a Crime from Crime Statistics**

Bradley University will not withhold, or subsequently remove, a reported crime from its crime statistics based on a decision by a court, coroner, jury, prosecutor, or other similar noncampus official.

Bradley University may withhold, or subsequently remove, a reported crime from its crime statistics in the rare situation where sworn or commissioned law enforcement personnel have fully investigated the reported crime and, based on the results of this full investigation and evidence, have made a formal determination that the crime report is false or baseless and therefore “unfounded.” Only sworn or commissioned law enforcement personnel may “unfound” a crime report. The recovery of stolen property, the low value of stolen property, the refusal of the victim to cooperate with the prosecution, and the failure to make an arrest do not “unfound” a crime report.

In 2014, two reports were unfounded and subsequently withheld from the annual crime statistics: one (1) false on campus robbery (victim recanted) and one (1) baseless on campus burglary (authorized person took property). 2012 and 2013 statistics on unfounded reports are not available.
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* Crimes reported in the On Campus Student Housing Facilities column are also included in the statistics reported in the On Campus column.

** Liquor Law Violation arrest statistics reflect the inclusion of Ordinance Violations.

***Beginning in 2014, sex offense crime categories changed from forcible and nonforcible to rape, fondling, incest and statutory rape.

****2012 Crime statistics for these categories are not available.
Bradley University Policy on Sexual Misconduct

Bradley University reaffirms the principle that its students, faculty, and staff have a right to be free from all forms of gender and sex based discrimination, including acts of sexual violence, sexual harassment, domestic violence, dating violence and sexually based stalking. Any student can experience sexual discrimination; male and female students; straight, gay, lesbian, bisexual, and transgender students; part-time and full-time students; students with and without disabilities, and/or students of different races and national origins. All members of the campus community are expected to conduct themselves in a manner that does not infringe upon the rights of others. See University Standards of Conduct for further explanation regarding jurisdiction. Also see the applicable sexual harassment policies in the Bradley University Faculty Handbook (http://www.bradley.edu/dotAsset/193595.pdf) and the Classified and Exempt / Non-faculty Handbooks (http://www.bradley.edu/dotAsset/193589.pdf).

Bradley University believes in a zero tolerance policy for gender-based misconduct. Gender-based misconduct comprises a broad range of behaviors focused on sex and/or gender discrimination that may or may not be sexual in nature. Zero tolerance means that the University will remedy all unwelcome conduct of a discriminatory or sexual nature and will impose serious sanctions on anyone who violates this policy. This policy has been developed to reaffirm these principles and to provide recourse for those individuals whose rights have been violated. This policy is intended to define community expectations and to establish a mechanism for determining when those expectations have been violated.

The expectations of our community regarding sexual misconduct can be summarized as follows:

- In order for individuals to engage in sexual activity of any type with each other, there must be clear, knowing and voluntary consent prior to and during sexual activity.
- Consent is sexual permission. Consent can be given by a word or action, as long as those words or actions create mutually understandable clear permission regarding the willingness to engage in (and the conditions of) sexual activity.
- Silence – without actions demonstrating permission – cannot be assumed to show consent.
- Consent to some form of sexual activity cannot be automatically taken as consent to any other form of sexual activity.
- Previous relationships or prior consent cannot imply consent to future sexual acts.

Individuals who consent to sex must be able to fully understand what they are doing. For example, when alcohol or other drugs are used, a person will be considered unable
to give valid consent if the person cannot appreciate the who, where, when, why or how of a sexual interaction. Anything but a clear, knowing and voluntary consent to any sexual activity is equivalent to a “no.” There is a difference between seduction and coercion; coercion is defined in this policy as unreasonably pressuring another person for sex. Coercing someone into engaging in sexual activity violates this policy in the same way as physically forcing someone into engaging in sexual activity.

It is the policy of Bradley University to comply with Title IX of the Education Amendments of 1972, which prohibits discrimination (including sexual harassment and sexual violence) based on sex in the University’s educational programs and activities. Title IX also prohibits retaliation for asserting or otherwise participating in claims of sex discrimination. Bradley University has a designated Title IX Coordinator to coordinate Bradley’s compliance with and response to inquiries concerning Title IX. Bradley University prohibits the crimes of dating violence, domestic violence, sexual assault, and stalking as defined in appendix A.

**What is Consent?**

Consent is clear, knowing and voluntary. Consent is active, not passive. Silence, in and of itself, cannot be interpreted as consent. Consent can be given by words or actions, as long as those words or actions create mutually understandable clear permission regarding willingness to engage in (and the conditions of) sexual activity.

- In order for individuals to engage in sexual activity of any type with each other, there must be clear, knowing and voluntary consent prior to and during sexual activity.
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- Previous relationships or prior consent cannot imply consent to future sexual acts.

Illinois State law defines consent as “…a freely given agreement to the act of sexual penetration or sexual conduct in question. Lack of verbal or physical resistance or submission by the victim resulting from the use of force or threat of force by the accused shall not constitute consent. The manner of dress of the victim at the time of the offense shall not constitute consent…A person who initially consents to sexual penetration or sexual conduct is not deemed to have consented to any sexual penetration or sexual conduct that occurs after he or she withdraws consent during the course of that sexual penetration or sexual conduct” (720 ILCS 5/11-1.70) (was 720 ILCS 5/12-17).
What is Force?

Force is the use of physical violence and/or imposing on someone physically to gain sexual access. Force also includes threats, intimidation (implied threats) and coercion that overcome resistance or produce consent (“Have sex with me or I’ll hit you. Okay, don’t hit me; I’ll do what you want.”).

- Coercion is unreasonable pressure for sexual activity. Coercive behavior differs from seductive behavior based on the type of pressure someone uses to get consent from another. When someone makes clear to you that they do not want sex, that they want to stop, or that they do not want to go past a certain point of sexual interaction, continued pressure beyond that point can be coercive.
- NOTE: There is no requirement that a party resists the sexual advance or request, but resistance is a clear demonstration of non-consent. The presence of force is not demonstrated by the absence of resistance. Sexual activity that is forced is by definition non-consensual, but non-consensual sexual activity is not by definition forced.
- In order to give effective consent, one must be of legal age. Legal age is 18 in the state of Illinois.
- Sexual activity with someone who one should know to be -- or based on the circumstances should reasonably have known to be -- mentally or physically incapacitated (by alcohol or other drug use) constitutes a violation of this policy.
  - Incapacitation is a state where someone cannot make rational, reasonable decisions because they lack the capacity to give knowing consent (e.g., to understand the “who, what, when, where, why or how” of their sexual interaction).
  - This policy also covers a person whose incapacity results from mental disability, sleep, involuntary physical restraint, or from the taking of rape drugs. Possession, use and/or distribution of any of these substances, including Rohypnol, Ketamine, GHB, Burundanga, etc. is prohibited, and administering one of these drugs or any other substance unknowingly to another person is a violation of this policy.

Sexual Misconduct Violations

Use of alcohol or other drugs will never function as a defense for any behavior that violates this policy. Additionally, the sexual orientation and/or gender identity of individuals engaging in sexual activity is not relevant to allegations under this policy. Sexual misconduct offenses include, but are not limited to:
1. Sexual Harassment
2. Non-Consensual Sexual Contact (or attempts to commit same)
3. Non-Consensual Sexual Intercourse (or attempts to commit same)
4. Sexual Exploitation
5. Other Misconduct Offenses
1. Sexual Harassment

Sexual Harassment is: unwelcome, gender-based verbal or physical conduct that is, sufficiently severe, persistent or pervasive that it, unreasonably interferes with, denies or limits someone’s ability to participate in or benefit from Bradley University’s educational program and/or activities, and is based on power differentials (quid pro quo), the creation of a “hostile environment”, or retaliation.

- Quid pro quo sexual harassment exists when there are:
  1. unwelcome sexual advances, requests for sexual favors or other verbal or physical conduct of a sexual nature; and
  2. submission to or rejection of such conduct results in adverse educational or employment action.

- Hostile Environment includes any situation in which there is harassing conduct that is sufficiently severe, pervasive and objectively offensive that it alters the conditions of employment or limits, interferes with or denies education benefits or opportunities, from both a subjective and an objective viewpoint.

- Retaliatory actions include, but are not limited to, threats or actual violence against the person or their property, adverse educational or employment consequences, ridicule, intimidation, bullying or ostracism because of a person’s participation in an investigation of discrimination or sexual misconduct.

Examples of Sexual Harassment include:

- A professor insists that a student have sex with him/her in exchange for a good grade. This is harassment regardless of whether the student accedes to the request.

- A student repeatedly sends sexually oriented jokes around on an email list s/he created, even when asked to stop, causing one recipient to avoid the sender on campus and in the residence hall in which they both live.

- An ex-girlfriend widely spreads false stories about her sex life with her former boyfriend to the clear discomfort of the ex-boyfriend.

- Explicit sexual pictures are displayed in a professor’s office, on the exterior of a residence hall door or on a computer monitor in a public space.

2. Non-consensual Sexual Contact

Non-Consensual Sexual Contact is: any intentional sexual touching, however slight, with any object, by a man or a woman upon a man or a woman that is without consent and/or by force.

Sexual Contact includes intentional contact with the breasts, buttock, groin, or genitals, or touching another with any of these body parts, or making another touch you or themselves with or on any of these body parts; any intentional bodily contact in a sexual manner, though not involving contact with/of/by breasts, buttocks, groin, genitals, mouth or other orifice.
3. Non-Consensual Sexual Intercourse

Non-Consensual Sexual Intercourse is: any sexual intercourse however slight, with any object, by a man or woman upon a man or a woman that is without consent and/or by force.

Intercourse includes vaginal penetration by a penis, object, tongue or finger, anal penetration by a penis, object, tongue, or finger, and oral copulation (mouth to genital contact or genital to mouth contact), no matter how slight the penetration or contact.

4. Sexual Exploitation

Occurs when a student takes non-consensual or abusive sexual advantage of another for his/her own advantage or benefit, or to benefit or advantage anyone other than the one being exploited, and that behavior does not otherwise constitute one of other sexual misconduct offenses. Examples of sexual exploitation include, but are not limited to:

- Invasion of sexual privacy;
- Prostituting another student;
- Non-consensual video, photography or audio-taping of sexual activity;
- Going beyond the boundaries of consent (such as letting your friends hide in the closet to watch you having consensual sex);
- Engaging in voyeurism;
- Knowingly transmitting an STI or HIV to another student;
- Exposing one’s genitals in non-consensual circumstances; inducing another to expose their genitals;
- Sexually-based stalking and/or bullying may also be forms of sexual exploitation

5. Other Misconduct Offenses (Will Fall Under Title IX When Sex or Gender-based)

- Threatening or causing physical harm, extreme verbal abuse, or other conduct which threatens or endangers the health or safety of any person.
- Discrimination, defined as actions that deprive other members of the community of educational or employment access, benefits or opportunities on the basis of gender;
- Intimidation, defined as implied threats or acts that cause an unreasonable fear of harm in another.
- Hazing, defined as acts likely to cause physical or psychological harm or social ostracism to any person within the University community, when related to the admission, initiation, pledging, joining, or any other group-affiliation activity.
- Bullying, defined as repeated and/or severe aggressive behavior likely to intimidate or intentionally hurt, control or diminish another person, physically or mentally (that is not speech or conduct otherwise protected by the 1st Amendment).
- Domestic violence and dating violence. Abuse as defined by the Illinois Domestic Violence Act, includes physical abuse, harassment, forcible actions.
or interference with the personal liberty of another family or household member (including but not limited to spouses, former spouses, dating partners, and people who share a home, such as roommates). The concept of abuse under the Illinois Domestic Violence Act includes both domestic violence and dating violence as defined under federal law.

- Stalking, defined as repetitive and/or menacing pursuit, following, harassment and/or interference with the peace and/or safety of a member of the community or the safety of any of the immediate family members of the community. See Illinois Stalking Statutes for more information.

**Reporting Options**

Bradley encourages victims of sexual misconduct to talk to somebody about what happened - so that victims can get the support they need, and so Bradley University can respond appropriately. Different people on campus have different reporting responsibilities and different abilities to maintain confidentiality, depending on their roles at Bradley University.

When consulting campus personnel and resources, please be aware of the confidentiality, privacy and mandatory reporting requirement of individuals in order to make informed choices. At Bradley University some resources can offer you confidentiality, sharing options and advice without an obligation to tell anyone. Other personnel and resources are required to report all information regarding a violation of Sexual Misconduct to the Title IX Coordinator or other appropriate University designee.

**Confidential Reporting Options**

If one desires that details of the incident be kept confidential, they should speak with:

- Bradley University Counseling Center (309-677-2700): Campus Counselors are available to help you free of charge and can be seen on an emergency basis.
- The Center for Prevention of Abuse - Off-campus rape crisis resources (800-559-7233) that provides a myriad of services and resources, including legal, medical advocacy and counseling services.
- You may also speak on and off-campus with members of the clergy and chaplains, who will also keep reports made to them confidential.

A victim who speaks to one of the confidential resources listed above must understand that, if the victim wants to maintain confidentiality, Bradley University will be unable to conduct an investigation into the particular incident or pursue disciplinary actions against the alleged perpetrator. Even so, these resources will still assist the victim in receiving other necessary protection and support, such as victim advocacy, academic support or accommodations, disability, health or mental health services, and changes to
living, working or course schedules. A victim who at first requests confidentiality may later decide to file a complaint with Bradley University or report the incident to local law enforcement, and thus have the incident fully investigated. To the extent they are able to do so, these resources will provide the victim with assistance. A confidential resource may be required to notify the BUPD that an incident occurred but they may withhold identifying information.

“Responsible Employees” at Bradley University

Before a victim reveals any information to a responsible employee, the employee should ensure that the victim understands the employee’s reporting obligations – and, if the victim wants to maintain confidentiality, direct the victim to confidential resources.

With the exception of the Bradley University Health Services and Counseling Center, all other Bradley employees are considered “Responsible Employees” who are required to report to the Director of Student Support Services or other appropriate designee, all relevant details about the alleged sexual misconduct violation the student or another person has shared.

You have the right and can expect to have incidents of sexual misconduct to be taken seriously by Bradley University when reported to a “responsible employee” and to have those incidents investigated and properly resolved through administrative procedures. Some examples of “Responsible Employees” include but are not limited to:

- BUPD officers
- Faculty
- Administration
- Staff
- Student Employees including groups such as: Student Aides, RA’s, ARA’s, Hall Directors, Bradley H.E.A.T, Student Security, etc.
- Teaching Assistants
- Athletic Coaches and Trainers

The “Responsible Employee” must report to the Director of Student Support Services all known details including the names of the alleged perpetrator, the student who experienced the alleged sexual violence, other students involved in the alleged sexual violence, as well as relevant facts, including the dates, time and location of the alleged violation.

To the extent possible, information reported to a responsible employee will be shared only with people responsible for handling Bradley’s response to the report. Responsible employees will not pressure a victim to request confidentiality, but will honor and support the victim’s wishes, including for
Bradley University to fully investigate an incident. Additionally, responsible employees will not pressure a victim to make a full report if the victim is not ready to do so.

What Will Happen if I seek Medical Treatment?

As soon as you can after the assault occurs, consider going to the emergency room of a local hospital. At the emergency room, doctors and nurses can treat any injuries, test for and treat sexually transmitted infections, and test for pregnancy.

If possible, the victim should not shower, bathe, douche, or change clothes or bedding before going to the hospital. If you do change clothes, do not wash the clothes you were wearing during the assault, and bring them with you to the hospital.

A doctor or nurse will call an advocate from the Peoria Center for Prevention of Abuse that is trained to assist victims in understanding medical and evidence collection procedures.

A nurse will also call the Peoria Police Department or the BUPD and an officer will come to the emergency room to speak with the victim. If s/he does not feel comfortable doing so, the victim does not have to speak with the police or with the victim advocate.

The victim has the right to request that a support person such as a friend or partner stay with her/him in the emergency room, and s/he has the right to request that every procedure be explained.

The victim has the option of having a rape evidence collection kit taken. S/he must give consent for evidence to be collected. During evidence collection, the doctors or nurses will examine the victim’s body and belongings for materials that may help to identify the perpetrator or strengthen a court case. Evidence collection procedures include oral, genital and anal swabs, hair combings, and fingernail specimens. The victim can decline consent to some evidence collection procedures and undergo others. If you are undecided about reporting the assault to police or prosecuting the perpetrator, you can consent to the evidence collection, but request that it not be released to law enforcement until you decide whether or not you want the police to conduct an investigation. An evidence collection kit can be completed up to one week after the assault, and the hospital can hold the completed kit for up to two weeks after evidence is collected.

If the victim suspects that a “rape drug” such as GHB or rohypnol was used, medical personnel can perform a urinary drug test. Rape drugs pass quickly through the body, so it is important to get tested as soon as possible after the assault. The urine sample can be held up to 48 hours before testing, so if you are unsure if you want a drug test, you can give a urine sample and ask that it is held until you make your decision.
Emergency contraception can be dispensed within 120 hours of assault in order to reduce risk of unwanted pregnancy. Emergency contraception can be purchased at local pharmacies.

If you choose not to go to the emergency room, consider seeking medical treatment at the Bradley University Center for Wellness or a private doctor. While they are unable to collect evidence, Bradley University Center for Wellness can treat injuries, test for and treat some sexually transmitted infection and pregnancy.

What Will Happen If I Report to the Bradley University Police?

Victims are strongly encouraged but not required to report issues of sexual assault, rape, acquaintance rape, sexual harassment, domestic violence, dating violence, stalking, or related incidents to either the BUPD or a local police department. If a victim decides to report an incident of sexual violence, the BUPD is trained to help guide her/him through this process. BUPD officers will meet with you in a private and discreet manner to take your report. Officers will not notify your parents without your consent. Officers will treat you and your case with courtesy, sensitivity, dignity, understanding, professionalism, and in nonjudgmental manner. The BUPD will also assist in emergency housing if needed. If you would feel more comfortable talking with a friend or advocate of your choice present, we will do our best to accommodate your request. We will fully investigate your case. This may involve the arrest and prosecution of the suspect responsible. Officers will assist you in privately contacting counseling and other available resources. Officers will continue to be available to answer your questions, to explain the system and process involved (prosecutor, courts, etc.) and to be a listening ear if you wish. Officers will consider your case seriously regardless of your gender or the gender or status of the suspect. Officers will provide information with options for obtaining court-issued Orders of Protection or assist with obtaining Bradley University no-contact orders.

Bradley University Investigations and Hearing Procedures

Any student judicial case involving sexual misconduct will be heard and investigated by the Center for Residential Living administration. Once notice of a violation has been received Bradley University has approximately 60 calendar days to conclude the investigation (appeal process withstanding). These proceedings will be conducted by officials who, at a minimum, receive annual training on the issues related to dating violence, domestic violence, sexual assault, and stalking and on how to conduct an investigation and hearing process that protects the safety of victims and promotes accountability.

How Bradley University will weight and respond to requests for confidentiality?

If a victim discloses an incident to a responsible employee but wishes to maintain confidentiality or requests that no investigation into a particular incident be conducted or disciplinary action taken, Bradley University must weigh that request
against the University’s obligation to provide a safe, non-discriminatory
environment for all students, including the victim.

If Bradley University honors the request for confidentiality, a victim must
understand that Bradley University’s ability to meaningfully investigate the incident
and pursue disciplinary action against the alleged perpetrator(s) may be limited.
However any immediate action necessary to protect and assist the victim will still be
taken.

Although rare, there are times when Bradley University may not be able to honor a
victim’s request in order to provide a safe, non-discriminatory environment for all
students. Bradley University has designated the following individual(s) to evaluate
requests for confidentiality once a responsible employee is notified of alleged sexual
violence:
• Bradley University Vice President for Student Affairs
• Bradley University Director of Student Support Services

When weighing a victim’s request for confidentiality or that no investigation or
discipline be pursued, the Vice President for Student Affairs and the Director of
Student Support Services will consider a range of factors including the following:
• The increased risk that the alleged perpetrator will commit additional acts of
  sexual or other violence, such as:
  o whether there have been other sexual misconduct complaints about the
    same alleged perpetrator;
  o whether the alleged perpetrator has a history of arrests or records from a
    prior school indicating a history of violence;
  o whether the alleged perpetrator threatened further sexual violence or
    other violence against the victim or others;
• whether the sexual violence was committed by multiple perpetrators;
• whether the sexual violence was perpetrated with a weapon;
• whether the victim is a minor;
• whether Bradley University possesses other means to obtain relevant evidence of
  the sexual violence (e.g., security cameras or personnel, physical evidence);
• whether the victim’s report reveals a pattern of perpetration (e.g., via illicit use of
  drugs or alcohol) at a given location or by a particular group.

The presence of one or more of these factors could lead Bradley University to
investigate and, if appropriate, pursue disciplinary action. If none of these factors is
present, Bradley University will likely respect the victim’s request for
confidentiality.

If Bradley University determines that it cannot maintain a victim’s confidentiality
the victim will be informed prior to starting an investigation. In addition, Bradley
University will only share information with people responsible for handling the
University’s response.
Bradley University will remain ever mindful of the victim’s well-being, will take ongoing steps to protect the victim from retaliation or harm and will work with the victim to create a safety plan. Retaliation against the victim, whether by students or employees, will not be tolerated.

Additionally, once a victim has met with the Director of Student Support Services and been given a written statement of their rights, Bradley University may not require a victim to further participate in any investigation or disciplinary proceeding.

Because Bradley University is under a continuing obligation to address the issue of sexual violence campus-wide, reports of sexual violence (including non-identifying reports) will also prompt Bradley University to consider broader remedial action – such as increased monitoring, supervision or security at locations where the reported sexual violence occurred; increasing education and prevention efforts, including to targeted population groups; conducting climate assessments/victimization surveys; and/or revisiting its policies and practices.

**What is the Student Judicial Process?**

The investigation may include, but is not limited to:
- Conducting interviews of the complainant, the alleged perpetrator, and any witnesses;
- Reviewing law enforcement investigation documents, if applicable;
- Reviewing student and personnel files;
- Gathering and examining other relevant documents or evidence.

Title IX requires a University to give the complainant any rights that it gives to the alleged perpetrator. A balanced and fair process that provides the same opportunities to both parties will lead to sound and supportable decisions. Specifically:
- Throughout the investigation, all parties must have an equal opportunity to present relevant witnesses and other evidence.
- Bradley University must use a preponderance of the evidence (i.e., more likely than not) standard in any Title IX and student judicial proceedings, including any fact finding and hearings.
- If Bradley University permits one party to have lawyers or other advisors at any stage of the proceedings, it must do so equally for both parties. Any University-imposed restrictions on the ability of lawyers or other advisors to speak or otherwise participate in the proceedings must also apply equally.
- If Bradley University permits one party to submit third-party expert testimony, it must do so equally for both parties.
- The appeals process is provided equally to both parties.
Both parties must be notified, in writing, of the outcome of both the complaint and any appeal.

Possible Sanctions

Bradley University reserves the right to take whatever measures it deems necessary in response to an allegation of sexual misconduct in order to protect students’ rights and personal safety. Such measures include, but are not limited to, modification of living arrangements, interim suspension from campus pending a hearing, and reporting the matter to the local police. Not all forms of sexual misconduct will be deemed to be equally serious offenses and the University reserves the right to impose different sanctions, ranging from verbal warning to dismissal, depending on the severity of the offense. Bradley University will consider the concerns and rights of both the complainant and the person accused of sexual misconduct.

- Any student found responsible for violating the policy on Non-Consensual or Forced Sexual Contact (where no intercourse has occurred) will likely receive a sanction ranging from censure to dismissal, depending on the severity of the incident, and taking into account any previous campus conduct code violations.
- Any student found responsible for violating the policy on Non-Consensual or Forced Sexual Intercourse will likely face a sanction of suspension or dismissal.
- Any student found responsible for violating the policy on sexual exploitation or sexual harassment will likely receive a sanction ranging from verbal warning to dismissal, depending on the severity of the incident, and taking into account any previous campus conduct code violations.

The Center for Residential Living and Leadership and/or Title IX Investigator(s) reserves the right to broaden or lessen any range of recommended sanctions in the case of serious mitigating circumstances or egregiously offensive behavior. Neither the initial hearing officers nor any appeals body or officer will deviate from the range of recommended sanctions unless compelling justification exists to do so.

What should I Do if I Have Experienced Sexual Violence?

Avoid blaming yourself. Remember that sexual violence is never the victim’s fault. You were not assaulted because of personal characteristics or behavior; you were assaulted because someone made the decision to act violently and temporarily take your power away from you.

Talk to someone you trust. Experiencing sexual violence is not something you have to go through alone. There are people on campus and in the community who are trained to help you cope with the experience and examine all of your options. Counselors at the Bradley University Center for Wellness and Counseling and Advocates at the Center for Prevention of Abuse can talk to you confidentially about your options and can also help you heal from your experience. They can talk to you about your experience and what to expect if you decide to go to the hospital, talk to the police, or pursue University charges against the perpetrator.
Give yourself time to heal. Experiencing sexual violence is very traumatic. It is perfectly normal to feel a range of emotions from sadness to depression to anger, resentment, confusion and sometimes indifference. Emotional response is different for each victim. Do not expect your emotions or other effects of the violence to disappear overnight. Healing from sexual violence is a process similar to healing from other types of trauma. Some people start to heal soon after the violent incident, other people feel as though they are recovering from sexual violence for decades, and still others feel fine in the immediate aftermath of the violence and do not recognize that they need to recover until years later.

What Should I Do if Someone Tells Me They Have Experienced Sexual Violence?

Dealing with sexual assault, abuse or harassment is not only difficult for a victim; it is also difficult for the people that the victim turns to for support. Here are some ways to help:

- Make sure the student is in a safe and secure environment.
- If you have been identified as a “Responsible Employee” of Bradley University be sure the victim knows of your obligation to report any details they share with you. If they want to talk to someone confidentially, call the Center for Counseling at 309-677-2700 or the Center for Prevention of Abuse at 1-800-559-7233.
- Ask the person “How may I help?” Let them determine next steps.
- Listen. Do not be judgmental. Validate her/his feelings of fear and anger. Remind her/him that sexual assault is never the victim's fault.
- If you are uncomfortable listening, help the person find someone who can listen. Bradley University and the Center for Prevention of Abuse both have counselors available 24/7.
- Believe the victim. One reason sexual violence is under-reported is because victims experience a tremendous amount of blame and disbelief when they tell people about the experience. Often, a large portion of this victim blame comes from friends, family, and partners that are well-meaning and generally supportive, but make victim-blaming comments unintentionally. Questioning a victim about how s/he tried to resist the violence (“Did you fight back? Did you say no?”) or her/his actions leading up to the violence (“What were you wearing? Had you been drinking?”) can come off as blaming even when you are just trying to get the facts straight.
- If the incident was very recent, encourage the victim to try to preserve all physical evidence and to seek medical treatment.
- Encourage the victim to discuss the matter with Anne Hollis, the Director of Student Support Services 309-677-3658. The student will be made aware of options for pursuing charges against the offender(s) through the criminal courts and the University disciplinary system. At the victim’s request, the Director may make special provisions for temporary alternate campus housing during the period of investigation and adjudication. Other support may also be provided upon request.
- Take care of yourself. Being a supporter can be stressful and draining, you may
need to seek support yourself. Counselors and trained advocates can also assist supporters by providing counseling and responding to any questions or concerns.

Sexual Violence Risk Reduction Tips

If you find yourself in the position of being the initiator of sexual behavior, you owe sexual respect to your potential partner. These suggestions may help you to reduce your risk for being accused of sexual misconduct:

- Clearly communicate your intentions to your sexual partner and give them a chance to clearly relate their intentions to you.
- Understand and respect personal boundaries.
- DON’T MAKE ASSUMPTIONS about consent; about someone’s sexual availability; about whether they are attracted to you; about how far you can go or about whether they are physically and/or mentally able to consent. If there are any questions or ambiguity then you DO NOT have consent.
- Mixed messages from your partner are a clear indication that you should stop, defuse any sexual tension and communicate better. You may be misreading them. They may not have figured out how far they want to go with you yet. You must respect the timeline for sexual behaviors with which they are comfortable.
- Don’t take advantage of someone’s drunkenness or drugged state.
- Realize your potential partner could be intimidated by you, or fearful. You may have a power advantage simply because of your gender or size. Don’t abuse that power.
- Understand that consent to some form of sexual behavior does not automatically imply consent to any other forms of sexual behavior.
- Silence and passivity cannot be interpreted as an indication of consent. Read your potential partner carefully, paying attention to verbal and non-verbal communication and body language.

Risk reduction tips can often take a victim-blaming tone, even unintentionally. With no intention to victim-blame, and with recognition that only those who commit sexual violence are responsible for those actions, these suggestions may nevertheless help you to reduce your risk in experiencing a non-consensual sexual act.

- If you have limits, make them known as early as possible.
- Tell a sexual aggressor “NO” clearly and firmly.
- Try to remove yourself from the physical presence of a sexual aggressor.
- Find someone nearby and ask for help.
- Take affirmative responsibility for your alcohol intake/drug use and acknowledge that alcohol/drugs lower your sexual inhibitions and may make you vulnerable to someone who views a drunk or high person as a sexual opportunity.
- Take care of your friends and ask that they take care of you. A real friend will challenge you if you are about to make a mistake. Respect them when they do.
Questions and Answers

Here are some of the most commonly asked questions regarding Bradley University’s sexual misconduct policy and procedures.

Does information about a complaint remain private?

The privacy of all parties to a complaint of sexual misconduct must be respected, except insofar as it interferes with the University’s obligation to fully investigate allegations of sexual misconduct. Where privacy is not strictly kept, it will still be tightly controlled on a need-to-know basis. Dissemination of information and/or written materials to persons not involved in the complaint procedure is not permitted. Violations of the privacy of the complainant or the accused individual may lead to conduct action by the University.

In all complaints of sexual misconduct, all parties will be informed of the outcome. In some instances, the administration also may choose to make a brief public announcement or notification of the nature of the violation and the action taken, without using the name or identifiable information of the alleged victim. Certain Bradley University administrators are informed of the outcome within the bounds of student privacy (e.g., the President of the University, Vice President for Student Affairs, Director of Student Support Services, Title IX Coordinator). If there is a report of an act of alleged sexual misconduct and there is evidence that a crime has occurred, the BUPD will be notified. Bradley University also must statistically report the occurrence on campus of major violent crimes, including certain sex offenses, in an annual report of campus crime statistics. This Clery report does not include personally identifiable information.

Will my parents be told?

No, not unless you tell them. Whether you are the complainant or the accused individual, the University’s primary relationship is to the student and not to the parent. However, in the event of major medical, disciplinary, or academic jeopardy, students are strongly encouraged to inform their parents. University officials will directly inform parents when requested to do so by a student or in a life-threatening situation.

Will the accused individual know my identity?

Yes, if you file a formal complaint. Sexual misconduct is a serious offense and the accused individual has the right to know the identity of the complainant/alleged victim. If there is a hearing, the University does provide options for questioning without being in the same location, including closed-circuit testimony, Skype, using a room divider or using separate hearing rooms. Mediation is never appropriate in sexual misconduct cases and you will not have interactions with the accused individual through the process.
**Do I have to name the perpetrator?**

Yes, if you want formal disciplinary action to be taken against the alleged perpetrator.

No, if you choose to respond confidentially and do not file a formal complaint (but you should consult the complete confidentiality policy to better understand the University’s legal obligations depending on what information you share with different University officials). Victims should be aware that not identifying the perpetrator may limit the institution’s ability to respond comprehensively.

**What do I do if I am accused of sexual misconduct?**

DO NOT contact the alleged victim. You may immediately want to contact someone who can act as your advisor; anyone may serve as your advisor. You may also contact the Center for Residential Living and Leadership, which can explain the University’s procedures for addressing sexual misconduct complaints. You may also want to talk to a counselor at the counseling center or seek other community assistance. See below regarding legal representation.

**Will I (as a victim) have to pay for counseling/or medical care?**

Bradley University provides counseling to students, at no cost, through the Counseling Center. If a victim is accessing community and non-institutional services, payment for these will be subject to state/local laws, insurance requirements, etc.

**What about legal advice?**

Victims of Criminal Sexual Assault who choose to pursue criminal charges need not retain a private attorney to pursue prosecution because representation will be handled by the District Attorney’s (Prosecutor’s) office. You may want to retain an attorney if you are the accused individual or are considering filing a civil action. The accused individual may retain counsel at their own expense if they determine that they need legal advice about criminal prosecution and/or the campus conduct proceeding. Both the accused and the victim may also use an attorney as their advisor during the campus’ grievance processes.

**What about changing residence hall rooms?**

If you want to move, you may request a room change. Room changes under these circumstances are considered emergencies. It is typically institutional policy that in emergency room changes, the complainant is moved to the first available suitable room. If you want the accused individual to move, and believe that you have been the victim of sexual misconduct, you must be willing to pursue a formal University complaint. No contact orders can be imposed and room changes for the accused
individual can usually be arranged quickly. Other accommodations available to you might include:

- Assistance from University support staff in completing the relocation;
- Arranging to dissolve a housing contract and pro-rating a refund;
- Assistance with or rescheduling an academic assignment (paper, exams, etc.);
- Taking an incomplete in a class (per faculty approval);
- Assistance with transferring class sections;
- Assistance with alternative course completion options (per faculty approval);
- Other accommodations for safety as necessary including issues related to transportation and work situations.

**What should I do about preserving evidence of a sexual assault?**

Police are in the best position to secure evidence of a crime. Physical evidence of a criminal sexual assault must be collected from the alleged victim’s person within 120 hours, though evidence can often be obtained from towels, sheets, clothes, etc. for much longer periods of time. If you believe you have been a victim of a criminal sexual assault, you should go to the Hospital Emergency Room, before washing yourself or your clothing. The Sexual Assault Nurse Examiner (a specially trained nurse) at the hospital is on call 24 hours a day, 7 days a week (call the Emergency Room if you first want to speak to the SANE nurse; ER will refer you). A counselor from the Bradley Health Center can also accompany you to the hospital. If a victim goes to the hospital, local police will be called, but s/he is not obligated to talk to the police or to pursue prosecution. Having the evidence collected in this manner will help to keep all options available to a victim, but will not obligate him or her to any course of action. Collecting evidence can assist the authorities in pursuing criminal charges, should the victim decide later to exercise it.

For the Victim: the hospital staff will collect evidence, check for injuries, address pregnancy concerns and address the possibility of exposure to sexually transmitted infections. If you have changed clothing since the assault, bring the clothing you had on at the time of the assault with you to the hospital in a clean, sanitary container such as a clean paper grocery bag or wrapped in a clean sheet (plastic containers and bags do not breathe, and may render evidence useless). If you have not changed clothes, bring a change of clothes with you to the hospital, if possible, as they will likely keep the clothes you are wearing as evidence. Do not disturb the crime scene—leave all sheets, towels, etc. that may bear evidence for the police to collect. These items should not be brought to the hospital with you.

**Will a victim be sanctioned through the University Judicial system when reporting a sexual misconduct policy violation if he/she has illegally used drugs or alcohol?**

No. The seriousness of sexual misconduct is a major concern and Bradley University does not want any of the circumstances (e.g., drug or alcohol use) to
inhibit the reporting of sexual misconduct. See the Sexual Assault Amnesty Policy for further information.

**Will the use of drugs or alcohol affect the outcome of a sexual misconduct conduct complaint?**

The use of alcohol and/or drugs by either party will not diminish the accused individual’s responsibility. A person bringing a complaint of sexual misconduct must either remember the alleged incident or have sufficient circumstantial evidence, physical evidence and/or witnesses to prove his/her complaint. If the complainant does not remember the circumstances of the alleged incident, it may not be possible to impose sanctions on the accused without further corroborating information. Use of alcohol and/or other drugs will never excuse a violation by an accused individual.

**Will either party’s prior use of drugs and/or alcohol be a factor when reporting sexual misconduct?**

Not unless there is a compelling reason to believe that prior use or abuse is relevant to the present complaint.

**What should I do if I am uncertain about what happened?**

If you believe you have experienced sexual misconduct, but are unsure of whether it was a violation of the institution’s sexual misconduct policy, you should contact Bradley University’s Health Center or Counseling Center to speak to someone confidentially about your situation.

**Programs for Education Concerning and Prevention of: domestic violence, dating violence, sexual assault and stalking**

The below programs are offered to help prevent domestic violence, dating violence, sexual assault and stalking.

**Student Orientation**

During new student and transfer student orientation sessions, students participate in a presentation designed to promote the awareness of rape, acquaintance rape, domestic violence, dating violence, sexual assault and stalking.

**Step Up!: Bystander Invention Programs**

This presentation of safe and positive options, given by the Bradley HEAT, explains how to be an active bystander. It also covers Bradley policies and how to help if someone has alcohol poisoning. It has been adapted from the NCAA’s and University of Arizona’s “Step Up!” program. This presentation is typically given to
groups with a strong sense of community, such as Greek chapters and Athletic teams.

**Bradley HEAT (Help, Empower, & Teach)**

Students involved in Bradley HEAT serve as peer leaders and use interactive and innovative workshops to discuss topics such as substance use and abuse, sexual health, and sexual assault. Presentations are done in all University experience courses and residence halls and strongly recommended for all athletics and Greek-life communities.

**Employee Sexual Harassment Presentations**

The Human Resource Department provides a sexual harassment training session during all new employee orientation sessions. The training consists of a review of the applicable policies and video(s). The presentation is also available upon request to current employees.

**EthicsPoint Hotline**

EthicsPoint, Inc. has been selected to provide employees and students with simple, risk-free ways to anonymously and confidentially report activities that may involve inappropriate financial, ethical or illegal behavior, including sexual assault, domestic violence, dating violence and stalking. You may file a report on this website or by telephone through the EthicsPoint Call Center toll-free at 877-226-2407. The EthicsPoint system will walk you through a questionnaire where you will have the opportunity to fully and confidentially report your concerns.

**Additional Programs**

Bradley University educates the student community about sexual assault, date rape, domestic violence, dating violence, and stalking through the Center for Residential Living and Leadership, Health Services, Wellness Programs, and freshman seminar classes. The BUPD offers sexual assault education and information programs to students and employees through floor meetings and safety programs. The BUPD also offers the Rape Aggression Defense System, a system of self-defense for women.

**Title IX Coordinator**

Bradley University's Title IX Coordinator is Nena Peplow. She can be contacted at 309-677-3222 or by email at nena@bradley.edu.
On and Off Campus Resources
Resources for sexual assault, domestic violence, dating violence, sexual assault and stalking:

**Director of Student Support Services**
Support services provided for Bradley University students with various situations.

Anne Hollis, Director  
101-103 Sisson Hall  309-677-3658  ahollis@fsmail.bradley.edu

**Judicial/Residential Living**
Support in addressing housing/roommate issues, alternate housing arrangements, or exploring options for filing charges stemming from assault/other crimes.

Ryan Bair, Director of Residential Living  
135 Sisson Hall  309-677-2697  rbair@fsmail.bradley.edu

**Health Services & Counseling**
Confidential medical and mental health services.

Markin Center  309-677-2700

**BUPD**
Police will investigate the allegation/incident as well as provide support resources.

Campustown  309-677-2000

**Medical Services**
These Peoria area providers can offer physical exams and provide sexual and health services. Additionally, Sexual Assault Nurse Examiners (SANEs) are available to collect evidence in case an individual would like to pursue criminal charges. These resources are confidential.

OSF St. Francis  309-655-2000  
Unity Point/Proctor  309-691-1000  
Unity Point/Methodist  309-672-5522

**Center for Prevention of Abuse**
Located in Peoria, the Center provides a myriad of services and resources, including legal, medical advocacy and counseling services.

24 hour hotline  800-559-7233 (SAFE)

**Crime Victim Compensation Program**
This national program is designed to reduce the financial burden imposed on victims of violent crime.  
800-228-3368

**www.notalone.gov**
Information for students, schools, and anyone interested in finding resources on how to respond to and prevent sexual assault on college and university campuses.

**www.ed.gov**
U.S. Department of Education website provides information about Civil Rights and sex discrimination.
General Emergency Preparedness

Student and Staff Responsibilities

The cooperation and involvement of students and staff in a campus safety program are essential. Students and staff must assume responsibility for their personal safety and the security of their personal belongings by taking simple, common-sense precautions:

- Doors should be locked at night and when a room is unoccupied.
- Valuable items should be marked and a record kept.
- Students and staff with cars must park in assigned areas and keep vehicles locked at all times. Valuables should be either removed from the vehicle or locked in the trunk.
- Any suspicious-looking individuals or suspicious incidents on campus should be reported to the BUPD.
- Faculty, staff or students who wish to make a report but remain anonymous may inform the BUPD of criminal activity by notifying the BUPD. Confidentiality will be maintained. Community members are to indicate the nature of the crime, the location of the crime, date(s) and time(s) the crime occurred, identities of suspects, and descriptions of any vehicles involved in the crime.
- Community members should walk in groups while remaining aware of their surroundings or use the Student Patrol escort service, Hilltop Safety Cruiser transportation service, or the police officer escort service. Escorts and rides can be obtained by calling 309-677-2800.

Bradley University community members are urged to familiarize themselves with evacuation procedures for their buildings. Emergency Evacuation/Tornado Shelter maps are posted on the walls of all buildings. Fire extinguishers are located in buildings. Each academic and administrative unit is instructed to determine an assembly point outside of its building in the event of a building evacuation.

Faculty and Administrative Staff Responsibility

When a fire alarm sounds or there are other warnings that there is a fire, all persons are required under state law to exit the building immediately. Failure to evacuate is a criminal offense. Persons in charge of a facility (including faculty teaching classes) are responsible for evacuating their area, and may be held personally liable for a failure to evacuate.

When a tornado warning siren sounds, persons in charge of a facility are responsible for evacuating people in their area to a designated severe weather shelter area. Each building has a designated severe weather shelter area.
foreWarn Alert or Emergency Notification

The "foreWarn Alert," otherwise known as an "emergency notification" whose use is determined by the BUPD Chief of Police or designee, is based upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on campus, unless issuing a notification will compromise efforts to contain the emergency. A foreWarn Alert may be issued campus wide or segmented to a specific portion of campus but it will provide instructions for specific emergency action to take place, such as evacuate, take shelter, shelter-in-place, or lock down. The notification system includes one or more of following modes of communication: text messaging, a telephone hotline (309-677-4000), email messaging, voicemail messaging to University telephones, public address announcements and the University’s homepage. The BUPD will, without delay, and taking into account the safety of the community, determine the content of the foreWarn Alert and initiate a foreWarn Alert, unless issuing a foreWarn Alert will, in the professional judgment of the BUPD Chief of Police or designee compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

The use of the text message portion of the foreWarn Alert system is restricted to life-threatening events or severe weather.

Students and employees are advised to register for emergency text messaging on the Bradley website at https://mybu.bradley.edu/MyBU/.

In a medical emergency, campus-wide notification may be distributed via email and the website. Information may also be posted in each residence hall and fraternity and sorority house.

Bradley University publicizes the emergency response and evacuation procedures through University-wide email communications, specifically through Hilltop Happenings and BU News email. Additionally, Bradley University tests the emergency response and evacuation procedures annually. The announced or unannounced testing includes the communication modes, conducting tabletop exercises, building evacuation drills and / or emergency response drills.

Tornado

The University has placed NOAA severe weather radios in many department offices as part of ongoing life safety systems. The radios will alert staff about severe weather. Staff should alert others within their building.

The radios are used in conjunction with the City of Peoria siren warning system. The sirens alert persons outdoors but do not provide good coverage indoors. The sirens are activated for tornado warnings only, not for watches. The City of Peoria will initiate a siren, or steady tone, for 3 to 5 minutes. When the siren is heard, Bradley University students, faculty and staff are urged to take cover immediately — danger is imminent.
A tornado watch means conditions are right for a tornado. During a tornado watch, staff should be alert to weather conditions. A tornado warning means that a tornado has been sighted.

**Immediate action directives:** Remain calm. Go to an area of safety. Each building has a designated severe weather shelter area. Rooms and corridors in the innermost part of a building are areas of safety. Stay clear of windows, or large free-standing expanses. Seek shelter in the best location to help minimize exposure to danger. DO NOT use elevators during a tornado warning. Persons with mobility concerns should go to an area of safety at the time of a tornado watch; DO NOT wait for a tornado warning. Close all doors, including main corridors, making sure they latch. Crouch near the floor or under heavy, well-supported objects and cover your head. Be alert for fire.

**Earthquake**

**Indoor Procedure Directives** - Seek protection in a doorway without doors, under a desk or table or in a corner. Stay away from glass, windows, shelves, heavy equipment and outside walls. Do not use elevators. Be prepared for aftershocks. Call 9-1-1 or 309-677-2000 if emergency help is needed. Report physical damage to Facilities Management. If a related emergency, such as a fire or gas leak occurs, activate any building alarm. When the quake subsides, leave the building. Assist persons with disabilities. Walk to the nearest exit and ask others to do the same. Once outside, watch for falling debris and move to a clear area at least 500 feet away from affected building(s). Stay away from power lines, utility poles and trees. Keep roadways, fire lanes, hydrants and walkways clear for emergency crews. If you are asked and if you wish to do so, assist emergency crews. Keep clear of any emergency command posts unless you have official business. Do not re-enter an evacuated site unless directed to do so by the BUPD.

**Outdoor Procedure Directives** - Move away from buildings, trees, and utility poles. Remain at least 500 feet away from such structures. Avoid power or utility lines. Lie or sit down to avoid being thrown about. If you are in an automobile, pull over to the side of the road and stop. Avoid power lines, trees, overpasses and masonry or high-rise buildings. Stay in the vehicle for shelter.

**Bomb Threats & Suspicious Packages Directives**

If you receive a bomb threat, you should remain calm. If applicable, pay attention to your telephone display and record the information shown in the display window. The objective is to keep the caller on the line as long as possible to attempt to gather as much information as possible. Try not to anger the caller at any time. While engaging the caller, pay attention to any background noise and distinctive sounds machinery, traffic, other voices, music, television, etc. Note any characteristics of the caller’s voice gender, age, education, accent, etc. Attempt to obtain information on the location of a device building, floor, room, etc. Attempt to obtain information on the time of
detonation and type of detonator. Immediately after the caller has ended the call, notify the BUPD at 309-677-2000 or call 9-1-1. If the threat was left on your voice mail, do not erase. Notify the immediate supervisor within your work area.

If you receive a suspicious package or locate a suspicious item: Do not move or open the item. Clear employees and students away from the immediate area, and lock the area. Notify the BUPD at 309-677-2000 or call 9-1-1 as soon as possible. Meet responding police officers outside.

**Active Shooter Directives**

If someone has entered a building or area of the campus and begins shooting, the following actions are recommended only if you feel SAFE to leave: Exit the building or area immediately. Notify anyone you encounter and have them exit the building or area immediately. Call 9-1-1 or 309-677-2000.

If you DO NOT feel it is SAFE to exit the building or area, these actions are recommended: Go to the nearest room or office. Close and lock the door. If there is no lock, try to barricade the door. Cover the door windows. Keep quiet. DO NOT answer the door. Call 9-1-1 or 309-677-2000 and provide: your name and location; identification, description and number of shooter(s); number of people involved. Wait for emergency personnel to help you out of the building or to give further instructions. Try to remain quiet and out of sight. If you are in a room that has windows to the outside and begin to feel threatened or unsafe, break out the window, clear the broken glass, and exit the room.
Annual Fire Safety Report

If a fire occurs in a Bradley University building, community members should immediately notify the BUPD at 309-677-2000 or dial 9-1-1. The BUPD will initiate a response. If a member of the Bradley University community finds evidence of a fire that has been extinguished, and the person is not sure whether the BUPD has already responded, the community member should immediately notify the BUPD to investigate and document the incident. For example, if a housekeeper finds evidence of a fire in a trashcan in the hallway of a residence hall, he/she should not touch the trashcan and should report the incident to the BUPD immediately and wait for an officer’s response. The officer will document the incident prior to removing the trashcan.

Fire alarms alert community members of potential hazards and community members are required to heed their warning and evacuate buildings immediately upon hearing a fire alarm in a facility. Students, faculty, and staff are instructed to use the nearest stairwell and/or exit to leave the building immediately. They are not to use the elevator. Community members should familiarize themselves with the exits in each building.

The Fire Marshall and / or the BUPD can levy fines and penalties to individuals who fail to evacuate a building promptly – but a more important reason for evacuating is for safety reasons!

When a fire alarm is activated, the elevators in most buildings will stop automatically. Occupants should use the stairs to evacuate the building. If caught in the elevator, they are to push the emergency phone button. The emergency phones in elevators on campus typically ring to the BUPD dispatcher.

The BUPD publishes this fire safety report as part of its annual Clery Act Compliance document, via this brochure, which contains information with respect to the fire safety practices and standards for Bradley University. This report includes statistics concerning the number of fires, the cause of each fire, the number of injuries and deaths related to a fire, and the value of the property damage caused by a fire.

Fire Protection Equipment/Systems

Most University buildings are equipped with automatic fire detection and alarm systems that are constantly monitored by staff at Central Communications or by a contracted alarm company. (Refer to the fire safety chart)

Procedures for Students and Employees in the Event of a Fire

Find nearest pull station, and sound the central alarm. Shut all doors and windows in the vicinity of the fire. If you have been trained in the use of a fire extinguisher and if the fire is small, use fire extinguishers to put the fire out. Exit by nearest safe stairway. Do not use the elevators. Do not run. If there is smoke in the room, keep low to the
floor. Try to exit the room. Feel the doorknob. If it is hot, do not open the door. If the doorknob is not hot, brace yourself against the door and crack it open. If there is heat or heavy smoke, close the door and stay in your room. Don’t panic. Seal up the cracks under the door with sheets, or towels. If there is smoke in the room, crack the windows at the bottom and at the top, if possible to allow for ventilation. Hang a sheet or towel from the window to announce that you are in your room. Call the Peoria Fire Department at 9-1-1 or BUPD at 309-677-2000. Be sure to give your room number and your location. If you can, exit the room. If smoke is evident, get a wet towel to cover your face. Close all doors. If in exiting the building you are blocked by fire, go to the safest fire free area, or stairwell. If a phone is available call the Peoria Fire Department at 9-1-1 or BUPD at 309-677-2000, or find a window and signal that you are still in the building.

**Plans for Future improvements in Fire Safety**

The University continues to assess and upgrade fire safety equipment as an ongoing process to ensure that all equipment meets National Fire Safety standards. Future improvements will be made as needed as part of the ongoing assessment process.

**Health and Safety Inspections**

The Office of Health & Safety performs Residence Hall Health and Safety (H&S) inspections twice a year, once in the summer and during the winter break period. The H&S inspections are primarily designed to find and eliminate safety violations. Students are required to read and comply with the Residential Community Conduct Guidelines, which include the H&S rules and regulations for residential buildings. The inspections include, but are not limited to, a visual examination of electrical cords, sprinkler heads, smoke detectors, fire extinguishers and other life safety systems. In addition, each room will be examined for the presence of prohibited items (e.g., sources of open flames, such as candles; non-surge protected extension cords; halogen lamps; portable cooking appliances in non-kitchen areas; etc.) or prohibited activity (e.g., smoking in the room; tampering with life safety equipment; possession of pets; etc.). This inspection will also include a general assessment of food and waste storage and cleanliness of the room. Prohibited items will be immediately disabled with a locking device or confiscated and donated/discarded if found, without reimbursement.

The following is a list of prohibited items that are considered a violation of University policy:

- Candles
- Non-surge protected extension cords
- Halogen lamps (including all Halogen desk and floor lamps)
- Incense
- Lanterns/Oil lamps
- Flammable liquids
• Burners and other objects with an open flame in non-kitchen areas
• Hot plates, rice cookers, crock pots, waffle irons, and popcorn poppers in non-kitchen areas
• Toasters/Toaster ovens in non-kitchen areas
• Sandwich makers/grills in non-kitchen areas
• Refrigerators must be plugged directly into a wall outlet.
• Space heaters
• Live holiday decorations (holiday trees, garlands, etc.)
• Fireworks and explosives

**Fire Safety Tips**

Buildings are equipped with a variety of features that are designed to detect, stop and/or suppress the spread of a fire. A door can be the first line of defense against the spread of smoke or fire from one area to another. Some doors, such as fire doors in corridors or stairwells of residence halls, are designed to stand up to fire longer than those of an individual room. It is important that these doors are CLOSED for them to work. Additionally, if a door has a device that automatically closes the door, it should NOT be propped open. Sprinklers are 98% effective in preventing the spread of fire when operating properly. University students, faculty, and staff are instructed not to obstruct the sprinkler heads with materials like clothing hanging from the piping. Smoke detectors cannot do their job if they are disabled or covered by the occupant, which is a violation of Bradley University Policy. Almost three-fourths of all fires that are caused by smoking material are the result of a cigarette being abandoned or disposed of carelessly. Smoking is NOT PERMITTED in any BU building.

**Fire Log**

A daily fire log is available for review 24 hours a day on the BUPD website at [http://www.bradley.edu/offices/other/police/fire/](http://www.bradley.edu/offices/other/police/fire/) or at the BUPD Office, from 8 a.m.–5 p.m. Monday through Friday, excluding holidays. The information in the fire log typically includes information about fires that occur in residential facilities, including the nature, date, time, and general location.
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<td>6:05 AM</td>
<td>Unintentional - Other: chair too close to fire place</td>
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<td></td>
<td></td>
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<tr>
<td>Harper Hall</td>
<td>12/3/2013</td>
<td>10:35 PM</td>
<td>Intentional / piece of paper burnt using a lighter</td>
<td>None</td>
<td>None</td>
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<tr>
<td>Williams Hall</td>
<td>1/9/2014</td>
<td>6:50 AM</td>
<td>Unintentional - Electrical: An elevator motor overheated</td>
<td>None</td>
<td>None</td>
<td>$1,000 - 9,999</td>
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<td>Kappa Delta</td>
<td>4/11/2014</td>
<td>4:01 PM</td>
<td>Unintentional - Open Flames: A candle set a piece of paper on fire</td>
<td>None</td>
<td>None</td>
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<tr>
<td>Student Apartment Complex</td>
<td>8/29/2014</td>
<td>9:48 PM</td>
<td>Unintentional - Cooking: grease fire on stove</td>
<td>None</td>
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<td>St. James Apartments</td>
<td>9/11/2014</td>
<td>11:21 PM</td>
<td>Unintentional - Cooking: grease fire on stove</td>
<td>None</td>
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## Fire Safety Systems in Student Residential Facilities

<table>
<thead>
<tr>
<th>Dorms</th>
<th>Address</th>
<th>Fire Alarm Monitoring done by:</th>
<th>Full Sprinkler System*</th>
<th>Smoke Detection System</th>
<th>Fire Extinguishing Devices</th>
<th>Evacuation Plans or Placards</th>
<th>Number of Fire Evacuation Drills performed in a Year</th>
</tr>
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<tbody>
<tr>
<td>College Hall</td>
<td>1524 W. Bradley</td>
<td>Central Communications</td>
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<td>Elmwood Hall</td>
<td>1317 W. St. James</td>
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<td>Geisert Hall</td>
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<td>Heitz Hall</td>
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## St James Housing Complex

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<tr>
<th>Address</th>
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<th>Smoke Detection System</th>
<th>Fire Extinguishing Devices</th>
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<th>Number of Fire Evacuation Drills performed in a Year</th>
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<td>St. James Place #1</td>
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<td>Main Street Commons Apartments</td>
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<td>Evacuation Plans or Placards</td>
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<th>Rental Houses</th>
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<th>Full Sprinkler System*</th>
<th>Smoke Detectors</th>
<th>Fire Extinguishing Devices</th>
<th>Evacuation Plans or Placards</th>
<th>Number of Fire Evacuation Drills preformed in a Year</th>
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<tbody>
<tr>
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<td>Rental House</td>
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<td>Rental House</td>
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<td>Rental House</td>
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<td>Rental House</td>
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<th>Smoke Detection System</th>
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<th>Evacuation Plans or Placards</th>
<th>Number of Fire Evacuation Drills preformed in a Year</th>
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<tbody>
<tr>
<td>Alpha Chi Omega</td>
<td>1525 W. Fredonia</td>
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<td>Chi Omega</td>
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<td>Gamma Phi Beta</td>
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<td>Pi Beta Phi</td>
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<th>Evacuation Plans or Placards</th>
<th>Number of Fire Evacuation Drills preformed in a Year</th>
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<tbody>
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<td>Phi Gamma Delta</td>
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</table>

* Full sprinkler system is defined as having sprinklers in both the common areas and individual rooms.
Appendix A: Select Clery Definitions

**Aggravated Assault**
An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could or probably would result in a serious potential injury if the crime were successfully completed.

**Arson**
Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling, house, public building, motor vehicle or aircraft, personal property, etc.

**Burglary**
The unlawful entry of a structure to commit a felony or a theft. For reporting purposes this definition includes: unlawful entry with intent to commit a larceny or a felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

**Campus**
(1) Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of or in a manner related to the institution's educational purposes, including residence halls; and
(2) Any building or property that is within or reasonably contiguous to the area identified in paragraph (1), that is owned by the institution but controlled by another person, is frequently used by students and supports institutional purposes (such as a food or retail vendor).

**Campus Security Authority**
A campus security authority is:
(1) A campus police department or a campus security department of an institution; or
(2) Any individual or individuals who have responsibility for campus security but who do not constitute a campus police department or a campus security department under paragraph (1) of this definition, such as an individual who is responsible for monitoring entrance into institutional property; or
(3) Any individual or organization specified in an institution’s statement of campus security policy as an individual or organization to which students and employees should report criminal offenses; or
(4) An official of an institution who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings. If such an official is a pastoral or professional counselor, the official is not considered a campus security authority when acting as a pastoral or professional counselor.
**Dating Violence**
Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.
(1) The existence of such a relationship shall be determined based on the reporting party’s statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.
(2) For the purpose of this definition-
   (i) Dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
   (ii) Dating violence does not include acts covered under the definition of domestic violence.

**Domestic Violence**
A felony or misdemeanor crime of violence committed
(1) By a current or former spouse or intimate partner of the victim;
(2) By a person with whom the victim shares a child in common;
(3) By a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner;
(4) By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred, or
(5) By any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

**Drug Abuse Violations**
Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (demerol, methadones); and dangerous non-narcotic drugs (barbiturates, benzedrine).

**Fondling (year 2014)**
The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

**Hate Crime**
A crime reported to local police agencies or to a campus security authority that manifests evidence that the victim was intentionally selected because of the perpetrator’s bias against the victim. For the purposes of this section, the categories of bias include the victim’s actual or perceived race, religion, gender, gender identity, sexual orientation, ethnicity, national origin, and disability.

**Incest (year 2014)**
Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
Liquor Law Violations
The violation of laws or ordinance prohibiting: the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

Manslaughter by Negligence
The killing of another person through gross negligence.

Motor Vehicle Theft
The theft or attempted theft of a motor vehicle. (Classify as motor vehicle theft all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned-including joy riding).

Murder and Non-negligent Manslaughter
The willful (non-negligent) killing of one human being by another.

Non-Campus Building Or Property
(1) Any building or property owned or controlled by a student organization that is officially recognized by the institution; or
(2) Any building or property owned or controlled by an institution that is used in direct support of or in relation to the institution’s educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

Public Property
All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus or immediately adjacent to and accessible from the campus.

Rape (year 2014)
The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Robbery
The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force, violence, and/or causing the victim fear.

Sex Offenses-Forcible (years 2012, 2013)
Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person’s will where the victim is incapable of giving consent.  

Forcible Rape (years 2012, 2013)
The carnal knowledge of a person, forcibly and/or against the person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent.
because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).

**Forcible Sodomy (years 2012, 2013)**
Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**Sexual Assault with an Object (years 2012, 2013)**
The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**Forcible Fondling (years 2012, 2013)**
The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**Sex Offenses-Non-Forcible (years 2012, 2013)**
Unlawful, non-forcible sexual intercourse.

- **Incest (years 2012, 2013)**
  Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

- **Statutory Rape (years 2012, 2013)**
  Non-forcible sexual intercourse with a person who is under the statutory age of consent.

**Sexual Assault**
An offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's UCR program. This includes the following as defined in this appendix: rape, fondling, incest (2012, 2013, 2014), statutory rape (2012, 2013, 2014), forcible rape, forcible sodomy, sexual assault with an object, and forcible fondling.

**Stalking**
Engaging in a course of conduct directed at a specific person that would cause a reasonable person to:
1. Fear for the person's safety or the safety of others; or
2. Suffer substantial emotional distress.
3. For the purpose of this definition:
   - (i) **Course of conduct** means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person's property.
(ii) *Substantial emotional distress* means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

(iii) *Reasonable person* means a reasonable person under similar circumstances and with similar identities to the victim.

**Statutory Rape (year 2014)**

Sexual intercourse with a person who is under the statutory age of consent.

**Weapon Law Violations**

The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; all attempts to commit any of the aforementioned.
Appendix B: Select State of Illinois Crime Definitions

**Criminal sexual assault** *(720 ILCS 5/11-1.20)*
A person commits criminal sexual assault if that person commits an act of sexual penetration and:
1) uses force or threat of force;
2) knows that the victim is unable to understand the nature of the act or is unable to give knowing consent;
3) is a family member of the victim, and the victim is under 18 years of age; or
4) is 17 years of age or over and holds a position of trust, authority, or supervision in relation to the victim, and the victim is at least 13 years of age but under 18 years of age.

**Dating Violence**
See Domestic battery *(720 ILCS 5/12-3.2).*

**Domestic battery** *(720 ILCS 5/12-3.2)*
A. A person commits domestic battery if he or she knowingly without legal justification by any means:
   1) causes bodily harm to any family or household member; or
   2) makes physical contact of an insulting or provoking nature with any family or household member.
B. As defined in 750 ILCS 60/103, "Family or household members" include spouses, former spouses, parents, children, stepchildren and other persons related by blood or by present or prior marriage, persons who share or formerly shared a common dwelling, persons who have or allegedly have a child in common, persons who share or allegedly share a blood relationship through a child, persons who have or have had a dating or engagement relationship, persons with disabilities and their personal assistants, and caregivers as defined in Section 12-4.4a of the Criminal Code of 2012. For purposes of this paragraph, neither a casual acquaintanceship nor ordinary fraternization between 2 individuals in business or social contexts shall be deemed to constitute a dating relationship. In the case of a high-risk adult with disabilities, "family or household members" includes any person who has the responsibility for a high-risk adult as a result of a family relationship or who has assumed responsibility for all or a portion of the care of a high-risk adult with disabilities voluntarily, or by express or implied contract, or by court order.

**Stalking** *(720 ILCS 5/12-7.3)*
A. A person commits stalking when he or she knowingly engages in a course of conduct directed at a specific person, and he or she knows or should know that this course of conduct would cause a reasonable person to:
a. fear for his or her safety or the safety of a third person; or
b. suffer other emotional distress.

B. A person commits stalking when he or she, knowingly and without lawful justification, on at least 2 separate occasions follows another person or places the person under surveillance or any combination thereof and:
   a. at any time transmits a threat of immediate or future bodily harm, sexual assault, confinement or restraint and the threat is directed towards that person or a family member of that person; or
   b. places that person in reasonable apprehension of immediate or future bodily harm, sexual assault, confinement or restraint to or of that person or a family member of that person.

C. A person commits stalking when he or she has previously been convicted of stalking another person and knowingly and without lawful justification on one occasion:
   a. follows that same person or places that same person under surveillance; and
   b. transmits a threat of immediate or future bodily harm, sexual assault, confinement or restraint to that person or a family member of that person.